

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**MINUTES OF MEETING  
JUNE 20, 2016 – 7:00 P.M.**

**Board Members Present:** Chairman Joseph Rapoza, Vice Chairman Jennifer Dean Wing,  
Selectman Roland Barrett

**Others Present:** Town Administrator Jennifer Callahan, Executive Secretary Helen

---

Chairman Rapoza calls the special meeting to order at 7:00 p.m. at the Millville Town Hall. Moment of Silence offered for former Millville Town Clerk, Harriet Breton

**ANNOUNCEMENTS.** TA J. Callahan noted upcoming Special Town Meeting at 7:00 p.m. on June 27, 2016. She announced Blackstone Valley Boys & Girls Club's opening of new pool. She indicated BOS has only one regular meeting in July, the Town Hall will be closed on July 4<sup>th</sup> and motorists should use caution on roadways with school year finished.

**APPROVAL OF MINUTES.** Chair Rapoza recommended review of all minutes followed by vote. During review J. Dean Wing noted date was incorrect for May 2, 2016 Executive Session and indicated correct date was May 13, 2016. R. Barrett noted he did not attend May 13, 2016 meeting and would abstain when vote taken. No other corrections made.

***On a motion by Barrett and second by Dean Wing, the Board votes unanimously to approve and sign the Minutes of the following dates:***

April 19, 2016 - Executive Session  
May 19, 2016 – Executive Session  
June 6, 2016 – 6:00 p.m.  
June 6, 2016 – 7:00 p.m.  
June 6, 2016 – Executive Session  
June 9, 2016 – 6:00 p.m.  
June 13, 2016 – 7:00 p.m.  
June 13, 2016 – 7:30 p.m.

***On a motion by Barrett and second by Dean Wing, the Board votes (2-0-1) with R. Barrett Abstaining to accept date correction, approve and sign the Minutes of the May 13, 2016 Executive Session.***

**BOARDS/COMMITTEES/DEPARTMENTS.** J. Callahan asked how BOS would like to proceed in inviting Boards, Departments and Committees to be placed on future agendas. Chair Rapoza spoke of prioritizing schedule to reflect pressing issues facing Town. J.D. Wing noted she has had various experiences and noted if one Board is invited that it should be open to all for input on specific topics. Chair Rapoza suggested keeping current schedule. J.D. Wing noted perhaps first monthly meetings could be used for such Board appearances.

**CORRESPONDENCE.** Chair Rapoza informed public of resignation letter from Town Planner Joe Laydon. He thanked Mr. Laydon for his service and dedication to the Town. J. Callahan discussed posting and was directed by Chairman to post position as soon as possible.

**APPOINTMENTS.** Fiscal Year 2017. Chair Rapoza suggests reading of entire list with Members being given opportunity to place hold on any appointment. Chair Rapoza offered to fill vacancy as CMRPC Alternate Delegate. Also, noted the Town Administrator Search Committee should be dissolved. No objections or holds placed.

*On a motion by Barrett and second by Dean Wing, the Board votes unanimously to accept all One-Year Appointments as listed. On motion by J.D. Wing second by R. Barrett, the Board votes unanimously to appoint Chair Rapoza as CMRPC Alternate.*

*On motion by J.D. Wing second by R. Barrett, the Board votes unanimously to disband Town Administrator Search Committee.*

*On another motion by J.D. Wing second by R. Barrett, the Board votes unanimously to accept all three year appointments through 6/30/2019.*

### **TOWN ADMINSTRATOR REPORT.**

Grants-- J. Callahan informed Board of a new Information Technology grant from the Community Compact Cabinet for \$57,000.00 for improving financial management systems of Town. Noted the need for Chairman's signature. Spoke of communicating with Division of Local Services to meet deadlines to prevent loss of previous funding of Community Compact Grants totaling \$40,000.00 to improve financial budgeting, operations and capital planning. She discussed teaming up with Highway Surveyor B. Mullaly and CMRPC to apply for upcoming round of MASSWorks STRAP grants. She also mentioned the second round of competitive Green Communities grants is upcoming and she plans to partner with CMRPC to apply. She asked Board to consider potential projects including municipal solar at Town sites.

BOS Goals & Objectives Workshop-- J. Callahan asked Board if they had any thoughts or suggestions related to July 11, 2016 meeting at 6:00 p.m. Chair Rapoza offered Franklin TA Jeff Nutting or FinCom Chair R. Crivello as potential facilitators, while J.D. Wing suggested MMA as resource. Chair Rapoza noted the Town's Financial Processes and Town Hall Building condition was important for him to discuss at the upcoming meeting. J.D.Wing agreed that Town Hall is main priority and also spoke of need to consider better financial planning schedule for Boards not under BOS. R. Barrett thought those areas would be good start.

Meet & Greet-- J. Callahan informed BOS of her first all staff and department head event she was hosting as new TA and invited BOS to attend it on June 21, 2016.

CMRPC Grant Presentation-- J. Callahan asked Board to consider presentation request from CMRPC for next regular BOS meeting in July. Chair Rapoza directed her to place them on next meeting's agenda.

### **NEW BUSINESS.**

Community Compact IT Grant-- *On a motion by R. Barrett and second by Dean Wing, the Board votes unanimously to authorize Chair Rapoza to sign Community Compact IT Grant.*

Boy Scout Agreement-- Chair Rapoza asked Board to consider passing over agenda item until site visit conducted. *On a motion by R. Barrett and second by Dean Wing, the Board votes unanimously to table action on Boy Scout Agreement.*

Municipal Electricity Aggregation-- Chair Rapoza noted Colonial Power has upcoming public hearing and will provide testimony on behalf of Town. The Chairman read the statement which will be presented at hearing by Colonial Power.

*On a motion by J.D. Wing second R. Barrett, the Board votes unanimously to authorize Chair Rapoza to sign the statement to be presented on June 27<sup>th</sup> public hearing.*

Treasury Warrant-- *On a motion by J.D. Wing second R. Barrett, the Board votes unanimously to sign a treasury warrant totaling \$74.97 as presented.*

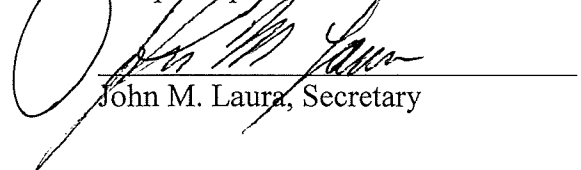
**SELECTMAN'S FORUM.** J.D. Wing spoke of MES 4th Grade Centennial Time Capsule event. She described how the children were extremely thoughtful about what items they placed in a beautiful carved box that will be sealed for 100 years. Chair Rapoza shared concerns about Mug Pub property and would like action plan to take property. J.D. Wing feels there is potential for selling the property, but has concerns.

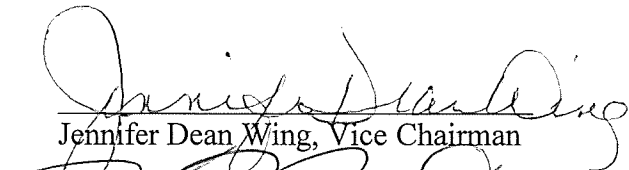
**EXECUTIVE SESSION.** *J.D. Wing makes motion to enter Executive Session based on MGL c.30A §21, ¶2 to conduct negotiations with non-union personnel in connection with the hiring of an Administrative Assistant, with the possibility of resuming the Open Meeting for the sole purpose of approving and signing an Employment Agreement, R. Barrett seconds with Roll Call following: J. Rapoza, aye; J.D. Wing, aye; and R. Barrett, aye; Vote to enter Executive session at 8:20 p.m.*

**ADJOURN.** The BOS returns to Open Session at 9:00 p.m., J.D. Wing indicates no agreement was reached in order to approve and sign an Employment Agreement to hire an Administrative Assistant at this time. *J.D. Wing makes a motion which is seconded by R. Barrett to Adjourn, whereby the Board unanimously votes to adjourn the regular meeting.*

Respectfully submitted,  
Jennifer Callahan

  
Joseph Rapoza, Chairman

  
John M. Laura, Secretary

  
Jennifer Dean Wing, Vice Chairman

  
Roland P. Barrett, Selectman

**TOWN CLERK'S OFFICE**

AUG 03 2016

TIME:

Signature