

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**MINUTES OF MEETING**

**June 23, 2014 - 7:00 p.m.**

**Board of Selectmen Members Present:** Vice Chairman Joseph Rapoza, Secretary Jennifer Dean Wing and Selectmen John Laura and Robert Baker

**Board of Selectmen Members Absent:** Chairman Roland Barrett

**Others Present:** Executive Secretary Helen Coffin

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Vice Chairman Rapoza opens the regular meeting at 7:03 p.m. with the Pledge of Allegiance.

**ANNOUNCEMENTS**

The Senior Center Transportation Van has arrived! The van was paid 80% by a state grant. Thank you to the Council on Aging, Chief Landry and Trish for their assistance in obtaining the grant. Thank you to the seniors for your patience as the COA worked diligently to get the van service back in Millville.

Special Town Meeting is next Monday, June 30<sup>th</sup> at 6:30 p.m. at the Millville Elementary School to address only one financial article in connection with the additional requested school funding. A quorum of 40 is required to act on this item.

The Finance Committee will hold a Public Hearing in connection with the Special Town Meeting Warrant this Wednesday, June 25<sup>th</sup> at 7:00 p.m. here at the Town Hall. Please attend this Public Hearing with any questions.

The Special Town Meeting Warrant is available online at [millvillema.org](http://millvillema.org) and hard copies are available at the Town Hall.

Reminder to Motorists: Schools will be closing soon for the summer...please take extra caution for children outside on the roadways.

Reminder to Town Departments: With the closure of FY2014 quickly approaching, please make every effort to submit payment for all FY14 invoices to the Town Accountant. Additionally, closely review your current budget line items for any shortages and contact the Executive Secretary with any concerns.

The Board of Selectmen extends best wishes to all for a Happy and Safe July 4<sup>th</sup> holiday and summer season ahead!

## **MINUTES**

**June 9, 2014 – 7:00 p.m.**

*On a motion by Wing and second by Baker, the Board votes unanimously to accept the Minutes of June 9, 2014. {Laura abstains}*

*The Minutes of June 9<sup>th</sup> – 6:30 p.m. and June 12<sup>th</sup> – 7:30 p.m. will be held until the next meeting due to lack of members present at those meetings to vote on them.*

## **WARRANTS**

*On a motion by Laura and second by Baker, the Board votes unanimously to accept the Warrants as read.*

## **REPORTS OF TOWN OFFICIALS**

**Historical Commission.** Chairman Margaret Carroll and Vice Chairman Lee Clement are present to discuss the Commission's correspondence to the Board dated April 2, 2014 in connection with the historical map display in the Town Hall which was altered. They would like to have this matter resolved. Miss Carroll explains that the display was arranged in a specific order and when pictures or maps were relocated it impacted the intent of the display. The Commission would like the ability to maintain historical displays within the building and would like better communication when things need to be changed. They would like to continue seeking the Selectmen's approval on historical plans and projects. They would like to see a new policy adopted by the Board of Selectmen which addresses changes to the building that involve Millville's history. They will continue to send information and correspondence to the Board of Selectmen and copy the Executive Secretary.

Vice Chairman Rapoza appreciates the concerns and agrees that there needs to be better communication.

Selectman Wing recalls that many years ago there was a process whereby all changes to the building went through the Board of Selectmen but that was 20+ years ago. She suggests that the Board consider reinstituting the practice since this is an historical building. It is also suggested that the Selectmen do an annual walk-through of the Town buildings.

Miss Carroll briefly explains another situation involving The Classroom. The Executive Secretary explains that she is not always aware of changes that are made, such as furniture and other items that were moved in The Classroom...it was not done at her direction. Nearly 50 people hold keys to the building and she cannot control what happens when she is not present. Additionally, there is lack of sufficient staffing and manpower to spend a great deal of time on facility matters. The historical display was installed in 1990; the Executive Secretary started in 2006 and was never given the directive from any Board of Selectmen to check with the Historical Commission before making any changes.

Mr. Clement feels that the Historical Commission would just like to be told ahead of time when something will be done to the building.

**PUBLIC FORUM** None.

## **CORRESPONDENCE**

- Correspondence from the Town of Spencer regarding school budgets. They are experiencing a similar situation with out of district costs. Vice Chairman Rapoza suggests joining the Worcester County Selectmen's Association since Millville has a great deal of commonality with other central Massachusetts towns. Selectman Wing agrees something needs to be done.
- Correspondence received from the Town Moderator indicating the reappointment of Richard Crivello to the Capital Program Committee for a three-year term.
- An Email is received from the Historical Commission recommending the appointment of Elaine Ethier to the Commission.
- Correspondence is received from the Trustees of Veterans Memorial Park regarding the relocation of the sound system. Selectman Wing will meet with the Trustees to determine a new location.

## **APPOINTMENTS AND RESIGNATIONS**

Vice Chairman Rapoza reads the list of FY15 appointments (see attached) effective July 1, 2014.  
***On a motion by Baker and second by Laura, the Board votes unanimously to approve the FY15 Appointment List as prepared and read, for one-year appointments expiring June 30, 2015 and three-year terms expiring June 30, 2017.***

Selectman Wing requests the appointment of Lauren Reilly to the Centennial Celebration Committee be effective immediately as the Committee meets the next evening.

***On a motion by Wing and second by Laura, the Board votes unanimously to appoint Lauren Reilly to the Centennial Celebration Committee effective immediately.***

## **EXECUTIVE SECRETARY REPORT**

The Planning Board requests 2 meetings with the Board of Selectmen – July 7<sup>th</sup> and July 21<sup>st</sup>, both at 6:00 p.m. to discuss non-conforming uses and a few more items. They feel two meetings are necessary to start the discussion and then have a follow-up.

Kenneth E. Elstein, Community Choice Aggregation Specialist with Hampshire Council of Governments, requested to speak with the Board at the Monday, July 7<sup>th</sup> meeting regarding Community Choice Aggregation which is an electricity program for residents and businesses.

Patricia Domigan will be present at the Board's July 21<sup>st</sup> meeting to discuss the bikeway.

The Teamsters Union has returned the three signed originals of the Collective Bargaining Agreement for the Police Officers. The Board has already voted on the changes and Town Meeting has already approved them. The original Agreements just need to be signed.

***On a motion by Baker and second by Laura, the Board votes unanimously to sign the three original Collective Bargaining Agreements for the Police Union for 7/1/2014–6/30/2017.***

**OLD BUSINESS** None.

**NEW BUSINESS**

**Kleinfelder Agreement.** The two original standard contracts were received back from the architectural/engineering firm in connection with the Existing Conditions Study of the Town Hall and now require the Board's signature.

*On a motion by Baker and second by Wing, the Board votes unanimously to approve the contract with Kleinfelder and authorizes the Vice Chairman to sign the two originals on behalf of the Board.*

**End of Year Budget Forms.** The Executive Secretary reads the requested transfers to be made due to end of the year deficiencies and/or overages in some line items.

*On a motion by Baker and second by Laura, the Board votes unanimously to approve and sign the Budget Transfers as read.*

**MEMBERS FORUM** None.

**FINAL PUBLIC FORUM**

**Chief Landry.** Congratulations to the Council on Aging on receiving the new van.

**Richard Crivello, Finance Committee.** Mr. Crivello seeks clarification as to whether a vote to transfer from Assessors Overlay Surplus will require a 2/3 vote at Town Meeting. The Executive Secretary will confirm with Town Counsel.

**SIGNATURES** The Board signs the documents voted on earlier this evening.

**NEXT REGULAR MEETING** Monday, July 7, 2014 at 7:00 p.m.

**EXECUTIVE SESSION** None.

**ADJOURN**

*On a motion by Wing and second by Baker, the Board of Selectmen votes unanimously to adjourn the regular meeting at 8:15 p.m.*

Respectfully Submitted,  
Helen M. Coffin, Executive Secretary

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Joseph G. Rapoza, Vice Chairman

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John M. Laura, Selectman

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Robert F. Baker, Selectman

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Jennifer Dean Wing, Secretary