

**TOWN OF MILLVILLE**  
**BOARD OF SELECTMEN**  
**MINUTES OF MEETING**

**SEPTEMBER 8, 2015 – 7:00 P.M.**

**Board Members Present:** Chairman Roland Barret; Vice Chairman Joseph Rapoza; Secretary Jennifer Dean Wing and Members John Laura and Robert Baker {arrives late}

**Others Present:** Executive Secretary Helen Coffin

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Chairman Barrett opens the regular meeting at 7:45 p.m. with the Pledge of Allegiance.

The Board agrees to take the Agenda out of order due the delay in the start of the meeting.

**TOWN OFFICIALS/OFFICIALS**

**Town Accountant.** Marilyn Mathieu is present with the Town's Auditor, Bob Brown of R.E. Brown & Company. The auditor is here to present the Town's FY14 Audit Report. Mr. Brown advises he is the owner of the company and has been in business since 1987; he is a CPA with his office in Mendon. Copies of the audit report were previously distributed to the Board members. The basic results of the audit are that the important things are all done very well, including cash reconciliation and following the budget. The Town should be aware of two items that will negatively affect the financial statement in the future: unfunded pension liability and unfunded OPEB. These are items that all towns are facing across the board and won't affect the bond rating. The Town should consider creating a trust fund to start setting funds aside for these liabilities. The internal controls are done very well but some of the smaller departments should start using numbered receipt books when taking in cash/checks. Lastly, he recommends a Continuity of Operations Plan be put in place in case of a catastrophic event to the administrative offices.

**ANNOUNCEMENTS**

Selectman Wing announces that the Centennial Community Day will take place this coming Saturday, September 12<sup>th</sup> from 11am-4pm at the Veterans Memorial Park. Main Street will be shut down from 10am-4pm. There will be vendors, a band and children's activities.

*{Selectman Baker arrives at 8:00 p.m.}*

**APPROVAL OF MINUTES**

**August 10, 2015 – 7:00 p.m.**

*On a motion by Rapoza and second by Wing, the Board votes unanimously to approve and sign the Minutes of August 10, 2015 at 7:00 p.m. {Laura abstains}*

**August 17, 2015 – 7:00 p.m.**

*On a motion by Rapoza and second by Laura, the Board votes unanimously to approve and sign the Minutes of August 17, 2015 at 7:00 p.m. {Wing abstains}*

**August 31, 2015 – 7:00 p.m.**

*On a motion by Laura and second by Rapoza, the Board votes unanimously to approve and sign the Minutes of August 31, 2015 at 7:00 p.m. {Baker abstains}*

## **TOWN BOARDS/OFFICIALS** (continued)

**Joseph Rapoza, Green Community Committee.** Mr. Rapoza advises that the application was submitted to DOER about one year ago. They are using FY14 as a base year to find the Town's energy base. In FY15 they submitted energy audit reports and energy reduction plans. They have outlined twenty energy reduction projects. The Town was recognized in December with a check for \$143K. The total of the planned projects is in excess of \$500K. Once the first \$143K is spent, the remaining projects will be addressed by competitive grants. All exterior lighting has been done and the next phase includes weatherization. The Town will save 1,000 gallons of fuel oil per year. They are working on the roof project at the Fire Station and hopeful they can do some sort of solar deal without upfront costs. The hybrid police vehicle is performing terrific and gets 28 mpg. They will be installing an idle control on one of the older vehicles. There is a public education piece of the grant which involves community involvement...this is tentatively scheduled for October and is subsidized by DOER.

Selectman Wing suggests the public education could be combined with a Centennial Fundraiser. The two committees can work together on this.

In closing, Mr. Rapoza thanks all past and current committee members for their efforts.

**FIRST PUBLIC FORUM** None.

## **CORRESPONDENCE**

Chairman Barrett advises the Board received an invitation to attend a meeting with Lieutenant Governor Karen Polito in Uxbridge. He, Vice Chairman Rapoza and Executive Secretary will attend.

## **APPOINTMENTS/RESIGNATIONS**

With the recent resignation of Deborah DiCecco from the Board of Library Trustees, the Library Trustees have recommended the Board of Selectmen appoint Lynn Foley until the next annual town election. Appreciation is extended to Mrs. DiCecco for her many years of service to the Town.

*On a motion by Rapoza and second by Laura, the Board votes unanimously to appoint Lynn Foley to the Board of Library Trustees effective immediately until the next annual town election.*

**EXECUTIVE SECRETARY REPORT** None.

**OLD BUSINESS** None.

## **NEW BUSINESS**

**181 Main Street.** Executive Secretary reminds the Board that previous Town Counsel had researched the access issue involving P&W. With the recent discussion regarding the development of 181 Main Street, she questions if the Board would like to pursue this matter further by forwarding the information to the new Town Counsel. The next step would be to work with P&W on the access situation.

*On a motion by Rapoza and second by Laura, the Board votes unanimously to send the information to the new attorneys in order to get the ball moving on the access situation.*

**Verizon Agreements.** The Centennial Committee has placed banners on various telephone phones in Town but Verizon requires signed contracts. Chief Landry did the leg work on this matter.

*On a motion by Wing and second by Rapoza, the Board votes unanimously to authorize the Chairman to sign the two original Verizon contracts.*

**Heat Oil Bid.** The Town joined a consortium of other towns for heating oil for the 2015-2016 winter season. The lowest price per gallon is \$2.0954 per gallon from Peterson Oil.

*On a motion by Rapoza and second by Laura, the Board votes unanimously to award the 2015-2016 Heating Oil bid to Peterson Oil at the bid price and to authorize the Chairman to sign two original contracts.*

**Toll Road.** The Friends of the Library requested a Toll Day for October 3<sup>rd</sup>. This was approved by the required departments.

*On a motion by Wing and second by Laura, the Board votes unanimously to approve and sign the Toll Road Permit for the Friends of the Library.*

**Toll Road.** The Knights of Columbus requested a Toll Day for September 26<sup>th</sup> with a rain date of October 17<sup>th</sup>. These were approved by the required departments.

*On a motion by Wing and second by Laura, the Board votes unanimously to approve and sign the Toll Road Permit for the Knights of Columbus.*

**Travel Reimbursement Waiver.** The Board reviews documentation submitted by the Town Clerk's Office requesting a waiver of the personnel policy for meals during the Town Clerk's conference to be held in Springfield. The personnel policy authorizes the Board to waive the policy as it deems acceptable.

*On a motion by Rapoza and second by Laura, the Board votes unanimously to approve of a meal waiver as requested by the Town Clerk's office.*

**Charter Communications Merger.** The Board reviews correspondence received from Charter seeking the Board's support in a merger with Time Warner. The Board was asked to send a letter of support to the FCC – an example is provided. Selectman Rapoza questions what a merger will do to the monthly subscriber fees. Selectman Wing has no interest in promoting a merger.

*On a motion by Wing and second by Laura, the Board votes unanimously to not sign a letter of support for a merger.*

**Eagle Scout Recognition.** The Board was recently informed that resident Adam Desrosiers earned the rank of Eagle Scout. The Board usually presents such a Certificate at the Eagle Scout ceremony but it already took place. The Board wishes to give Adam the option of attending a BOS meeting so his Certificate can be presented by the Board in person. If he prefers, the Certificate can be mailed.

*On a motion by Wing and second by Laura, the Board votes unanimously to sign the Certificate of Recognition of Eagle Scout and to invite Adam Desrosiers to attend a meeting if he wishes.*

**MEMBERS FORUM** None.

**FINAL PUBLIC FORUM.** None.

**NEXT MEETING** Monday, September 21, 2015 at 7:00 p.m.

**SIGNATURES** The Board signs the documents voted on earlier this evening.

**EXECUTIVE SESSION** Executive Secretary advises that the information from the Union wasn't received. The Executive Session will be postponed.

**ADJOURN**

*On a motion by Laura and second by Baker, the Board votes unanimously to adjourn at 8:35 p.m.*

Respectfully submitted,  
Helen M. Coffin

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Roland P. Barrett, Chairman

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Joseph Rapoza, Vice Chairman

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Jennifer Dean Wing, Secretary

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Robert Baker

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John Laura