

**TOWN OF MILLVILLE
BOARD OF SELECTMEN**

MINUTES OF MEETING

December 15, 2014 - 7:00 p.m.

Board of Selectmen Members Present: Chairman Roland Barrett, Vice Chairman Joseph Rapoza, Selectmen Robert Baker and John Laura

Board of Selectmen Members Absent: Selectman Jennifer Dean Wing

Others Present: Executive Secretary Helen Coffin

Chairman Barrett calls the regular meeting to order at 7:04 at the Longfellow Municipal Center with the Pledge of Allegiance.

ANNOUNCEMENTS

Thanks to all who attended the Town's 31st annual Christmas Tree Lighting on December 2nd. There was a great turn out and the event was a great success. Thank you to the Trustees of Veterans Memorial Park and Millville Fire Rescue for their continued support of this Town tradition.

The Board of Selectmen appointed an Interim Building Commissioner last week...James Sheehan. Mr. Sheehan can be reached by calling the normal Building Department telephone and email. Due to a previous personal commitment he will not be at the Town Hall this Wednesday night.

Reminder: Town Hall Offices will be closed on Wednesday evenings, December 24th and December 31st for Christmas Eve and New Year's Eve as well as 2 Thursdays, Christmas Day and New Year's Day. The Board wishes everyone a Merry Christmas and Happy New Year!

Reminder: Due to school vacation motorists please take caution for children out on the roads.

Thank you to the Fire Department for helping Santa Claus ride around the streets on the fire engine over the weekend.

MINUTES

December 1, 2014 – 7:00 p.m.

On a motion by Rapoza and second by Baker, the Board votes unanimously to accept and approve the Minutes of the Meeting of December 1, 2014 at 7:00 p.m. {Laura abstains}

December 10, 2014 – 5:30 p.m.

On a motion by Laura and second by Rapoza, the Board votes unanimously to accept and approve the Minutes of the Meeting of December 10, 2014 at 5:30 p.m. {Baker abstains}

WARRANTS

On a motion by Rapoza and second by Laura, the Board votes unanimously to accept and approve the three Warrants as presented.

REPORTS OF TOWN OFFICIALS

Zoning Board of Appeals. Chairman Tom Mulvey presents the annual report on behalf of the Zoning Board of Appeals. There were three appeals requested and public hearings held during the year; two were withdrawal without prejudice, and the third was granted with provisions and filed by the petitioner with Worcester Registry...this is good for one year. The total fees collected were \$900. They are working on revamping the variance applications and including a Frequently Asked Questions page which they hope to have on the Town's website. Variance fee seems adequate at this time. They are currently working on the FY15 budget. They have no issues or concerns at this time and they do not foresee needing any additional funding.

Flag Warden. Phil Clark is not present...this agenda item will be addressed later in the meeting.

Treasurer/Collector. Lisa Larue was unable to attend the meeting so Chairman Barrett read out loud the annual report as submitted.

Green Energy Committee. Chairman Les Davis advises the Selectmen that after working diligently with the state officials at DOER, the Town of Millville has officially been designated a Green Community. The Green Energy Committee presents the Selectmen with a check for \$143,625 which is funding to begin implementing energy-savings projects in Town buildings which were identified in the grant application. A framed Certificate from the Commonwealth of Massachusetts and outdoor community sign were also presented. The Green Energy Committee recommends the Selectmen disband the Committee as it has now fulfilled the charge of the Board. However, a new Green Community Committee should be appointed to move forward. There are two individuals interested in serving: Trish Benoit-Rudden and Joe Rapoza. Mr. Davis wishes to recognize the members of the Green Energy Committee: Gerry Finn, Joe Rapoza, Joe Laydon, Trish Benoit-Rudden and Chief Landry. He also acknowledges Kristin Anderson who started the Committee. Mr. Davis also advises that the Town picked-up the first hybrid police cruiser.

Mr. Rapoza advises that the next step in the process is to submit the official grant application and he reads out loud the projects will be implemented with the funding. The Certification of Application will need to be signed by the Chairman of the Board of Selectmen. Mr. Finn suggests the funding be kept in a separate line item for ease of accounting.

Chairman Barrett extends appreciation to the Green Energy Committee for their dedication and achievement on behalf of the Town.

PUBLIC FORUM None.

CORRESPONDENCE None.

APPOINTMENTS/RESIGNATIONS

Green Energy Committee.

On a motion by Rapoza and second by Laura, the Board votes unanimously to disband the Green Energy Committee effective immediately.

Green Community Committee. Mr. Rapoza reads out loud the recommended charge and membership of the Green Community Committee as follows:

“To continue the work of the previous Committee including, but not limited to, educating the Town of Millville on clean energy options and measures that can be implemented to reduce energy use, conserve resources and reduce emissions; assisting in the development of cost effective projects on municipal facilities to reduce energy and resource use; developing renewable energy resources; investigating opportunities to develop programs and projects to foster energy conservation, energy efficiency, renewable energy generation and sustainability planning throughout the community; promoting awareness of new technologies and their potential impact on energy use and resource conservation; interacting with Massachusetts Department of Energy Resources; researching, applying for, and administering appropriate grants; ensuring the Town retains its status as a designated Green Community; and submitting annual reports to the Board of Selectmen.”

“Three or Five (3 or 5) persons to be appointed by the Board of Selectmen on an annual basis (to be determined based on the interest and availability of community members).”

On a motion by Rapoza and second by Laura, the Board votes unanimously to create the Green Community Committee with the charge as read.

On a motion by Baker and second by Rapoza, the Board votes unanimously to appoint Joseph Rapoza and Trish Benoit-Rudden to the Green Community Committee effective immediately through June 30, 2015.

On a motion by Baker and second by Laura, the Board votes unanimously to authorize the Chairman of the Board to sign the Certification of Application for the grant pertaining to the projects as read earlier by Mr. Rapoza.

EXECUTIVE SECRETARY REPORT

Executive Secretary advises that updated website is somewhat on schedule...due to launch on January 5th.

Executive Secretary advises that another “Welcome to Millville” sign has been stolen and she would like to know how the Board wishes to proceed. Should the Highway Department be asked to reinforce them or should they be removed until a decision is made. Would the Board like the stolen sign replaced, however, these are no longer covered by insurance. Selectman Laura advises he will take a look at them and reinforce the signs over the next two weeks. The signs should be left as is for now and this item should be revisited at the next meeting.

Board members review an email from Town Counsel regarding the status of the funding from Blackstone in connection with the former regional van transportation account. Blackstone does

not intend to provide Millville with any of the donations received during the regional agreement. Executive Secretary questions how the Board wishes to proceed. Selectman Laura doesn't think the Board should take the word of the attorneys and he would prefer to see a vote by the Blackstone Board. Town Counsel will be asked to ascertain if the Blackstone Board voted on this matter.

Executive Secretary advises that requests to departments/board have gone out for the preparation and submission of Annual Reports which are due February 12th.

Executive Secretary questions when the Board wishes to reschedule the goal-setting agenda items which were cancelled on December 8th due to illness. She doesn't anticipate the January 5th meeting will be very busy and suggests the Board could address the Mission and Vision statements during the regular meeting. The Boards agrees.

Executive Secretary advises she will be taking some time off - 12/23, 24, 31; 1/12-15.

Executive Secretary advises that Kristina Herrick has been working to fulfill the Town's administrative requirements with respect to Stormwater ... an information sheet will be send out with the December tax bills.

Executive Secretary advises she has spoken with Town Clerk regarding changing the Town's polling location. Town Clerk has spoken with the state, other Towns that use church halls and St. Augustine's Parish. Executive Secretary recommends the preparation of an agreement and seeks authorization to have Town Counsel work on same.

On a motion by Rapoza and second by Baker, the Board votes unanimously to authorize the Executive Secretary to work with Town Counsel in order to create a letter agreement for use of the church facility.

OLD BUSINESS

Centennial Banners. Selectman Wing previously asked for the Board's support for the Centennial Committee to install banners along the bridge and ask local businesses to sponsor them. The only question was how they would be installed and who/how they would be maintained going forward. Chairman Barrett reminds that they need permission from National Grid to install them on the poles and often times National Grid will help Towns with this.

On a motion by Laura and second by Rapoza, the Board votes unanimously to authorize the Centennial Celebration Committee to proceed with the installation of banners, providing permission is received from National Grid.

NEW BUSINESS

Polish American Club Annual Licenses.

On a motion by Baker and second by Rapoza, the Board votes unanimously to approve and sign the 2015 On Premises Alcohol License, Common Victualler License, Entertainment License, Pool Table License, and Automatic Amusement Device for Polish American Club.

MEMBERS FORUM

Ambulance Service. Rapoza advises that after recently attending the Municipal Center Building Committee and Capital Planning Committee meetings, he feels the Board should be prepared regarding the future of the Town's ambulance service. He is recommending that the Board consider putting together a study group and schedule a workshop to discuss this matter with Chief Landry. Executive Secretary will schedule workshop.

Flag Lowering Policy. Executive Secretary advises that she met with the Flag Warden and he is agreeable to the policy which was prepared. Chairman Barrett reads the proposed out loud.

On a motion by Baker and second by Rapoza, the Board votes unanimously to adopt the Flag Lowering Policy as presented.

Railway Study. Executive Secretary questions one piece of correspondence: from Eric Smith regarding the Town's interest in having involvement with the future railway study.

On a motion by Rapoza and second by Laura, the Board votes unanimously to express interest in involvement with the study.

FINAL PUBLIC FORUM

Hunting Bylaw. Chief Landry explains that he will be preparing a Bylaw for the Annual Town Meeting which limits the hunting area around the new bikeway due to safety concerns. DCR has expressed concerns about this. Brief discussion follows regarding the hunting limitations.

SIGNATURES The Board signs the documents voted on earlier this evening.

NEXT REGULAR MEETING Monday, January 5, 2014 at 7:00 p.m.

EXECUTIVE SESSION None.

ADJOURN

On a motion by Rapoza and second by Baker, the Board of Selectmen votes unanimously to adjourn the regular meeting at 8:20 p.m.

Respectfully Submitted,
Helen M. Coffin, Executive Secretary

Roland P. Barrett, Chairman

Joseph G. Rapoza, Vice Chairman

Robert F. Baker, Selectman

John M. Laura, Selectman