

**TOWN OF MILLVILLE**  
**BOARD OF SELECTMEN**  
**MINUTES OF MEETING**  
**JUNE 15, 2015 – 7:00 P.M.**

**Board Members Present:** Chairman Roland Barrett; Vice Chairman Joseph Rapoza; Members Robert Baker and John Laura

**Board Members Absent:** Secretary Jennifer Dean Wing

**Others Present:** Executive Secretary Helen Coffin

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Chairman Barrett opens the meeting at 7:00 p.m. with the Pledge of Allegiance.

**ANNOUNCEMENTS**

Happy Father's Day to all the Dads on Sunday.

School will soon be out for the summer – please take caution for children on the roadways.

**APPROVAL OF MINUTES**

**May 18, 2015 – 7:00 p.m.**

Tabled until next meeting

**May 19, 2015 – 6:00 p.m.**

Tabled until next meeting

**June 3, 2015 – 6:00 p.m.**

Tabled until next meeting

**June 8, 2015 – 6:00 p.m.**

Tabled until next meeting

**June 1, 2015 – 6:00 p.m.**

*On a motion by Baker and second by Rapoza, the Board votes unanimously to approve and sign the Minutes of June 1, 2015 at 6:00 p.m. {Laura abstains}*

**June 1, 2015 – 7:00 p.m.**

*On a motion by Rapoza and second by Baker, the Board votes unanimously to approve and sign the Minutes of June 1, 2015 at 7:00 p.m. {Laura abstains}*

## **APPROVAL OF WARRANTS**

*On a motion by Rapoza and second by Baker, the Board votes unanimously to approve and sign the three Warrants as prepared and read.*

## **TOWN BOARDS/OFFICIALS**

### **Ronald Landry, Chief of Police and Fire.**

Full-time Hiring Process. Chief Landry explains the recent hiring process for a full-time patrolman. His nephew applied for the position. He checked with the State Ethics Commission and was advised that since a nephew is not an immediate family member there was not a problem. In order to keep the process transparent, he filed an Ethics Disclosure Form with the Town Clerk. Sgt. Coupe ran the first round of interviews with a committee and chose the top three candidates. The top three candidates were then interviewed by three knowledgeable Chiefs of Police from surrounding towns. The interview process was intense and Chief Landry himself did not participate. The groups was instructed to provide the name of the best candidate for the Town of Millville and to treat all candidates the same. The Chief's nephew, Cody Landry, was the top choice. Cody is an intelligent and ethical officer who promised to stay with the Town for the long term. Chief Landry wanted to bring this to the Board's attention and respectfully requests they consider the appointment.

Conservation Enforcement. Chief Landry advised that the Town's Bylaws provide his department with authority concerning the enforcement of conservation matters. Regarding 171 Central Street, he has been checking the site and instructed the neighbors to call the Police Department if there is any work being done but there has been nothing done recently. He has put together a folder of information for the Town's attorney; however, he doesn't want to explain the matter twice and seeks guidance from the Board on which attorney he should contact. He has authority to issue violations and tickets but he is not aware of what these should look like. Additionally, he needs clarification on what the Town is looking for and what the owner is expected to do.

Chairman Barrett advises that the owner should follow the standards according to DEP. He may not need to return the original grade level; however, he may need to replace the materials taken from the buffer zone. Chief Landry doesn't feel DEP has been very helpful with the enforcement aspect of the situation.

Rapoza mentions that the two attorneys begin working together today. Executive Secretary advises the Chief should probably contact Barbara St. Andre as this matter may be around over the next year.

### **Municipal Center Building Committee**

Richard Crivello sent a Memo on behalf of the Municipal Center Building Committee which included the following recommendations to the Board:

- After evaluating all possible courses of action the Committee recommends to the BOS that the existing Town Hall not be refurbished or renovated to be used as Town offices, and that construction of a new Town Hall would be the best possible option for the Town, after ruling out the feasibility of moving into available space in an existing building.
- The Committee recommends that the Municipal Center Building Committee, having completed its work as charged by the BOS, be dissolved.

- Further, it is recommend by the Committee that the BOS establish a new “Town Hall Study Committee” with the responsibility of the following:
  - Establish space requirements for new Town Hall offices;
  - Review existing buildings for feasibility of housing municipal offices;
  - Develop a budget for the build-out of existing space (if applicable);
  - Locate a suitable buildable site for a new Town Hall;
  - Develop a budget for the construction of a new Town Hall;
  - Develop funding strategies for new municipal offices; and
  - Develop a plan for the possible reuse or disposition of the existing Longfellow Municipal Center.

***On a motion by Rapoza and second by Laura, the Board votes unanimously to accept the Final Report as written.***

***On a motion by Rapoza and second by Laura, the Board votes unanimously to dissolve the Municipal Center Building Committee effective immediately.***

***On a motion by Rapoza and second by Laura, the Board votes unanimously to establish a Town Hall Study Committee to be charged with the following: establish space requirements for new Town Hall offices; review existing buildings for feasibility of housing municipal offices; develop a budget for the build-out of existing space (if applicable); locate a suitable buildable site for a new Town Hall; develop a budget for the construction of a new Town Hall; develop funding strategies for new municipal offices; and develop a plan for the possible reuse or disposition of the existing Longfellow Municipal Center.***

Rapoza comments that Crivello did an excellent job on the Municipal Center Building Committee and he hope he will be appointed to the Town Hall Study Committee going forward.

Chairman Barrett advises that any residents who are interested in participating on this new Committee to contact the Town Hall and the Board will review all applicants. This is an important project and needs to move along in a timely manner. The current Town Hall has serious issues and is not the safest environment.

### **Valerie Haggerty, MES Playground Committee.**

Valerie provides a brief status update of what has transpired over the past several months. She received written advice from Town Counsel and met with the School Committee. The Playground Committee has been working hard on getting preliminary approval of the location of the playground. On May 13<sup>th</sup> the School Committee approved of the concept. The School Committee’s attorney provided a draft agreement. Paragraphs 1, 3, 7 and 8 are still under review and may have changes. Another draft version will be provided soon.

Chief Landry expresses his concerns regarding the playground. Although he thinks it’s a wonderful idea, he feels the location is far off the beaten path and will be attractive for vandalism and graffiti. It will very difficult to monitor and feels would best be handled by closing the playground when the School is closed or installing security cameras for 24/7 monitoring. He also questions if the Parks and Recreation budget would need to address the maintenance of this playground.

Valerie advises this matter will require further discussion and was one of the questions asked of Town Counsel when determining whether a warrant article was necessary. The goal of the Committee is to set aside about \$10,000 for the future maintenance of the playground so that future volunteers are not burdened with fundraising. The Committee current accepts donations and may soon dissolve and become a “friends group” in order to address fundraising efforts. Valerie advises there are also a few questions regarding the insurance...Karin Palumbo will contact the insurance rep with questions. Once the agreement is returned, it will be sent to Town Counsel for review and comment.

## **FIRST PUBLIC FORUM**

**Resident Tim O’Brien, 47 Providence Street.** Mr. O’Brien provides a brief update on the situation at 171 Central Street. He spoke with a representative of Wright’s Farm and they do not have any intent of doing business with the owner of the land with respect to planting corn. He advises that the Conservation Commission has been doing its part. There are concerns regarding areas that have caved in due to the amount of earth removed. Nothing more has been done recently...no soil in or out. They met briefly with the Building Inspector and Board of Health last week.

## **CORRESPONDENCE**

Chairman Barrett recommends going back to placing all correspondence in the general mailbox for all to read and cross off his/her name. If there is something any Board member wishes to discuss, they should let Helen know or they can make a copy for himself/herself. This would save paper.

Chairman Barrett advises the Board received an inspection report of the John Dean Bridges from Mass DOT. There are no repairs necessary...general preventative maintenance items are recommended. This was given to the Highway Surveyor.

## **APPOINTMENTS/RESIGNATIONS**

**Interim Building Commissioner.** James Sheehan resigned effective with the hire of the new Building Commissioner. The new Commissioner is available Wednesday nights from 6:00-8:00.

***On a motion by Baker and second by Laura, the Board votes unanimously to accept the resignation of the Interim Building Commissioner.***

**Full-time Patrol Officer.** Chief Landry recommends the appointment of Cody Landry.

***On a motion by Laura and second by Baker, the Board votes unanimously to appoint Cody Landry effective immediately through June 30, 2015.***

## **FY16 Appointments.** (See attached list)

Chairman Barrett reads out loud the list of appointments. He asks the Board members to hold any that need discussion. All those not held will be voted.

Rapoza wishes the vacancy on Green Community Committee to be held.

***On a motion by Rapoza and second by Baker, the Board votes unanimously to approve the FY16 Appointment List as read with one correction to update Cory Landry as FT Patrol Officer.***

Rapoza suggests filling the Green Community vacancy with Brian Faulkner who expressed interest.

***On a motion by Laura and second by Rapoza, the Board votes unanimously to appoint Brian Faulkner to the Green Community Committee effective July 1, 2015 through June 30, 2016.***

Chairman Barrett thanks all those appointed for their hard work.

### **EXECUTIVE SECRETARY REPORT**

Confirmation of attendance at meeting on June 22<sup>nd</sup> with CMRPC.

Confirmation of tentative meeting for June 24<sup>th</sup> for Budget Transfers.

Reminder that next regular meeting Agenda will close on June 24<sup>th</sup>.

The Business Agent from the Union called regarding the Fire contract. This will be included as Executive Session on July 6<sup>th</sup> Agenda.

### **OLD BUSINESS**

CMGeeks, Inc. IT Vendor seeks waiver of insurance requirement. Town Counsel supports.

***On a motion by Laura and second by Baker, the Board votes unanimously to waive the Professional Liability Insurance requirement in the standard contract signed on May 4, 2015 with CMGeeks, Inc.***

Ratification of Previous Votes. Tabled.

### **NEW BUSINESS**

Toll Day Request. A request was submitted by the Centennial Celebration Committee for a Toll Day to be held on June 27<sup>th</sup>.

***On a motion by Rapoza and second by Laura, the Board votes unanimously to approve the Toll Day.***

### **MEMBERS FORUM**

Selectman Rapoza.

DLS will be coming in at no charge to perform an assessment of various items and will provide extensive reports. They will start within the month.

It was suggested to hold a meeting with all the Boards/Committees/Departments that are affected by the issues at 171 Central Street and Millville Heights on Thayer Street. This could be at an off-site location and mediated by the Town Moderator. Each department should leave the meeting with one action item. It is suggested to try for Monday, August 10<sup>th</sup> at 7:00 p.m. Town Counsel should be invited. Meeting could be held at the Senior Center. Boards can submit their own Agenda items providing they relate to the two topic matters.

***On a motion by Rapoza and second by Laura, the Board votes unanimously to hold a meeting as discussed.***

**FINAL PUBLIC FORUM.** None.

**NEXT MEETING** Monday, July 6, 2015 at 7:00 p.m.

**SIGNATURES** The Board signs the documents voted on earlier this evening.

**ADJOURN**

*On a motion by Rapoza and second by Laura, the Board votes unanimously to adjourn at 8:30 p.m.*

Respectfully submitted,

Helen M. Coffin

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Roland Barrett, Chairman

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Joseph Rapoza, Vice Chairman

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Robert Baker

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John Laura