

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**MINUTES OF MEETING**

**February 17, 2014 - 7:00 p.m.**

**Board of Selectmen Members Present:** Chairman Roland Barrett, Vice Chairman Joseph Rapoza, Selectmen John Laura and Jennifer Dean Wing

**Board of Selectmen Members Absent:** Selectman Robert Baker

**Others Present:** Executive Secretary Helen Coffin

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Chairman Barrett calls the regular meeting to order at 7:40 p.m. at the Longfellow Municipal Center with the Pledge of Allegiance.

**ANNOUNCEMENTS** None.

**MINUTES**

**January 20, 2015 – 5:30 p.m.**

*On a motion by Rapoza and second by Wing, the Board votes unanimously to accept and approve the Minutes of the Meeting of January 20, 2015 at 5:30 p.m. {Laura abstains}*

**January 20, 2015 – 7:00 p.m.**

*On a motion by Rapoza and second by Wing, the Board votes unanimously to accept and approve the Minutes of the Meeting of January 20, 2015 at 7:00 p.m. {Laura abstains}*

**PUBLIC FORUM** None.

**CORRESPONDENCE**

Correspondence was received from Charter Communications regarding the channel line-up.

**APPOINTMENTS/RESIGNATIONS**

Green Community Committee. Mr. Rapoza seeks appointment of two new members to the Committee.

*On a motion by Rapoza and second by Laura, the Board votes unanimously to appoint Keith Boone and Christopher Capozzoli to the Green Community Committee through June 30, 2015.*

Assistant Animal Control Officer. Len Ranslow verbally resigned from his position and turned in his keys and equipment.

*On a motion by Rapoza and second by Laura, the Board votes unanimously to accept the implied resignation of Lennard Ranslow as Animal Control Officer.*

Police Department. Chief Landry requests the appointment of Michael DiRosa as a part-time patrolman.

*On a motion by Rapoza and second by Wing, the Board votes unanimously to appoint Michael DiRosa as a part-time patrolman through June 30, 2015.*

## **EXECUTIVE SECRETARY REPORT**

Executive Secretary reports that there was a serious issue with the Town Hall heat over the weekend. The building went without heat for nearly 72 hours which resulted in loss of water to the Police Department and Town Hall. The heat and resulting pipe issues have since been repaired but due to the uncertainty of frozen pipes thawing, combined with the ongoing concerns regarding the Town Hall roof and second floor ceiling, the decision was made to close the Town Hall for business earlier in the day. There were problems with the Town Hall computer server as well but it is now running and a part has been ordered.

The Municipal Center Building Committee has requested a meeting with the Board of Selectmen for March 2<sup>nd</sup> at 6:30 p.m. to go over the Final Existing Conditions Report and address any questions from the Board before it prepares the final recommendation.

## **OLD BUSINESS**

Polling Location. The Board previously authorized the Executive Secretary to present the License Agreement to the church for review. The church representative signed the Agreement. The Executive Secretary seeks authorization from the Board to sign the document on behalf of the board. This Agreement was prepared by Town Counsel. Once the License Agreement is fully executed, the Town Clerk will prepare to notify all residents of the Town of the change.

*On a motion by Rapoza and second by Laura, the Board votes unanimously to authorize the Executive Secretary to sign the License Agreement in connection with the change of polling location to St. Monica's Hall at St. Augustine's Church.*

## **NEW BUSINESS**

Goal Setting – Mission and Vision Statement. Vice Chairman Rapoza accepted all the proposed statements from the Board members. He felt Mr. Baker's statement most suited the ideals of the Board. He made a few minor changes and read the proposed statement out loud. He will send it out to the Board members for further review and comment. This once statement would encompass both the Mission and Vision statement.

Snow/Ice Budget. The Town has exceeded the appropriation for snow and ice, and per Mass. General Law, the Board must vote to authorize overspending.

*On a motion by Rapoza and second by Laura, the Board votes unanimously to authorize the deficit spending for the FY15 Snow and Ice Budget.*

## **MEMBERS FORUM**

Chairman Barrett wishes to remind the Board members of the importance of getting down to the Town Hall in a timely manner in order to sign the warrants. Please make every effort to get down to the Town Hall when Marcia calls.

Chairman Rapoza has concerns regarding the snowplowing. He questions if there is a policy or anything in writing with respect to the clearing of Town buildings. Highway Surveyor Brian Mullaly is present as well as Snowplow Contractor Brad Lafontaine. Mr. Mullaly claims he was not aware of any complaints and questions their origin. Chairman Barrett advises that the Longfellow Municipal Center (Police Department and Town Hall) as well as the Fire Department are top priority for clearing snow as they are needed for public safety and to run Town government. Chairman Barrett has concerns because the all fire exits had not been cleared and walkways were not cleared for the safety of the employees. Selectman Wing reminds all that the previous Highway Surveyor had a different system and now that some of the highway crew are driving trucks, things have changed. Selectman Laura insists that the municipal buildings be cleared in a timely manner.

Chief Landry expresses his frustration because the parking lot and surrounding areas were not cleared of snow in a timely fashion and he had to call and ask to have this done - he does not believe he should have to call as this is not his job but rather the job of the Highway Surveyor to make sure snowplowing is done. He also expresses his displeasure in the Highway Surveyor's recent refusal to clear snow from the parking lot at his request due to a public safety hazard.

Lengthy discussion follows concerning the communication failure regarding snowplowing. Brad Lafontaine advises that his company is prepared to take care of whatever they are directed to by Brian but there has to be some consistency as he can't have his staff available for only big storms. The Board agrees that this matter is best resolved between the Highway Surveyor and snowplow contractor. The Executive Secretary felt she had no choice but to contact the snowplow contractor herself and order the work to be done at the Longfellow Municipal Center as the Highway Surveyor was not responsive to emails or calls for weeks since the first storm. It is agreed by all that the Highway Surveyor will take care of this matter going forward.

### **FINAL PUBLIC FORUM**

Selectman Laura questions the status of the property at Mark's Garage as there are several unregistered motor vehicles on it. He does not have a Class II License but is authorized to repair automobiles because he was grandfathered but Executive Secretary will check with Planning.

**SIGNATURES** The Board signs the documents voted on earlier this evening.

**NEXT REGULAR MEETING** Monday, March 2, 2015 at 7:00 p.m.

### **ADJOURN**

***On a motion by Rapoza and second by Laura, the Board of Selectmen votes unanimously to adjourn the regular meeting at 9:00 p.m.***

Respectfully Submitted,  
Helen M. Coffin, Executive Secretary

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Roland P. Barrett, Chairman

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Joseph G. Rapoza, Vice Chairman

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John Laura, Selectman

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Jennifer Dean Wing, Selectman