

**MILLVILLE BOARD OF SELECTMEN
MEETING MINUTES
Millville Town Hall
290 Main Street**

December 18, 2017

Board Members Present: Chairman Joseph Rapoza; Vice Chairman Jennifer Dean Wing;
Selectman Roland Barrett and Secretary Tom Houle.

Also Present: Town Administrator, Jennifer Callahan

The Board of Selectmen observed a moment of silence to observe the loss of residents Jennie (Stanley) Borek and Paul Gauthier.

Minutes

December 4, 2017:

On a motion made by Tom Houle and seconded by Jennifer Dean Wing, the Board voted unanimously to accept the minutes from December 4, 2017. (Member Barrett abstained)

Department/Board:

Fire Department MES Fire Panel Replacement:

Chief Landry explained that Millville Elementary School will need a new panel. The received quote was for \$35,000.00. This work must be completed by August 2018, since the work needs to be done when school is not in session. The work completion will take about a week. This panel failed the State inspection, since it will turn on but not off.

The Town Administrator wants to work with Finance Director to make sure the funding for this is in place. Capital Planning will need to be involved as well as the Finance Committee.

Chief Landry also wanted to make the Town Administrator aware that the oil tank at the Millville Elementary School has exceeded its life expectancy of 15 years. This needs to be taken out to avoid any leaking. The Town Administrator is in agreement that this needs to be addressed and was actually put forward as part of the MES Statement of Interest to the MSBA as part of the repair program in 2017. Although it was not awarded, it is expected to be resubmitted again this year.

The Town Administrator suggested that a workshop be set up to review options.

Member Dean Wing suggested there be a stabilization line item set up through to address the future capital MES issues. The school is currently 25 years and will be needing more repairs.

Public Forum/Citizen Comments:

- There were no citizen comments.

Correspondence:

- MIIA sent correspondence about the FY 2018 Risk Management Grant.
- Correspondence was received about new laws and penalties related to fraudulent disability parking credentials for disabilities. Chief Landry is aware of the new laws and will make the necessary changes to the violation notices.

New Business:

Demolition Day:

37 Central Street will be demolished on Tuesday, December 19th, starting at 8:00 am. The police, fire and highway departments have been informed.

Animal Control:

Donation Two Havahart Traps:

On a motion made by Jennifer Dean Wing, and seconded by Roland Barrett, the Town of Millville voted unanimously to accept the donation of the two havahart traps from the family of Romeo Ethier.

The Town would like to thank Gary Fagan, Assistant Animal Control Officer, for assisting in making this donation happen.

Selectmen Forum:

4-Way Stop:

Selectmen Dean Wing wanted to make sure protocol was followed in regards to establishing a 4-Way Stop at the intersections of Central & Providence Streets.

The Town Administrator indicated that there is a guide book on the State website about making changes to town roadways and intersections. However, as a guide book, it is advisory only in nature. All procedures were followed and the Town received recommendations from both the Highway Surveyor and Police Chief. Chief Landry did indicate he received an email from the Massachusetts DOT that the town has jurisdiction to make changes to the intersection, including making it a 4-Way Stop.

Chief Landry shared that a dog was recently hit and injured by a car and Patrolman Lima assisted raising money for the dog to receive surgery. The surgery was a success and the dog is fine and is at home resting.

Selectmen Barrett noted he realized he was indeed present at the meeting on the 4th, but not the 6th and should not have abstained during the earlier vote to approve the minutes.

On a motion made by Tom Houle and seconded by Roland Barrett, the Board of Selectmen voted by Roll Call vote to amend and accept the minutes of December 4, 2017.

Roll Call Vote:

Tom Houle	Aye
Roland Barrett	Aye
Jennifer Dean Wing	Aye
Joe Rapoza	Aye

Town Administrator's Report:

Tax Recap/Tax bills:

The Town had the classification hearing and the Department of Revenue has approved our required filings and projections. Therefore, the tax bills will be sent prior to end of month.

Open Space & Recreation Planning Committee:

The Open Space & Recreation Planning Committee is putting together a preliminary survey to residents which will the Town Administrator will have placed into the tax bill mailing. The Committee hopes to receive important preliminary input from the townspeople.

Annual Report and Schedule:

The Town Administrator informed all that the deadline for Annual Report submittal is February 9, 2018. Selectman Rapoza will work on the Board of Selectmen Report again this year with members' assistance.

Bicycle Rack Reimbursement:

The Town will be getting reimbursed for the bike racks it installed at the Police Station Playground, Library and new playground. The Town was only responsible for the shipping costs.

Holiday Hours:

- The Town Hall will be closed Monday December 25, 2017 and Monday, January 1, 2018.

Future Meeting:

- Tuesday, January 2, 2018.

Adjourn:

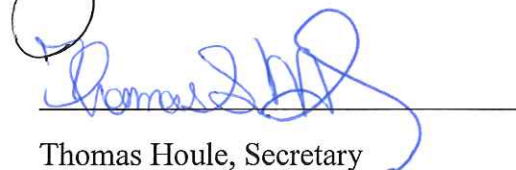
On a motion made by Jennifer Dean Wing and seconded by, Roland Barrett, the Board of Selectmen voted unanimously to adjourn the meeting at 7:45 pm.

Respectfully Submitted,

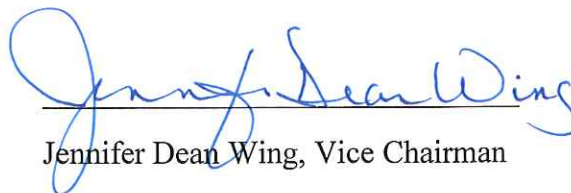
Amy Sutherland
Recording Secretary



Joseph Rapoza, Chairman



Thomas Houle, Secretary



Jennifer Dean Wing, Vice Chairman

Roland Barrett, Member