

TOWN OF MILLVILLE
BOARD OF SELECTMEN
MINUTES OF MEETING

NOVEMBER 16, 2015 – 7:00 P.M.

Board Members Present: Chairman Roland P. Barrett; Vice Chairman Joseph Rapoza; Secretary Jennifer Dean Wing and Members John Laura and Robert Baker

Others Present: Executive Secretary Helen Coffin

At the conclusion of the Special Town Meeting, Chairman Barrett calls the regular meeting to order at 7:15 p.m.

ANNOUNCEMENTS None.

APPROVAL OF MINUTES

November 2, 2015 – 7:00 p.m.

On a motion by Rapoza and second by Laura, the Board votes unanimously to approve and sign the Minutes of October 19, 2015 at 6:00 p.m. {Baker abstains}

October 19, 2015 – 7:00 p.m.

On a motion by Rapoza and second by Laura, the Board votes unanimously to approve and sign the Minutes of November 2, 2015 at 7:00 p.m.

APPROVAL OF WARRANTS

On a motion by Rapoza and second by Laura, the Board votes unanimously to approve and sign the Warrants as presented.

INVITED GUESTS/SPEAKERS

Representative Brian Murphy is present from Colonial Power Group to follow-up on the Town's participation in the aggregation program. The Board reviewed the documents provided at the last meeting and do not have any questions. Town Counsel also reviewed the documents and did not have any problems or concerns. The Board is scheduled to approve and sign the RFP Exemption Form and Consultant's Agreement. Chairman Barrett asks if there are any questions or concerns from the audience before the Board proceeds.

Resident Valerie Haggerty questions what will happen to individuals who have contracts with other suppliers but do not return the opt-out card. Brian explains that only National Grid customers will receive the card and anyone who is with another carrier will not receive one. Colonial Power can

provide literature for the Town's website but will not follow-up directly with non-National Grid customers. They can also provide public service announcements for the cable access channels.

On a motion by Rapoza and second by Laura, the Board of Selectmen votes unanimously to accept and sign the Consultant's Agreement with Colonial Power Group, Inc. for the design, implementation and management of a municipal electricity aggregation program.

On a motion by Wing and second by Rapoza, the Board of Selectmen votes unanimously to authorize the Chief Procurement Officer to sign the RFP Exemption letter for energy aggregation in connection with Massachusetts procurement law c.30B §1(b)(32).

On a motion by Barrett and second by Rapoza, the Board of Selectmen votes unanimously to approve the Aggregation Plan prepared by Colonial Power Group, Inc. and direct that the Town Clerk publish the document in its entirety in the Town Hall and on the Town's website for public review, and further to include the signing of this Aggregation Plan on the Board's next regular meeting agenda for December 7th.

BOARD/COMMITTEE/DEPARTMENT HEADS

Emergency Management. Director Steve Furno advises that the Town should be receiving about 75% reimbursement from the blizzard; he attended many workshops on this matter and the paperwork was involved and time consuming. The Town received an EMPG grant of \$2,460 and an additional \$6,460 from another Town for the purchase of a vehicle to rescue victims on the bike trail. He attended a leadership conference and has been working with MEMA on the Avian Flu. He is working on a pre-disaster mitigation plan for the Town and met with two MEMA representatives on preparing the Town's COOP (Continuity of Operations Plan). This is a more involved process than he anticipated but will do his best and welcomes assistance from anybody who would like to help. He used the 2014 EMPG grant to purchase new televisions and digital equipment for the EOC at the Town Hall. There is nothing that he needs from the Board at this time.

MES Playground Committee. Valerie Haggerty presents a final draft of the MES Playground Agreement for the Board's review. She reviews the terms with the Board and explains that all expenses will be funded through donations with the only cost to the Town being the liability insurance at approximately \$100/year. Selectman Laura would like the document reviewed by Town Counsel. Valerie advises that Town Counsel has already reviewed the document. Brief discussion follows regarding how repairs and maintenance would be handled. Selectman Wing questions if the Board needs to sign an Agreement and would like more information on what is done in Blackstone. Valerie points out that this Agreement follows the requirements of the Regional Agreement and Lease Agreement and has nothing to do with Blackstone. Wing would rather not sign something if it's not a requirement. Vice Chairman Rapoza has some concerns about the security of the area and notes that the Police Chief has touched on this issue as well. Valerie advises that added security can be part of the scope of work. It is agreed that the Executive Secretary will forward the Agreement to Town Counsel and question whether the Board is required to sign it per the terms of the Lease Agreement. Once this information is received, she will follow-up with Valerie to schedule a joint meeting between the Board of Selectmen and School Committee.

PUBLIC FORUM/CITIZEN COMMENTS None.

CORRESPONDENCE

- A letter from the Department of Public Safety informing the Town that Lincoln Barber's timeframe for certification as a Building Inspector has been extended through April 2016.
- A copy of a Cease and Desist letter from the Conservation Commission to a resident on Hill Street.

APPOINTMENTS/RESIGNATIONS

The Police Chief submitted a letter requesting appointment of two part-time Police Officers: Michael Choquette and Russell Gagne. Chief Landry is absent but Sgt. Coupe recommends the appointment of the two individuals.

On a motion by Rapoza and second by Laura, the Board votes unanimously to appoint Michael Choquette as a Part-time Police Officer effective immediately through 6/30/16.

On a motion by Rapoza and second by Laura, the Board votes unanimously to appoint Russell Gagne as a Part-time Police Officer effective immediately through 6/30/16.

EXECUTIVE SECRETARY REPORT

Town Accountant. Executive Secretary advises that all the Town's files and equipment was removed from Marilyn Mathieu's home and is now on-site at the Town Hall. The new Town Accountant, Jim Shanahan, trained with Marilyn last week but it appears he needs a bit more training. He requested that BMSI (the software company) come in to train him. The Executive Secretary recommends keeping Marilyn on the payroll for two more weeks as there is a lot of work to be done and the accounting cannot stop. She will then contact BMSI to obtain more information on the training they offer. The situation would be reassessed in two weeks. Selectman Wing would prefer to have the software company come in if that is what the employee requested. Selectman Baker would like to know the reason why Jim would prefer the software company. Selectman Laura feels whatever is more cost effective and productive for the Town should be pursued.

On a motion by Barrett and second by Laura, the Board votes unanimously to authorize the Executive Secretary to pay Marilyn for two more weeks and look further into BMSI.

OLD BUSINESS None.

NEW BUSINESS

Tax Classification Public Hearing.

On a motion by Laura and second by Rapoza, the Board votes unanimously to hold the Classification Public Hearing on Monday, December 7th at 6:45 p.m. and to approve the Legal Notice.

MEMBERS FORUM

Vice Chairman Rapoza explains that the information received from Sunnyside Solar conflicts with the Green Community Committee's work. They are working with a vendor for the installation of solar at 181 Main Street that would be compatible with the original CMRPC Plan

NEXT MEETING Monday, December 7, 2015 at 7:00 p.m.

SIGNATURES The Board signs the documents voted on earlier this evening.

EXECUTIVE SESSION None.

ADJOURN

On a motion by Laura and second by Rapoza, the Board votes unanimously to adjourn the regular meeting at 8:35 p.m.

Respectfully submitted,
Helen M. Coffin

Roland P. Barrett, Chairman

Joseph Rapoza, Vice Chairman

Jennifer Dean Wing, Secretary

John M. Laura

Robert F. Baker