

**MILLVILLE BOARD OF SELECTMEN
MEETING MINUTES
Millville Town Hall
290 Main Street**

November 6, 2017

Board Members Present: Chairman Joseph Rapoza; Vice Chairman Jennifer Dean Wing and Selectman Tom Houle, and Andrew Alward.

Also Present: Town Administrator, Jennifer Callahan

The Chairman opened the meeting at 7:00 pm.

The Board of Selectmen observed a moment of silence in honor of the passing of Richard Walsh and Charles Poulin Senior, also a moment of silence was observed for those the effected by the tragedy at Sutherland Springs.

Announcements:

- The Town of Millville Finance Committee will be holding their public hearing on November 8, 2017 at 7:00 pm.
- The Annual Town Meeting will be held at the Millville Elementary School on Monday, November 13, 2017 at 7:00 pm.
- The Town of Millville will be holding public hearings on the street acceptances on November 6, 2017 starting at 7:15 pm.

Minutes

October 16, 2017:

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board voted unanimously to accept the minutes from October 16, 2017.

Selectmen Alward inquired about the agenda documents discussed at the Board meetings. He inquired if they are maintained as part of the official record. The Town Administrator indicated the entire Board packet of documents is scanned and retained as part of the public record along with posted agendas and approved minutes.

Appointments/Resignations:

Council on Aging:

The members are in receipt of a letter of resignation from Marcia Lanctot from the Council on Aging.

The members of the Council of Aging were made aware that the Town Clerk and Town Counsel has recently reviewed the agendas and minutes from the Council on Aging meetings. She notified the Council that the recent meeting agendas did not comply with the Open Meeting Law

requirements. She recommend new agendas be posted which indicate the actual items acted upon by the Council, including details regarding appointments and resignations of the various members. It was further recommended by Town Counsel the previous appointments be rescinded and re-voted at a subsequent meeting pending public posting of an agenda. The Chairman would like to recommend setting a future date and time for the Board to review the Council on Aging bylaws.

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board voted unanimously to rescind the appointments of Linda Bassett and Rhonda Wert.

The letter of resignation will be put on hold until this is placed on the Council on Aging agenda.

There was a recommendation to have a meeting with Town Counsel to explain the open meeting laws. This should be inclusive of all committee and board members. The Town Administrator noted Town Counsel recently presented to Planning Board on the subject.

Public forum:

- No Comments.

Correspondence:

- The Massachusetts Municipal Association Annual Meeting and Trade Show will be January 19 & 20, 2018.
- Congratulations to Town Clerk, Diane Lockwood, on becoming a Certified Municipal Clerk awarded by the International Institute of Municipal Clerks.
- CMRPC will have a meeting on November 9, 2017 from 6:30 -8:30 pm in Worcester for Regional Trail Map planning.
- Eversource Energy will be clearing trees near 169 Chestnut Hill Rd. This is within the transmission right-of-way.
- Congratulations to the Police Department for receiving a grant in the amount of \$1,238.21 to be used on bullet proof vests.

Old Business:

Town Meeting Warrant:

The Board was presented with the final copy of the warrant which was posted by the Town Constable. The Town Administrator provided copies of the Town Engineer Report concerning the road inspections along with their recommendations for the layout plans for Paulette Way and Twin Pond Circle.

On a motion made by Jennifer Dean Wing and seconded by Joe Rapoza, the Board voted unanimously to accept the layout of Paulette Way and Twin Pond Circle per the presented plans as prepared by Guerriere and Halnon.

Carriage Estates:

The Board was supplied with the memo from the Town Engineer regarding Hurteau and Ronden Road. Based on the recommendation of the Engineer these are not considered ready for street

acceptance. The Board was made aware that it was the intention of the developer to get all the work completed before Town Meeting.

The Highway Surveyor is in agreement with the engineering recommendations.

There was a suggestion this process needs to be coordinated better with the Planning Board.

Selectmen Forum:

Playground:

The playground is almost ready to be opened for use. Thanks to the efforts of Keith Mercure, the final disbursements of the chips were spread on the playground area. The Town Administrator is working to make sure everything is in compliance.

Parks and Recreation:

The Pumpkins in the Park event was a big success. It was well attended by the community.

Town Administrator's Report:

Storm:

The Town Administrator informed the Board the recent storm caused some residents to be without power for several days. MEMA will be doing an assessment to see if Towns will be able to get a federal declaration of disaster for this event. The Town Administrator also is going to host a departmental debriefing of what went well and what needs to be improved regarding emergency response. She noted the diligent efforts of our first responders throughout the storm. The Town Administrator has contacted National Grid and would like to include them in the discussions.

School Department:

The Town Administrator and the Superintendent of Schools had a lengthy meeting discussing several topics which included playground, budget and capital planning. The Superintendent will be presenting a three year capital plan on November 9, 2017. The Town Administrator and Superintendent will be meeting on a monthly basis.

The Town Administrator informed the Board that there are several capital needs at the Millville Elementary School. One concerns a monitoring panel for the water tank and one concerns a fire sprinkler panel. The Town Administrator is seeking more estimates regarding the fire sprinkler panel.

There is a possible joint meeting with the school on November 30, 2017 at 6:00 pm.

Blue Wave:

The net metering credit solar program agreement has been filed and certified by Town Counsel and has been sent to relevant State agencies.

Annual License Renewals:

The packets for the annual licenses renewals have gone out to the various businesses. Those will be approved at the December meeting.

Senior Center Well:

J D Darling worked on the Senior Center well water contamination. The well has been disinfected and a new well cap has been installed. The water was retested and is fine to use. The Town Administrator did follow-up and has had a water cooler installed as well.

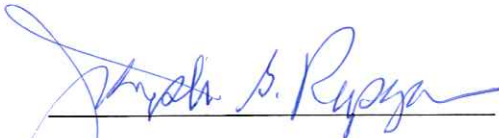
At 8:20 PM, On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board voted by Roll Call vote to go into executive session Per (M.G.L. Chapter 39, §23B Section 3) to discuss strategy with respect to negotiations involving non-union and/or union public safety personnel impacted by potential regionalization agreement of E911 and dispatch communications services in which the Chair believes an open meeting may have a detrimental effect on the Town's negotiating position. The Board will exit executive session only to sign minutes, to sign a possible agreement and to adjourn.

Roll Call Vote:

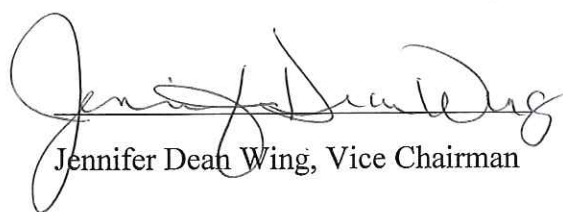
Jennifer Dean Wing	Aye
Tom Houle	Aye
Joe Rapoza	Aye
Andrew Alward	Aye

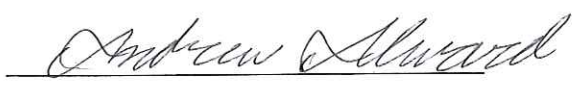
Respectfully Submitted,

Amy Sutherland
Recording Secretary


Joseph Rapoza, Chairman


Thomas Houle, Secretary


Jennifer Dean Wing, Vice Chairman


Andrew Alward, Member