

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**MINUTES OF MEETING**

**January 21, 2014 - 7:00 p.m.**

**Board of Selectmen Members Present:** Chairman Roland Barrett, Vice Chairman Joseph Rapoza, Secretary Robert Baker and Selectman John Laura

**Board of Selectmen Members Absent:** Selectman Jennifer Dean Wing

**Others Present:** Executive Secretary Helen Coffin

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Chairman Barrett opens the regular meeting at 7:00 p.m. with the Pledge of Allegiance.

**ANNOUNCEMENTS**

A moment of silence is observed for Chief John “Jack” Mullaly, the Town’s former Fire Chief, on his recent passing. Condolences are extended to his family and loved ones. Chief Mullaly was the long-time Fire Chief in the Town of Millville and always had in mind the best interests of the Town and the well-being of its residents. He will be deeply missed.

Nomination papers for the April 7<sup>th</sup> Annual Town Election are available in the Town Clerk’s office. Signed and completed nomination papers must be returned to the Town Clerk’s office no later than February 18<sup>th</sup>.

The deadline to enter your dog into the “Top Dog Contest” is January 31, 2014. The winner will be announced at the Board’s February 3<sup>rd</sup> Meeting.

The Treasurer/Collector reminds property owners that that the 3<sup>rd</sup> and 4<sup>th</sup> Quarter Bills for FY2014 Real Estate and Personal Property Taxes were mailed on December 30, 2013. The 3<sup>rd</sup> Quarter Bills are due on February 3, 2014. Bills not paid by the due date will be subject to 14% interest. Payments can be made as follows: at the Longfellow Municipal Center during business office hours; dropped in the tax payment drop box located outside the front door of the Municipal Center; mailed to the Collector’s Office at 8 Central Street; or paid online at [www.millvillema.org](http://www.millvillema.org) by clicking on “UniPay Online.” Property owners who have not received a bill should contact the Collector’s Office at (508) 883-5030. Failure to receive a bill does not waive a timely payment or possible interest charges.

**MINUTES**

**January 6, 2014 – 7:00 p.m.**

*On a motion by Laura and second by Rapoza, the Board votes unanimously to accept the Minutes of January 6, 2014 at 7:00 p.m. {Baker, not present for vote}*

**WARRANTS** None.

**MILLVILLE ELEMENTARY SCHOOL.** Engineer Bob Ferrari is present to provide a status update on the water situation at the MES and to answer any questions from the Board. Bob reviews with the Board members the information contained in a memorandum dated January 13, 2014. Northeast Water Solutions has initiated operations as of December 1<sup>st</sup> and has completed its initial inspection of the entire system. They have replaced any failing components and conducted an assessment of the water system. They have corrected any deficiencies found and emphasize keeping the tanks clean. They will work with the custodial staff at the School regarding concerns raised by the insurance company in connection with the floor drains. The chemical feed pumps were previously partially re-built but they will conduct a full rebuild of them on an annual basis.

*{Selectman Baker arrived at 7:10 p.m.}*

Bob further advises that the pulsing flow meter was installed per the Section 6 state mandate. They conducted a diagnostic evaluation of the greensand filtration system and feel that likely more than 30% of the media is fouled and they will do a full change-out of the media. At this time we are in full compliance with DEP and are meeting all drinking water standards. A meeting is scheduled with DEP for Monday, February 3<sup>rd</sup> at 10:00 a.m. at the MES. If DEP is pleased with the status of the system, he will make the request to go back on the well water.

They are working with the manufacturer in connection with protocols for changing the media in the filter and this is going well. This may be done during the February school break.

Looking ahead, Bob mentions that the Town may wish to consider increasing the level of monitoring to include electronic ability. He will prepare and present a cost analysis but feels this will significantly reduce labor costs for the short and long term. Once the system is at a comfortable level, he will revisit this with the Board. The Board has no questions for Bob and he leaves the meeting.

**COUNCIL ON AGING.** Chairperson Pat Leja explains that she believes Millville is owed funds from the senior van donation account held by the Town Blackstone. When the regional agreement was severed in 2012, Millville never received its share of the proceeds. She met with Blackstone's Town Administrator who recommended that Millville's Town Counsel work with Blackstone's Town Counsel to determine this matter.

***On a motion by Laura and second by Baker the Board votes unanimously to authorize the Council on Aging to work with Town Counsel in an attempt to obtain funds owed to the Town of Millville.***

Mrs. Leja also asks if the Board of Selectmen will consider the creation of a revolving fund for the rental income of the Senior Center to be used specifically for the transportation service.

***On a motion by Rapoza and second by Laura the Board votes unanimously to include an article on the Annual Town Meeting warrant seeking the creation of a revolving account for the rental income of the Senior Center.***

The Executive Secretary reminds that the Senior Club cannot utilize the Town's Tax ID Number. Mrs. Leja will follow-up with the Senior Club and have them contact Unibank directly.

**PUBLIC FORUM** None.

**CORRESPONDENCE**

-Correspondence is received from the Blackstone-Millville Regional School District advising that the Committee has authorized the incurrence of debt in connection with the MES Roof project and that the Town may hold a Special Town Meeting within 60 days after the date on which the debt was authorized. The Executive Secretary advises that although it is not legally required to hold a Special Town Meeting, it is recommended by legal counsel as a matter of practicality and affording the townspeople the right to vote. After reviewing the calendar and various timeframes involved, the Executive Secretary recommends holding the STM on Monday, February 24<sup>th</sup>.

***On a motion by Laura and second by Rapoza the Board votes unanimously to call for a Special Town Meeting on Monday, February 24, 2014 at 7:00 p.m. at the Millville Elementary School.***

***On a motion by Rapoza and second by Laura the Board votes unanimously to include the following article on the Special Town Meeting warrant for February 24th as read aloud by Selectman Rapoza:***

***To see if the Town will approve the \$1,530,558.00 borrowing authorized by the Blackstone-Millville Regional School District for the purpose of paying the costs of replacing the roof and its appurtenant components at the Millville Elementary School located at 122 Berthelette Way, Millville, MA including the payment of all costs incidental and related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the Blackstone-Millville Regional District School Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty seven and seventy four one- hundred percent (57.74%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the approval of the District's borrowing shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2 ½ ); and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.***

-Correspondence is received from the Executive Secretary in connection with the upcoming deadline of the certification of the Building Inspector. Chairman Barrett advises that he has spoken with Mr. Fitzpatrick and he plans to file for an extension of time with the state before the end of this month. Chairman Barrett will ask him to provide this in writing to the Board.

Chairman Barrett also advises that Mr. Fitzpatrick does not wish to be paid at the clerical rate for the hours of computer training.

-Correspondence is received from the Executive Secretary in connection with an ongoing issue of unregistered motor vehicles at the former Rudy's Garage on Central Street. She seeks direction from the Board on proceeding with enforcement. Chief Landry advises that enforcement is the responsibility of the Zoning Enforcement Officer, not the Police Department.

***On a motion by Baker and second by Laura the Board votes unanimously to send a letter to the Zoning Enforcement Officer and copy the property owner, advising that he enforce the Town's By-law regarding unregistered motor vehicles.***

Selectman Laura questions the status of Marc's Garage. The Executive Secretary advises that she has not received an application for a Class II License so they are not currently licensed to sell used motor vehicles. The Zoning Board suggested the Board issue a 90-day provisional license but there hasn't been an application received as yet. If an application is received, the property will first need to go through all the customary departmental inspections. The Board requests that the Police Department provide a report to the Executive Secretary regarding the unregistered motor vehicles on the property so she can send a letter to the owner.

#### **APPOINTMENTS AND RESIGNATIONS** None.

#### **EXECUTIVE SECRETARY REPORT**

-Budget requests were sent to all departments and are due by February 7<sup>th</sup>.

-Annual Report requests were sent to all departments and are due by February 13<sup>th</sup>.

-There appears to be lack of participation for planning the Town's Memorial Day Parade. Chief Landry requires additional assistance. An email was sent out last week seeking assistance and only one reply was received. Chairman Barrett asks that a meeting be scheduled for next Tuesday, January 28<sup>th</sup> at 6:00 p.m. to determine if there will be enough planning assistance. The Executive Secretary will post the meeting.

-An RFP for a used Animal Control Vehicle was sent out to 17 dealers but only one proposal was received. The Executive Secretary seeks direction from the Board. The Board would like more information such as the blue book value of the vehicle and have it evaluated by a mechanic. This will be tabled until February 3<sup>rd</sup>.

-The Executive Secretary contacted the insurance company regarding the situation with the public passageway at 21 Hope Street. The insurance company recommends placing signs on both sides of passageway closing it for the winter season. They prefer closing passageways whenever possible rather than trying to maintain them.

***On a motion by Rapoza and second by Laura the Board votes unanimously to request the Highway Surveyor install two signs at the passageway that it is closed during the same dates as the snow ban.***

-The Police Department has advised that the first gate (at the street) has been open and there are tire tracks on the passageway. The Highway Surveyor has been asked to purchase a locking mechanism and keep that first gate closed.

## **OLD BUSINESS**

Selectman Baker questions the status of the bat situation in the Town Hall. The Executive Secretary advises that nothing has been done because two contractors have advised there are too many holes in the building's exterior and it would be a waste of money at this time to attempt remediation.

## **NEW BUSINESS**

Special/Annual Town Meetings. Pursuant to Town By-law, the Annual Town Meeting must be held the second Monday of May.

*On a motion by Rapoza and second by Baker the Board votes unanimously to hold Special and Annual Town Meetings on Monday, May 12<sup>th</sup> at 6:30 p.m. and 7:00 p.m., respectively, to open the warrants effective immediately, close the warrants at the March 17<sup>th</sup> regular meeting, and accept the Warrant Schedule as prepared.*

**MEMBERS FORUM** None.

**FINAL PUBLIC FORUM** None.

**SIGNATURES** The Board signs the documents voted on earlier this evening.

**NEXT REGULAR MEETING:** Monday, February 3, 2014 at 7:00 p.m.

## **ADJOURN**

*On a motion by Rapoza and second by Laura, the Board of Selectmen votes unanimously to adjourn the regular meeting at 8:30 p.m.*

Respectfully Submitted,  
Helen M. Coffin, Executive Secretary

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Roland P. Barrett, Chairman

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Joseph G. Rapoza, Vice Chairman

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Robert F. Baker, Secretary

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John M. Laura, Selectman