

MILLVILLE BOARD OF SELECTMEN

MEETING MINUTES

Millville Senior Center, 40 Prospect Street

September 6, 2016

Board Members Present: Chairman Joseph Rapoza; Vice Chairman Jennifer Dean Wing and Selectman Roland Barrett

Also Present: Town Administrator, Jennifer Callahan

The Chairman opened the meeting at 7:00 pm.

Announcements:

- The Centennial Community Day will be held on Saturday, September 10, 2016.

Toll Day Requests:

- Knights of Columbus: Saturday October 8, 2016 from 9:00 a.m. – 1:00 p.m.
Saturday, October 15, 2016 (*Rain date*)
- Millville Fire Association: Saturday, September 17, 2016 from 9:00 a.m. – 1:00 p.m.

There was discussion about checking the previous paperwork on Toll Roads regarding the hours and making sure all groups have opportunities for the hour allotment if requested.

On a motion made by Roland Barrett and seconded by Jennifer Wing Dean, the Board of Selectmen voted unanimously to approve the toll road applications as presented.

Animal Control and Assistant Animal Control:

The Animal Control Officer Gary Fagan and the Assistant Animal Control Officer Kevin Sullivan were present.

The Board was informed that the town has received a large dog cage as a donation. The Town Administrator will send a thank you letter on behalf of the Town for the generous donation.

The Board was also made aware that the Animal Control Officers and the Town Clerk have worked together to send out letters to those residents who have not licensed their dogs. It is the estimate that there are 160 unlicensed dogs in town. The letters indicated that if the dogs are not licensed by October 1, 2016 then fee violations will be incurred.

Appointments:

Town Planner, Hillary Young Carney:

The Chairman of the Planning Board John Hadley explained that there were eleven applications received and four of those eleven candidates were interviewed. The Planning Board would like to recommend this candidate for appointment since she has over twenty years of experience working in the Town of Southborough in this capacity.

Town Administrator Callahan did meet with the candidate and also recommends Hillary Young Carney for the Town Planner position.

On a motion made by Roland Barrett and seconded by Jennifer Wing Dean, the Board of Selectmen voted unanimously to appoint Hillary Young Carney as the Town Planner for the Town of Millville with an effective starting date of Monday, October 3, 2016.

Public Forum:

There were no citizen comments.

Correspondence:

- Letter from Colonial Power courtesy letter regarding delay.
- Letters of support from Millville to Uxbridge regarding joint MassWorks grant project.

New Business:

Municipal Center Building Committee Charge:

Chairman Rapoza explained that since the work operations at town hall have been moved due to the status of the town hall building, a committee has been formed to work at getting into a temporary location along with the charge of having a long term building to house town government. The Board of Selectmen were presented with a document explaining the charge of this committee. This document formalizes the process and procedures.

On a motion made by Roland Barrett and seconded by Jennifer Wing Dean, the Board of Selectmen voted unanimously for the revised building committee municipal charge as presented.

Town Administrator Report:

Assessment of Town Hall:

There will be an assessment done on the town hall building tomorrow. In the Board packet is a tentative draft insurance proposal which could change based on the structural analysis report.

Board/Department Meetings:

The Town Administrator thanks the police department for allowing the town hall employees to temporarily be located at the police station. There will be a shift in the meeting locations from the police station to the senior center. The Town Administrator will work with the town clerk to have sure there are no conflicts with rescheduling previous planned meetings.

171 Central Street:

The EPA has contracted with Weston Solutions to do soil and sedimentation samples at 171 Central Street and 7 Providence Street. Weston Solutions will be taking dry and wet samples. These samples will be sent for analysis.

Engine 1 Status Update:

Chief Landry informed the Board of Selectmen that the Fire Department voted to support the purchasing of the Quint vehicle. The cost for the vehicle is now \$25,000 which does not include the rehabilitation which is estimated to be \$50,000. The listing price for Engine #1 will be \$170,000.00.

On a motion made by Roland Barrett and seconded by Jennifer Dean Wing, the Board of Selectmen voted unanimously to authorize the Town Administrator to meet with the Town Accountant to prepare necessary paperwork to secure the \$25,000 for the vehicle.

There was a question about why the vehicle price dropped. Chief Landry responded that the price dropped since we were buying the vehicle without the broker and directly from University Park.

Librarian Director:

In the summer, the library posted for a Library Director position with the application deadline date of August 31, 2016. Funding from the State requires this position to be filled. This position was posted with application returned by August 31, 2016. The Library Board of Trustees will hopefully have a recommendation for appointment by the next meeting.

Warrants:

The Town Administrator informed the Board of Selectmen that as one of her duties she will be signing the vendor and payroll warrants. This duty will be removed as a Board of Selectmen agenda item.

Approval of Treasury Warrants:

- The Board of Selectmen signed the payroll and vendor warrants as presented.

On a motion made by Roland Barrett and seconded by Jennifer Dean Wing, the Board of Selectmen vote by Roll Call vote to go into executive session to discuss strategy in regards to litigation and consider real estate for purchase, exchange, lease or value. The Board will come back into open session to only adjourn the meeting.

On Roll Call Vote: *Roland Barrett Aye; Jennifer Dean Wing Aye; John Laura Aye; Joseph Rapoza Aye entered into executive session at 8:10 p.m.*

Future Meeting Date:

- Monday, September 19, 2016 at 7:00 pm at the Millville Senior Center.

Returned to Open Session at 9:30 p.m.

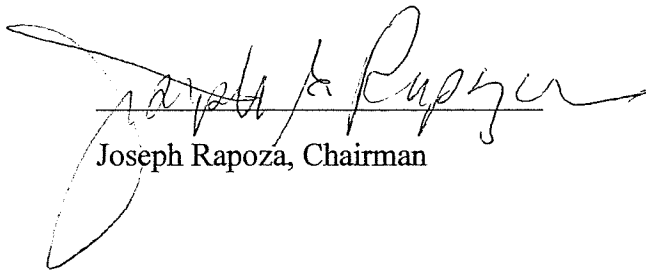
Adjourned:

On a motion made by Roland Barrett and seconded by Jennifer Dean Wing, the Board of Selectmen vote unanimously to adjourn.

The meeting adjourned at 9:30 p.m.

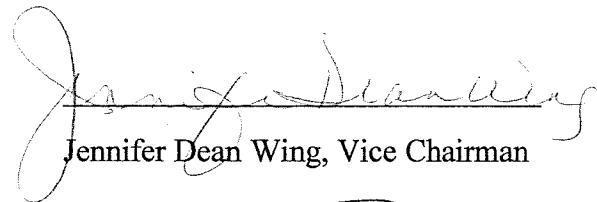
Respectfully submitted,

Jennifer Callahan & Amy Sutherland

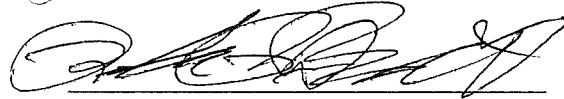
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Joseph Rapoza, Chairman

John M. Laura, Secretary

A handwritten signature in cursive script, appearing to read "Jennifer Dean Wing", written over a horizontal line.

Jennifer Dean Wing, Vice Chairman

A handwritten signature in cursive script, appearing to read "Roland P. Barrett", written over a horizontal line.

Roland P. Barrett, Selectman