

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**MINUTES OF MEETING**

**August 4, 2014 - 7:00 p.m.**

**Board of Selectmen Members Present:** Chairman Roland Barrett, Vice Chairman Joseph Rapoza, Secretary Jennifer Dean Wing and Selectman Robert Baker

**Board of Selectmen Members Absent:** Selectman John Laura

**Others Present:** Executive Secretary Helen Coffin

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Chairman Barrett opens the regular meeting at 7:00 p.m. with the Pledge of Allegiance.

**ANNOUNCEMENTS** None.

**SCHEDULED GUESTS/SPEAKERS**

Engineer Robert Ferrari, Northeast Water Solutions, Inc. Mr. Ferrari provides an update on the Millville Elementary School water treatment. A full refurbishment of the system was done in February and everything is running well with no issues of compliance. All testing and parameters are in compliance with DEP and an engineer visits the site twice per week. A conference call with DEP in April concluded there are no outstanding issues and all problems have been resolved. Brief discussion was had with DEP regarding turning the water back on. Since it was near the end of the school year, it was determined to hold off until a remote monitoring system was installed.

Mr. Ferrari presents the Board with two proposals:

- (1) Remote Monitoring System. For the installation of a remote monitoring system for the water treatment system. This equipment will provide ongoing, 24/7/365, monitoring with data automatically being logged back in his office. Data will also be automatically transferred, as appropriate, to the state reporting logs. The system will provide automatic alerts and notifications of any alarm situations directly to his office as well as the engineers PDAs. He apologizes for the delay in providing this estimate as there were difficulties with getting a response from the vendor. The quote is \$16,932 and includes all equipment, programming, configuration and labor. The only item that will be required is a hard line internet connection at the School. His staff can run a CAT5 if needed.
- (2) Revised Water Operations. With a remote monitoring system, the time spent at the site and on administrative tasks will be decreased. This proposal is a companion to the above proposal. If the Board approves the monitoring system, the cost for the annual operations services will be go down. Mr. Ferrari proposes a 3-year contract as this is the payback time on the remote system. Mr. Ferrari also explains that much of the annual

maintenance is done during the visits to the site so this has been a savings to the Town. He adds that all routine maintenance has been completed under the terms of the contract. There are two outstanding items on the annual maintenance: re-lamping and internal inspection of the water tank.

*On a motion by Rapoza and second by Baker, the Board votes unanimously to accept the proposal for the remote monitoring system as presented and authorizes the Chairman to sign on behalf of the Board.*

*On a motion by Baker and second by Rapoza, the Board votes unanimously to accept the proposal for a revised 3-year water operations contract as presented and authorizes the Chairman to sign on behalf of the Board.*

## **MINUTES**

**July 7, 2014 – 7:00 p.m.** To be tabled until September 2<sup>nd</sup> meeting.

**July 21, 2014 – 6:00 p.m.**

*On a motion by Rapoza and second by Wing, the Board votes unanimously to accept the Minutes of July 21, 2014 at 6:00 p.m. {Baker abstains}*

**July 21, 2014 – 7:00 p.m.**

*On a motion by Rapoza and second by Wing, the Board votes unanimously to accept the Minutes of July 21, 2014 at 7:00 p.m. {Baker abstains}*

**WARRANTS** None.

**REPORTS OF TOWN OFFICIALS** None.

## **PUBLIC FORUM**

Ron Benoit from Plainfield, CT (a former Millville resident) explains that he was a fourth grade student of Mrs. Hughes 34 years ago in the Longfellow Municipal Center. He recalls the class buried a time capsule which was to be opened 25 years later. To his knowledge, this was never done. He would like permission from the Board to dig up the time capsule to review its contents. It was suggested the Historical Commission be informed. Mr. Benoit was asked to return the landscaping to its initial condition. Mr. Benoit provided his contact information.

## **CORRESPONDENCE**

A letter from the Historical Commission is received seeking permission from the Board to perform work on the exterior grounds of the Longfellow Municipal Center. It was decided to table this item until the Board received the engineering report on the condition of the Town Hall.

**APPOINTMENTS AND RESIGNATIONS** None.

## **EXECUTIVE SECRETARY REPORT**

The Earth Removal Agent placed a Stop Work Order on the operations at 171 Central Street. He believes it is the onus of the property owner to appeal the Stop Work Order and prove the removal is for agricultural purposes due to the length of time that has passed since the commencement of the work. Mr. Emidy is meeting with the property owner this Wednesday.

The Planning Board asked if the Board wishes to meet jointly on September 15<sup>th</sup> regarding the proposed zoning updates. The Board agreed that 6:00 p.m. would work. The members anticipate a quorum so a meeting will be posted.

The following surplus items were sold: 1995 Explorer - \$470; 2002 Pick-Up - \$926.25; 2001 Crown Vic - \$525; and 6 Bikes - \$60.

**OLD BUSINESS** None.

## **NEW BUSINESS**

Special Town Meeting. The Executive Secretary recommends a date for the Special Town Meeting.

*On a motion by Baker and second by Rapoza, the Board votes unanimously to call for a Special Town Meeting on Monday, November 17, 2014 at 6:30 p.m. at the Millville Elementary School, open the Warrant effective immediately, and anticipate closing the Warrant at the Board's meeting on October 6<sup>th</sup>.*

Legal Request. The Conservation Commission seeks permission to contact legal counsel on a matter for which they need some guidance.

*On a motion by Rapoza and second by Baker, the Board votes unanimously to approve and sign the Legal Services Request for the Conservation Commission.*

School Transportation Bid. The Town sought bids for out-of-district school transportation. Two bids were received. Tellstone was much higher than last year. Travelers Transit proposes a combined bus run which will be a savings to the Town. The Executive Secretary recommends awarding the bid to Travelers Transit, Inc.

*On a motion by Rapoza and second by Wing, the Board votes unanimously to award the Out-of-District School Transportation to Travelers Transit, Inc. per the bid received and authorize the Chairman to sign the contract on behalf of the Board.*

**MEMBERS FORUM** None.

**FINAL PUBLIC FORUM** None.

**SIGNATURES** The Board signs the documents voted on earlier this evening.

**NEXT REGULAR MEETING** Monday, August 18, 2014 at 7:00 p.m.

**EXECUTIVE SESSION** None.

**ADJOURN**

***On a motion by Rapoza and second by Baker, the Board of Selectmen votes unanimously to adjourn the regular meeting at 7:50 p.m.***

Respectfully Submitted,  
Helen M. Coffin, Executive Secretary

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Roland P. Barrett, Chairman

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Joseph G. Rapoza, Vice Chairman

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Robert F. Baker, Selectman

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Jennifer Dean Wing, Secretary