

**TOWN OF MILLVILLE
BOARD OF SELECTMEN**

**MINUTES OF MEETING
JULY 11, 2016 – 6:00 P.M.**

Board Members Present: Chairman Joseph Rapoza; Vice Chairman Jennifer Dean Wing,
Secretary John Laura

Others Present: Town Administrator, Jennifer Callahan

Chairman Rapoza calls the meeting to order at 7:00 p.m. at the Millville Town Hall. A Moment of Silence is offered for both Mr. Timothy Tilton, E.M.T and Firefighter of the Millville Fire Department and Mr. Joseph Vinacco, Lieutenant, Providence Fire Department Rescue and Millville resident.

APPOINTMENTS

Chairman Rapoza informs the Board due to full agenda, he will pass over Minutes and Warrants and take up Appointments. TA Callahan informs Board with regards to the first appointment, the Council on Aging has requested to postpone appointment this evening. On second appointment, Chairman invites Flag Warden Philip Clark to comment on the recommendation for the establishment of the new position of Deputy Flag Warden and the appointment of Mr. Kevin Surette to the post. Mr. Clark spoke of need for a backup to his position and noted Mr. Surette is an Army Veteran and would be honored to serve the Town in the position. ***On motion by Jennifer Dean Wing second by John Laura, the Board votes unanimously to establish the position of Deputy Flag Warden and to appoint Mr. Kevin Surette to serve in the position until June 30, 2017.***

For the third appointment, TA Callahan shared the request letter from Ms. Pamela Dean Kobetitsch to be appointed to the vacancy on the Memorial Day Parade Committee. Callahan noted her years of honoring Veteran causes and her active service on other town committees. ***On motion by Jennifer Dean Wing second by John Laura, the Board votes unanimously to appoint Ms. Pamela Dean Kobetitsch to serve on the Memorial Day Parade Committee until June 30, 2017.***

BOARDS/COMMITTEES/DEPARTMENTS:

Police Chief Landry addressed the Board about trading in two old, high mileage police vehicles that have little value. He noted they tried to sell them to no avail. He requests permission to trade each one into the dealership in exchange for the two new vehicles to be shortly acquired. ***On motion by John Laura second by Jennifer Dean Wing, the Board votes unanimously to approve trade of two old cruisers to dealership.***

Fire Chief Landry then spoke of departmental plans to have Engine #1 declared surplus and possibly be traded for a Quint Ladder Truck. He explained the Department does not need the two types of engines they have currently, since Engine #1 has small water tank capacity. He explained the firefighters instead desire to have a Quint model which can hold larger volume of water, can pump and also has aerial ladder. He explained he has been in touch with an equipment broker who has located a Quint model in Illinois which can be totally refurbished at an estimated cost of \$100-\$120,000.00. The Chief explained the plan to acquire the Quint truck would include exchanging Engine #1 which is valued around \$140,000.00 for the refurbished Quint vehicle as an almost even trade. He noted he and Deputy Furno were planning to fly out of state (July 26, 2016), at the Broker's expense, to see prospective equipment with the hopes of

acquiring the truck soon after. The Chief was asking for Board to approve the plan and to authorize him to potentially make the exchange of the Engine #1 with the prospective Quint in Illinois. Much discussion ensued. J.D. Wing expressed concern about the need for more detailed information and greater public discussion before granting approval. She noted it was a lot of detail to process and make a decision. She suggested another meeting be held on subject. J. Laura spoke of concerns about dealing with only one broker and questioned if others were consulted. He voiced concerns about needing more time to review the numbers and to address other questions. Since there was no upcoming Board meeting before the planned visit to Illinois, TA Callahan suggested scheduling a meeting before or on evening of their visit. J. Rapoza noted he would not like to miss out on an opportunity, especially if the vehicle had low miles and usage hours. He asked TA Callahan to tentatively schedule a special meeting on the 26th at 6:00 p.m. to give time for additional review and consideration by Board members.

Meaghan Way:

The Chief then spoke of another matter concerning parking on Meaghan Way. He noted he has received complaints concerning the parking of a large boat and trailer, owned by Mr. William Brite, on Meaghan Way. The Chief noted that it does not appear to be a danger, but there is not currently a “no parking” ordinance or bylaw in place for him to have it removed. There were no complaints from the mail service. J. Rapoza discussed discharge of water from vessel on the street which is a violation of bylaw. Another question related to winter time parking. Mr. Brite was present and responded it stays in the driveway in the winter. Chief noted it would have to be removed for snow season or then be in violation of another bylaw. He also said it could be an eyesore to neighbors and they might want to restrict parking on street which would be up to the Board.

JD Wing commented because it is a cul-de-sac not many may see it. However, if one had to pass by a boat and trailer parked on a different street, she would question why it was parked there. The Chief agreed and JD Wing noted perhaps it is a fault in town’s bylaw. J. Laura asked if this is something to be there for a long time and if resident was having a problem and that is why it was in street. Mr. Brite indicated that the boat is there since he is in litigation with the pavers who paved his driveway. He is only able to move the boat up and down his driveway when temperatures are below 70 degrees, since the driveway has not cured from paving. His plan is to replace the driveway. The boat will be put in a slip within next couple of weeks. J. Laura said if the plan was to move it, then he had no issue with it at this time because it would not be a “planter” and he would be putting it in a slip. Town Administrator noted other residents in attendance might be concerned this would be ongoing, into perpetuity, type issue and not just for this season. Mr. Brite said it would be short term thing and because it is such a big boat, it belongs in a slip. One of the residents did have a concern that the line of site is effected with incoming traffic with the boat in the road. There are children in the area. Another resident, Mr. Simmons was asked if he wanted to add anything. He said he would be all set if the boat is going to be removed and presented the Board with photos. Mr. Brite agreed to inform the Town Administrator when the boat has been removed into slip.

Correspondence:

- A memo was received from the previous town planner informing the town that he is willing to assist on some projects if needed.

On motion by John Laura second by Jennifer Dean Wing, the Board votes unanimously to approve Joe Laydon being used on a temporary basis for projects involving the planning board.

- The Board is in receipt of paperwork regarding electric aggregation. In future, when residents can choose to opt out, JD Wing suggested to perhaps have such information on the website.

- A memo from town counsel about the changes in relation to substantial revision to the public records law. Town Counsel will have training sessions.

CMRCP: Natural Mitigation Plan:

Members of CMRCP were present to provide an update on the progress on a competitive grant for a mitigation plan with the town. The grant will assist in putting together a plan for a natural disaster. The funding is from FEMA. By having this plan in place, it qualifies the Town for Federal funding. An overhead power point presentation was provided of mitigation measures for prevention of damages, property protection, public education and awareness, natural resource protection, structural projects, and emergency service protection. The next step in the planning process is for the town to receive technical service. There will be another meeting set up with representatives to development a six step plan to identify areas in town which might be subject to natural disasters. The report will need commentary and this will be provided electronically to the Board of Selectmen.

Public Forum:

Resident Mr. and Mrs. Davis, 8 Quaker Street:

Mr. & Mrs. Davis were present to suggest to the Board of Selectmen that a committee be established to study the school agreement to determine the best interest of the children of Millville. The Board of Selectmen were presented with an outline which recommended setting up an Ad Hoc Committee to look at all options. This will encourage the town to be proactive in looking at this agreement. The present agreement. Resident, Norman Thout was present and explained that he was on the original committee which worked out the agreement. Mr. Thout suggested that we start with town counsel. The Board of Selectmen agree that this can be looked into for more information. Mr. Crivello communicated that the Board of Selectmen apply their leadership and find common ground on how to proceed. He further expressed the Town needs to reach out to Blackstone representatives and work together. It was suggested to place this item on the August 1, 2016 Board of Selectmen meeting agenda.

Town Administrator Report:

Town Hall Status:

The town hall was initially inspected, but it became evident upon further inspection that the building needed a structural engineer to perform an assessment on the building. Town employees did have concerns about the changes they observed in the building which included cracks in the walls. Due to this, the Town Administrator, Chief of Fire and Police Department, along with the State Building Commission and local building inspector did an evaluation of the building. The town is currently waiting for a letter from the State with their findings and immediate action plan. The Town Administrator has reached out to the insurance company. The insurance company will be coming out and a meeting will be set up to discuss the next steps.

BMR School District Meeting Update:

The Town Administrator informed members that the town on June 27, 2016 held a special town meeting to act on the \$63,000 increase contribution to the school budget. This vote did not receive the 2/3 vote it needed. Following the meeting, the Town Administrator reached out to Superintendent of Schools to see if there was a way to continue further negotiations. The Superintendent welcomed this and a meeting was held at which point a lesser amount of funds was considered. The offer was not accepted by the School committee. A warrant was then issued by the school committee. It was discovered in reading the warrant that the majority of the school committee did not sign the required papers, thus the meeting posting was not valid. The Town of Millville presented this to legal counsel and they were in support of this finding and notified school officials. The finalizing of the budget is

paramount, so another meeting will be set up for Monday July 18, 2016 at 4:00 pm to come to some resolution. The Superintendent appreciates the town's efforts to resolve this matter.

CMRCP Regional Planning Review:

There was a meeting CMRCP, Chairman of the Board of Selectmen, and the Highway Surveyor to look at the technical assistance which they offer. This was a productive meeting and a memo was submitted which outlined the information from the meeting.

MASS Works Grant:

The Town Administrator informed the Board that it is her intent to apply for the MassWorks grant. There is a short turn around for the application. The priority area will be Central Street. It was suggested to include initial design work. Also, CMRPC notified the Town that the META application for assistance was confirmed by the State and if approved could help with applying in the upcoming competitive grant round for Green Communities (up to \$200,000) which the town will be applying.

Town Planner:

The position for a town planner has been posted with the job description. There were eight applicants who applied. The Planning Board will be meeting with the candidates and will make a recommendation for appointment.

State Budget Update:

The State budget has been passed and the State figures were coming in shorter than originally proposed, but the budget was finally passed. There will be a no holiday sales tax this year.

New Business:

Inter-municipal Town Service Agreement:

The Town Administrator informed the Board of Selectmen that she has spoken with the Town Manager in the Town of Uxbridge about doing possible agreement for accounting services. The Town of Millville would gain improvements of the software system. If the board chooses to agree to this arrangement, there is a 30 day window to opt out. The draft agreement was forwarded to town counsel. It was recommended to have the agreement signed at the beginning of the fiscal year. The Town of Uxbridge will be meeting tonight to vote on this item. The Chief of Police expressed a concern about not having a person in Millville to assist with any questions. The Town Administrator referred to a section in the agreement which does allow the Town Accountant in Uxbridge to come to the Town of Millville to provide assistance.

On motion by John Laura and seconded by Jennifer Dean Wing, the Board voted unanimously to sign the inter-municipal agreement for accounting services with the Town of Uxbridge.

The members will sign the payroll and standard warrants.

Warrant for animal control officer:

On motion by Jennifer Dean Wing and seconded by John Laura second by, the Board voted unanimously to sign the warrant for the animal control officer.

This will be signed and posted by the constable.


The members will sign the payroll and standard warrants at the end of meeting.

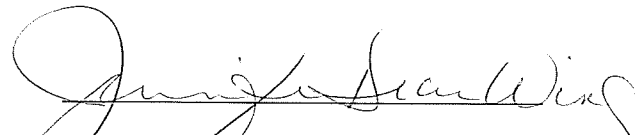
Adjourn:

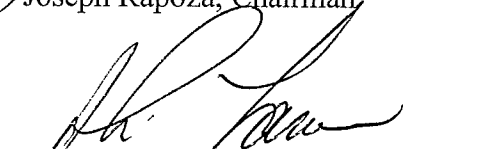
On motion by John Laura second by Jennifer Dean Wing, the Board votes unanimously to adjourn the meeting at 9:49 pm.

Respectfully submitted,

Jennifer Callahan & Amy Sutherland



Joseph Rapoza, Chairman

Jennifer Dean Wing, Vice Chairman

John M. Laura, Secretary

Roland P. Barrett, Selectman