

**TOWN OF MILLVILLE**  
**BOARD OF SELECTMEN**  
**MINUTES OF MEETING**  
**JULY 20, 2015 – 7:00 P.M.**

**Board Members Present:** Vice Chairman Joseph Rapoza; Secretary Jennifer Dean Wing; Members Robert Baker and John Laura

**Board Members Absent:** Chairman Roland Barrett

**Others Present:** Executive Secretary Helen Coffin

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Vice Chairman Rapoza opens the meeting at 7:00 p.m. with the Pledge of Allegiance.

**ANNOUNCEMENTS** None.

The Board agrees to take the Agenda items out of order.

**TOWN BOARDS/OFFICIALS**

**Lincoln Barber, Veterans Agent.** Mr. Barber is present to provide his department's annual update. He currently has three veterans receiving benefits under Chapter 115. He hasn't heard much about the new certification requirements for veterans agents; his understanding is that they will have one year to become certified otherwise the Town will only receive 50% of the state reimbursement. He received his new laptop. He indicates that his budget can change at any given time dependent on the needs of veterans within the Town. Often times he receives calls for assistance and will meet with an individual but they never return for follow-up. He advises that his door is always open and that anyone can call him on his cell phone. Lastly, he questions the status of the cemetery on Central Street -- when he was placing flags on the veteran graves for Memorial Day he noticed that the cemetery is in deplorable condition. Could the Highway Department could spend a little time on it? Selectman Wing advises that she has spoken with the Board of Trustees of the Wilson Cemetery and they are struggling with meeting and maintenance. It was mentioned that it may be best if the Town took over the property.

**Elaine Ethier, Trustees of Veterans Memorial Park.** Ms. Ethier is present on behalf of the Trustees of the Park to provide the annual update. She serves as Secretary and their departmental budget was level funded for FY 2016. Their major annual event is the Christmas Tree Lighting which is greatly attended by the community. The Park was also the site of the annual Memorial Day ceremony and will be used in September for the Centennial Celebration Community Day event. There are official forms on the Town website for the use of the park and use of the sound system. They created a cement walkway along the backside of the monument for ease of visibility. They removed shrubs and a maple tree. The goals for the next year are to continue working on the grounds surrounding the monument and walkway by installing mulch and flowers. They plan to create a float for the Centennial Parade.

Selectman Wing advises that she will submit a list of dates to the Trustees of the Park in connection with upcoming Centennial events.

**Richard Hurteau and John Hadley, Planning Board.** Members of the Planning Board are present to review the engineering proposal submitted by Graves Engineering. The engineer reviewed the site at Brown Bear Circle and prepared a plan of action with an estimated cost of \$9,200, which involves the installation of drainage piping. Selectman Laura is frustrated that the Town is on the hook for this work and feels the residents should go after the engineer whose design failed. All are reminded that the former engineering company has gone out of business and this issue has been the subject of many discussions and meetings with the Board. The issues on Brown Bear Circle are causing issues on Old Chestnut Hill Road and the residents on those roads are getting frustrated. This situation also causes more sanding and salting work for our Highway Department due to the frozen overflow.

Selectman Baker acknowledges that the situation is not ideal but he feels it's too late to place blame. This has been going on for a long time and the Town really needs to deal with it and move forward. Vice Chairman Rapoza adds that the Board has a responsibility to the residents of the Town and this should be a learning experience for all.

Mr. Hadley states that the Planning Board wants the Selectmen to be aware of the situation. He adds that nobody is happy about it but the Planning Board is simply trying to move forward and address the issues before they get worse. The next steps are to contact the Highway Surveyor and then schedule a workshop. Brief discussion regarding whether the street should be accepted before the work is done. There will also be an easement required from one of the homeowners. Selectman Laura indicates that nothing should be done until the easement is obtained from the resident. Selectman Wing has discussed this matter with the Highway Surveyor and feels that he will support the work...the only problem is that Chapter 90 funds cannot be used unless it's a Town-accepted road.

## **APPROVAL OF MINUTES**

### **May 18, 2015 – 7:00 p.m.**

Selectman Wing requests two changes made to the Minutes as follows: Remove the sentence on page 5 that reads, "This was her idea and the Board ended up slicing her throat and throwing her to the curb." and add that she asked Thuot if he read the Minutes prior to that evening and he replied, "No."

***On a motion by Rapoza and second by Laura, the Board votes unanimously to approve the Minutes of May 18, 2015 – 7:00 p.m., with the amendments.***

### **May 19, 2015 – 6:00 p.m.**

***On a motion by Wing and second by Laura, the Board votes unanimously to approve the Minutes of May 19, 2015 – 6:00 p.m. {Baker abstains}***

### **June 8, 2015 – 6:00 p.m.**

Vice Chairman Rapoza comments that the DOR has advised that the Board's request which was voted on in these Minutes is too broad, and he questions if the Board should reconsider the motion made and provide more of a focus on the nine units outlined. Selectman Wing comments that the Board already put the categories in order of priority. The Executive Secretary clarifies that the DOR is looking for more specific detail within each category (what are the specific concerns or problems?) so she informed the representative that those questions should be directed to Board members.

***On a motion by Baker and second by Wing, the Board votes unanimously to approve the Minutes of June 8, 2015 – 6:00 p.m. {Laura abstains}***

**June 15, 2015 – 7:00 p.m.**

*On a motion by Baker and second by Laura, the Board votes unanimously to approve and sign the Minutes of June 15, 2015 at 7:00 p.m. {Wing abstains}*

**FIRST PUBLIC FORUM** None.

**CORRESPONDENCE** None.

**APPOINTMENTS/RESIGNATIONS**

**Town Hall Study Committee.**

*On a motion by Wing and second by Laura, the Board votes unanimously to appoint Gerry Finn, Richard Crivello and Lincoln Barber to the Town Hall Study Committee, effective immediately for a term to expire on June 30, 2016.*

**Memorial Day Parade Committee.**

*On a motion by Wing and second by Laura, the Board votes unanimously to appoint Jean Poulin to the Memorial Day Parade Committee, effective immediately for a term to expire on June 30, 2016.*

**Centennial Celebration Committee.**

*On a motion by Baker and second by Laura, the Board votes unanimously to appoint Pamela Dean Kobetitsch and Adam Desrosiers to the Centennial Celebration Committee, effective immediately for a term to expire on June 30, 2016.*

**EXECUTIVE SECRETARY REPORT** None.

**OLD BUSINESS** None.

**NEW BUSINESS**

Conservation Commission – Request for Legal. A request was submitted by the Conservation Commission for legal assistance regarding the matter at 171 Central Street.

*On a motion by Laura and second by Baker, the Board votes unanimously to approve the Legal Request.*

MIIA Enrollment. An authorization for the Town's insurance company to proceed with a Health Insurance Enrollment Audit is reviewed and requires the approval and signatures of the Board.

*On a motion by Wing and second by Baker, the Board votes unanimously to approve and sign the MIIA Enrollment Agreement.*

Planning Board – Request for Legal. A request was submitted by the Town Planner for legal assistance regarding the stop work order on Thayer Street.

*On a motion by Laura and second by Baker, the Board votes unanimously to approve the Legal Request.*

Animal Control Warrant. This is an annual standard document to the Animal Control Officer.

*On a motion by Laura and second by Baker, the Board votes unanimously to approve and sign the Animal Control Warrant.*

One Day Special Liquor License – Polish Club. The Police Department has no problems with the request and all other requirements were satisfied.

*On a motion by Baker and second by Laura, the Board votes unanimously to approve and sign the One Day Special Liquor License for August 1, 2015.*

**MEMBERS FORUM**

Selectman Wing.

She would like to let the residents know that the Centennial Committee is in the process of a bulk fundraising effort. They also received a \$3,000 grant through WMRC 1490 and Asphalt Engraving, with the assistance of Margaret Carroll and Lois Salome. There will be a Community Day on September 12<sup>th</sup> and the Committee is looking for vendors.

Selectman Rapoza

He participated in the site visit and walk with CMRPC of the various properties in Uxbridge and Millville being considered in the freight rail study. He believes that Millville has a great opportunity in the freight rail study as the sites in Uxbridge weren't as suitable as that in Millville.

**FINAL PUBLIC FORUM.** None.

**NEXT MEETING** Monday, August 3, 2015 at 7:00 p.m.

**SIGNATURES** The Board signs the documents voted on earlier this evening.

**EXECUTIVE SESSION**

The Board seeks to enter executive session per M.G.L. c.30A §21(a) ¶3 to discuss strategy with respect to collective bargaining with the Fire union.

*On a motion by Laura and second by Baker, the Board votes unanimously by roll call to enter Executive Session under M.G.L. c.30A §21(a) ¶3, and to return to open meeting only to adjourn. {Baker, aye; Wing, aye; Rapoza, aye; Laura, aye (8:07)}*

**ADJOURN**

*On a motion by Laura and second by Baker, the Board votes unanimously to adjourn at 8:32 p.m.*

Respectfully submitted,

Helen M. Coffin

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Joseph Rapoza, Vice Chairman

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Jennifer Dean Wing, Secretary

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Robert Baker

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John Laura