

**TOWN OF MILLVILLE
BOARD OF SELECTMEN**

MINUTES OF MEETING

January 20, 2015 - 7:00 p.m.

Board of Selectmen Members Present: Chairman Roland Barrett, Vice Chairman Joseph Rapoza, Selectmen Robert Baker and Jennifer Dean Wing

Board of Selectmen Members Absent: Selectman John Laura

Others Present: Executive Secretary Helen Coffin

Chairman Barrett calls the regular meeting to order at 7:00 p.m. at the Longfellow Municipal Center with the Pledge of Allegiance.

The Agenda will be taken out of order to allow Town officials present to address Board.

BMRSD. Superintendent Himmelberger provides an update with respect to the MES roof project and upcoming budget season.

MES Roof Project. The masonry test at the MES failed and it was found to be due to faulty installation and lack of Project Manager oversight. The work will be fixed but it cannot be done until the temperatures come up – it probably won't take place until the spring school vacation. The School District hasn't paid out the cost of project in full and they won't until the project is completed to satisfaction. The MSBA is not pleased about this situation – they are aware of the reason and this will not affect the Town's reimbursement. It is noted that all of the other work was done exceptionally well by the other contractors.

Budget Process. It is the hope of the School Committee that this season's budget process runs much smoother and efficiently. The Committee wishes to keep the budget process amicable with the two towns with transparent information that anyone can review. A review of the state budget was done from 2000-2015 and it was found that contrasts in spending were significant and increases in health care and human services with decreases in education. The School Committee is holding its public hearing on February 26th. They would like to get information out to everyone as early as possible. He is confident that the School District can live within the budget authorized by the townspeople but at a different service level. Brief discussion follows regarding the status of the state's Chapter 70 formula. The Superintendent advises that he did not submit any capital expenses for the District. However, there will be a Needs Assessment and Feasibility Study done of the High School which will assist the District in determining what needs to be replaced such as windows, doors, floors, science labs. He does not anticipate any major 9C cuts that will have an impact on the District. He reminds all that the School Committee's Agenda and Meeting packets are online.

LIBRARY. Colleen Curis, Library Trustee, advises that the Millville Public Library was re-certified. They have future plans of going electronic. People should now be able to use other libraries. They submitted their budget with funding necessary to maintain certification.

FINANCE COMMITTEE. Chairman Crivello advises that the budget process is underway and he provides everyone with a copy of the season's budget schedule noting joint meeting with the Board of Selectmen. He also provides a list of the Committee's goals and objectives for the year. The Committee seeks guidance from the Board of Selectmen so they know what Town accounts should be funded accordingly. He further advises that the Committee asked the departments to start their budgets from scratch this year and build base budgets. Brief discussion follows regarding revenue projections and past revenue.

ANNOUNCEMENTS

The Top Dog Winner for 2015 is announced...Jet Bird. Congratulations to the owners. The dog will receive the #1 dog license tag free of charge as well as a certificate.

MINUTES

December 15, 2014 – 7:00 p.m.

On a motion by Rapoza and second by Baker, the Board votes unanimously to accept and approve the Minutes of the Meeting of December 15, 2014 at 7:00 p.m. {Wing abstains}

PUBLIC FORUM None.

CORRESPONDENCE None.

APPOINTMENTS/RESIGNATIONS

Green Community Committee. Mr. Rapoza advises that he has two individuals interested in appointment and is waiting for this in writing. This item will be tabled until the next meeting.

EXECUTIVE SECRETARY REPORT

Executive Secretary seeks clarification on when/how the Board wishes to meet with its departments regarding budget submissions. The budgets will be forwarded to the Board and they will reply to the Executive Secretary individually advising which departments they would like to see at a meeting.

Board Members agree to hold an executive session strategy meeting for Fire Department Collective Bargaining at the conclusion of the February 2nd meeting.

Executive Secretary advises that Selectman Laura reinforced all the "Welcome to Millville" signs. Chief Landry advises that Highway Department removed the pole from Lincoln Street.

Selectman Rapoza advises that Pole 10 on Esty Street is covered with vines. Office secretary will call this in and have it addressed.

OLD BUSINESS

Mission/Vision Statements. Mr. Barrett and Mr. Rapoza both read out loud a suggested mission statement. Mrs. Wing feels the town should move forward developing a commercial district. She also respects the dynamic of the old town values; however, feels there is a need for

a new dynamic. It is agreed that the members will email their suggested mission/vision statements to Mr. Rapoza to compile and combine as appropriate for review and discussion at the next meeting.

NEW BUSINESS

Change of Polling Location. Town Counsel prepared a draft agreement to be used with the church and the Town's use of the hall as a polling location. Executive Secretary seeks permission to forward this to the Church for review.

On a motion by Rapoza and second by Baker, the Board votes unanimously to authorize the Executive Secretary to forward the draft agreement to the Church for review.

Special and Annual Town Meeting Warrants. Executive Secretary prepared a schedule in anticipation of the annual Special and Annual Town Meetings. Per Town Bylaw, these would be held on Monday, May 11th.

On a motion by Rapoza and second by Wing, the Board votes unanimously to approve the warrant schedule as prepared, to call for Special and Annual Town Meetings to be held on Monday, May 11, 2015 at 6:30 p.m. and 7:00 p.m. at the Millville Elementary School and further, to open the warrants effective immediately with the intent to close the warrant at the regular BOS meeting of March 16th.

MEMBERS FORUM

Brief discussion among the Board members regarding setting priorities, as requested by the Finance Committee. It is agreed to meet at 6:30 p.m. before the next BOS meeting to discuss this subject. Selectman Wing suggests obtaining a copy of the Town-owned property maps in anticipation of this meeting.

FINAL PUBLIC FORUM None.

SIGNATURES The Board signs the documents voted on earlier this evening.

NEXT REGULAR MEETING Monday, February 2, 2015 at 7:00 p.m.

EXECUTIVE SESSION None.

ADJOURN

On a motion by Wing and second by Baker, the Board of Selectmen votes unanimously to adjourn the regular meeting at 9:05 p.m.

Respectfully Submitted,
Helen M. Coffin, Executive Secretary

Roland P. Barrett, Chairman

Joseph G. Rapoza, Vice Chairman

Robert F. Baker, Selectman

Jennifer Dean Wing, Selectman