

MILLVILLE BOARD OF SELECTMEN
MEETING MINUTES

Millville Senior Center, 40 Prospect Street

November 7, 2016

Board Members Present: Chairman Joseph Rapoza; Vice Chairman Jennifer Dean Wing and Selectman John Laura

Also Present: Town Administrator, Jennifer Callahan

The Chairman opened the meeting at 7:00 pm.

Announcements:

- The special town meeting will be Wednesday, November 30, 2016 at 7:00 pm at the Millville Elementary School.
- The elections will be held Tuesday, November 8, 2016 from 7:00 am to 8:00 pm at St. Augustine. There have been already 500 residents who participated in early voting.
- There will be a Chamber of Commerce Award Chamber meeting on Thursday, November 17, 2016 from 7:00 am – 10:00 am. This will be at Pleasant Valley.

Departments:

Town Clerk's Office received grant from Secretary of State's Office for \$250.00 to conduct early voting effort. Town Administrator commended Clerk for making early voting available at the Library to residents.

Minutes:

October 3, 2016

On a motion made by Jennifer Dean Wing and seconded by John Laura, the Board of Selectmen voted unanimously to accept the minutes from October 3, 2016.

October 17, 2016:

On a motion made by Jennifer Dean Wing and seconded by John Laura, the Board of Selectmen voted unanimously to accept the minutes from October 17, 2016.

July 11, 2016:

On a motion made by Jennifer Dean Wing and seconded by John Laura, the Board of Selectmen voted unanimously to accept the minutes from July 11, 2016.

Appointments:

Fire Department EMT:

On a motion made by Jennifer Dean Wing and seconded by John Laura, the Board of Selectmen voted unanimously to appoint Jaclyn Giacchetti as an EMT for the Town of Millville until June 30, 2017.

MESC Playground Committee:

The Board of Selectmen discussed dissolving the MES Adhoc Playground Committee due to the recent developments regarding the donation. The Board of Selectmen is in receipt of the three resignation letters. The Board of Selectmen thanked those committee members for their service.

On a motion made by Jennifer Dean Wing and seconded by John Laura, the Board of Selectmen voted unanimously to dissolve the MES Playground Committee.

Mass Works grant:

The Town Administrator and Highway Surveyor are pleased to announce that the MassWorks Grant was approved for \$1,000,000 for the construction on Central Street. The engineer is TEC from Lawrence. The scope of work was already established. There were 114 applications submitted and only 10 towns were awarded funding.

Public Forum/Citizen Comments:

Correspondence:

- The town received correspondence about having bike racks and stands at various locations.
- The police contract will expire on June 30, 2017. An outreach letter was submitted. The town will provide a follow-up letter.
- The Town Administrator has been asked to serve on the Board of Directors for the Chamber of Commerce. This would allow the Town Administrator to be aware of any business or economic opportunities for the Town of Millville. She will accept the offer.

New Business:

Blackstone Vocational Technical:

Director of Vocational Education, Thomas Belland was present to explain the partnership that Blackstone Vocational Technical School will have with the Town of Millville in work completion at the Legion Hall. The students will be working on their competency standards, while completing the work at the Legion. This is a great joint partnership. The timeframe for completion is being reviewed and progress continues.

Draft Town Warrant:

The Board of Selectmen are in receipt of a draft warrant. There are a total of eight articles. The warrant was read orally by Jennifer Wing Dean.

On a motion made by Jennifer Dean Wing and seconded by John Laura, the Board of Selectmen voted unanimously to accept the draft warrant as presented.

Upon review of the Boards and Town Counsel, the final document will be signed at the Board of Selectmen meeting scheduled for Monday, November 14, 2016.

The Town Moderator communicated that at a conference it was indicated that most towns provide a warrant to the Town Moderator prior to acceptance. Town Moderator stated he has been trying to have Selectmen work with him in the past to review warrant articles in advance. The Town Administrator indicated that this is still a working document and fully expected to confer with Moderator before final warrant approved.

Colonial Power:

The representative from Colonial Power was present. The plan was approved and the final pricing will come out November 17, 2016. This is a 30 day opt out program which is for all of the Millville residents. There is a concern about how this will be communicated to the town. There could be a question and answer period at the Senior Center. National Grid is still in charge of restoring power if it goes out. The town can determine the terms. The pricing will be released on November 10, 2017 with pricing by 1:00 pm.

On a motion made by Jennifer Dean Wing and seconded by Joe Repoza, the Board of Selectmen voted to have the Town Administrator sign the aggregation agreement if it includes a favorable rate. (member Laura abstained from vote)

Project Update:

Project Manager, Les Davis provided an update in regards to the project relocation. The following is ongoing:

- All electrical material has been donated and will be delivered tomorrow.
- The instructor for BVT will be on site Thursday, November 10, 2016 to start electrical.
- BVT will begin the painting tomorrow November 8, 2016 at 9:30 am. An invoice for supplies will be provided.
- The driveway and parking areas will be grinded, graded and asphalted before winter. There will be a two inch binder.
- Ongoing work on boiler
- Ongoing work with cable and Verizon.

Updates:

- Chairman Rapoza informed the members that he attended a conference and from that conference he would like to work with the board on establishing financial policies in relation to capital. There are also new laws relating to public record requests. It was suggested that dates and times be set up to work on these items.
- Member Wing informed the members that there will be Centennial stamps available for those interested. This information will be placed on the website

Town Administrator Report:

- There will be a meeting with the insurance company tomorrow November 8, 2016 in regards to the town hall insurance claim.
- The regular meeting schedule is revised to include a meeting on November 14, 2016 to approve the final warrant. There is also a meeting scheduled for November 17, 2016 for the Capital Planning Committee to review articles on the warrant under their purview.
- The Finance Committee will be holding the public hearing on November 21, 2016 at 6:00 pm

On a motion made by Jennifer Dean Wing and seconded by John Laura, the Board of Selectmen voted to unanimously to schedule a meeting for November 14, 2016 at which time the warrant will be finalized and signed.

- The Finance Committee has met and conducted reorganization. They will be working to review the financial aspects of the warrant for the upcoming Town Meeting, including those related to the relocation of municipal operations.
- It is recommended to implement the snow parking ban from November 15, 2016 to April 1, 2017. Vote to establish a parking ban November 15 to April 1, 2016.

On a motion made by Jennifer Dean Wing and seconded by John Laura, the Board of Selectmen voted to unanimously to implement the snow parking ban from November 15, 2016 to April 1, 2016.

- The Town Administrator has been working with the accounting team and there are accounts set up for repairs and rentals and leases for the improvements at the legion. The town should have the free cash numbers by December depending on the DOR.

Future Meeting:

- The next Board of Selectmen meeting will be Tuesday, November 21, 2016 at 7:00 pm.

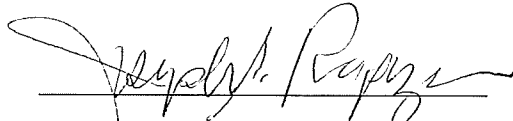
Adjourned:

On a motion made by John Laura and seconded by Jennifer Dean Wing, the Board of Selectmen vote unanimously to adjourn the meeting.

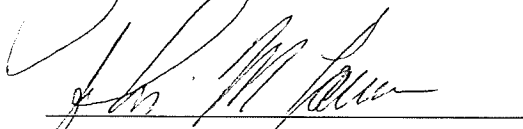
The meeting adjourned at 8:30 p.m.

Respectfully submitted,

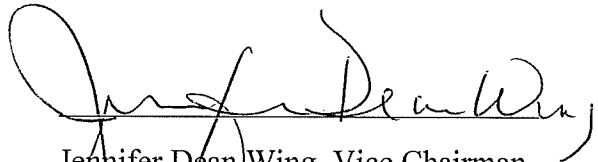
Jennifer Callahan & Amy Sutherland



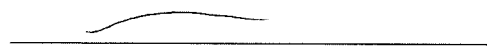
Joseph Rapoza, Chairman



John M. Laura, Secretary



Jennifer Dean Wing, Vice Chairman



Roland P. Barrett, Selectman