

**TOWN OF MILLVILLE
BOARD OF SELECTMEN**

MINUTES OF MEETING

March 2, 2015 - 7:00 p.m.

Board of Selectmen Members Present: Chairman Roland Barrett, Vice Chairman Joseph Rapoza, Secretary Robert Baker, Selectmen John Laura and Jennifer Dean Wing

Others Present: Executive Secretary Helen Coffin

Chairman Barrett calls the regular meeting to order at 7:20 p.m. at the Longfellow Municipal Center with the Pledge of Allegiance.

ANNOUNCEMENTS

- Cable now has hearing impaired assistance devices for anyone who is present at the meeting and cannot hear...please see the Cable Access employee for assistance.
- Reminder to all that clocks are set one hour forward this coming weekend.
- Senator Fattman will be attending the April 7th Board of Selectmen Meeting.

MINUTES

February 17, 2015 – 6:30 p.m.

On a motion by Laura and second by Rapoza, the Board votes unanimously to accept and approve the Minutes of the Meeting of February 17, 2015 at 6:30 p.m. {Baker abstains}

February 17, 2015 – 7:00 p.m.

On a motion by Rapoza and second by Laura, the Board votes unanimously to accept and approve the Minutes of the Meeting of February 17, 2015 at 7:00 p.m. {Baker abstains}

WARRANTS

Executive Secretary advises the Town Accountant created a Special Warrant for the purpose of payment to veterans.

On a motion by Rapoza and second by Baker, the Board votes unanimously to approve and sign the Warrant as prepared.

TOWN OFFICIALS

Blackstone-Millville Regional School. BMR Employee Mr. Michael McGrath is present with a group of students who seek approval to install a “Buddy Bench” at the Millville Elementary School. Members of the Gay-Straight Alliance (GSA) speak briefly about the bench – the purpose is to emphasize friendship and equality to the younger students. A specific location will be discussed with the School principal, Mrs. Desai. The School custodial staff will maintain the

bench in the future. The bench will be painted a rainbow of colors, reflecting the symbol of the GSA.

On a motion by Rapoza and second by Baker, the Board votes unanimously to approve of the installation of a Buddy Bench at the Millville Elementary School.

Senior Center. Outreach Coordinator Jill Anderson informs everyone that the Senior Center will be holding a program called, “Aging Mastery” beginning the end of March. This is a 10-week series of programs meeting once per week on Wednesdays at 10:00 a.m. for individuals 55+. They have scheduled many professional presenters such as attorneys, bankers and social workers. There will also be a presentation on current technology by BVT students. The program is free and will also provide free lunch. This program is possible through a grant received from the state. The purpose of the program is to improve the quality of life of our aging population. Only 10 slots are left so please call the Senior Center to sign up.

Planning Board. Town Planner Joe Laydon and Member Steve Furno provide an update on the matter involving Carriage Estates. They are currently in a position wherein they must wait for the snow to melt to evaluate the roadway. There were deficiencies with the roadway and they have worked with the developer regarding their concerns. Brief discussion follows regarding the difference between Carriage Estates I and Carriage Estates II. Neither of the subdivisions have been officially accepted by the Town. The bonds have been renewed and the Planning Board won’t consider a request to reduce the bonds. The Planning Board is anxious to close out this matter.

They also provide an update on Brown Bear Circle. This was the situation where insufficient drainage was installed and the developer left. The bond balance is insufficient. The Board of Selectmen will need to make a determination on how to proceed. Engineering will be required to assess an acceptable solution. Selectman Laura questions if the Planning Board has received a second opinion. Mr. Laydon advises that Beals & Thomas is their second opinion...the Board no longer works with the first engineering firm.

PUBLIC FORUM None.

CORRESPONDENCE None.

APPOINTMENTS/RESIGNATIONS None.

EXECUTIVE SECRETARY REPORT

Insurance Matters. Executive Secretary provides an update on the status of the following current ongoing insurance claims: Town Hall/Roof, Town Hall/No Heat, Highway/Vehicle Accident. She also advises that claims have increased this year with respect to damage caused by potholes and damage to resident mailboxes.

Fire Negotiations. No response yet from new Union Business Agent...a letter was sent out today.

Town Counsel. Official word was received from Brackett & Lucas that they are closing the office as of June 30th. The Town will need to solicit proposals for Town Counsel services.

P&W Railroad. The final report was received from Attorney Picket. In a nutshell, the Town has access rights over the railroad tracks. A copy of the final report is provided to all members.

Town Meeting Warrants. Reminder that the Town Meeting Warrants will be closed next meeting.

Building Commissioner's Office. A great deal of clerical work and cleaning was done in the Building Commissioner's Office. The Executive Secretary emphasizes the need for a consistent clerical assistant in that office and the creation of an Inspections Division. This is a local acceptance and would require a warrant article.

On a motion by Wing and second by Rapoza, the Board of Selectmen votes unanimously to include on the Annual Town Meeting Warrant an article for the local acceptance of an Inspections Division for the Town.

Selectmen Emails. The Board of Selectmen have been issued official Town email addresses which should be used going forward. Personal email addresses should not be used for Town business. Login/password information is provided.

Insurance Inspections. The Town's insurance company is sending an outsourced building investigator to conduct the annual inspection of all Town buildings this coming Wednesday.

Performance Evaluations. Chief Landry and Executive Secretary evaluations were due today. Please submit those as soon as possible.

Annual Report. Reminder to all that reports are due. Do the Selectmen want to review the report before going to print? Selectmen Rapoza and Baker will share this responsibility.

OLD BUSINESS None.

NEW BUSINESS None.

MEMBERS FORUM

Vice Chairman Rapoza advises that he recommends the following statement as the Board's Mission and Vision statement, as prepared by Selectman Baker with some minimal adjustments made by Mr. Rapoza:

"It shall be the goal of the Board of Selectmen to meet Town resident needs by ensuring public safety, encouraging recreational and cultural activity, supporting the school districts, and focusing resources on commercial development to ensure Millville's future viability while striving for the highest quality of life for all its citizens."

On a motion by Baker and second by Rapoza, the Board of Selectmen votes unanimously to accept the Mission/Vision Statement as read and post same on the Town's website.

FINAL PUBLIC FORUM None.

SIGNATURES The Board signs the documents voted on earlier this evening.

NEXT REGULAR MEETING Monday, March 16, 2015 at 7:00 p.m.

ADJOURN

On a motion by Wing and second by Baker, the Board of Selectmen votes unanimously to adjourn the regular meeting at 8:30 p.m.

Respectfully Submitted,
Helen M. Coffin, Executive Secretary

Roland P. Barrett, Chairman

Joseph G. Rapoza, Vice Chairman

Robert Baker, Secretary

John Laura, Selectman

Jennifer Dean Wing, Selectman