

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**MINUTES OF MEETING**

**March 17, 2014 - 7:00 p.m.**

**Board of Selectmen Members Present:** Chairman Roland Barrett, Vice Chairman Joseph Rapoza, Secretary Robert Baker, Selectman John Laura and Selectman Jennifer Dean Wing

**Others Present:** Executive Secretary Helen Coffin

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Chairman Barrett opens the regular meeting at 7:00 p.m. with the Pledge of Allegiance.

**ANNOUNCEMENTS**

Reminder: Town Election is Monday, April 7<sup>th</sup> so the next regular Board of Selectmen Meeting will take place on Tuesday, April 8<sup>th</sup>.

Town Election: Please come out and vote on Monday, April 7<sup>th</sup> from 8am-8pm. In addition to the positions up for election and re-election, there is a debt exclusion question which will appear on the ballot that authorizes the Town to fund the replacement of the roof at the Elementary School. This is a very important election.

Last Reminder: Dog licenses expire March 31<sup>st</sup> so please see the Town Clerk to renew your dog's license for 2014 if you haven't done so as yet, or you may be subject to fines and fees.

The Finance Committee will be meeting Wednesday evening at 7:00 p.m. to continue its budget meetings with Town departments and related discussions in connection with the Town's FY15 budget. The Board encourages residents to attend these budget meetings.

The Centennial Celebration Committee is scheduled to meet on Tuesday, March 25<sup>th</sup> at 6:30 to continue its discussions and preparations for the Town's Centennial in 2016.

**MINUTES**

**March 3, 2014 – 7:00 p.m.**

*On a motion by Baker and second by Rapoza, the Board votes unanimously to accept the Minutes of March 3, 2014 at 7:00 p.m., with verbal clarification made by Rapoza in connection with the MES flooring.*

**WARRANTS** None.

## **REPORTS OF TOWN OFFICIALS**

**Town Clerk's Office.** Assistant Town Clerk Diane Lockwood presented on behalf of Town Clerk Marcia Lanctot. Diane advises that upon her hire, things were not in good order in the Town Clerk's office. The filing was, and continued to be, overwhelming. She is working on the filing as time permits. There was no rhyme or reason to the dog licensing so she created a database to streamline the issuance of dog licenses. Diane also created databases for the Master Employee List, Business Certificates and Permit Tracking. There is a great deal of work to be done and she feels that more hours are needed in the Town Clerk's Office to address all the requirements.

**PUBLIC FORUM** None.

## **CORRESPONDENCE**

Chairman Barrett advises of the following correspondence:

- A letter from Business and Professional Women regarding proclaiming April 8, 2014 Equal Pay Day. The Board takes no action.
- A letter from the Town of Dartmouth regarding small businesses.
- A letter from CMRPC regarding the 2014 Traffic Count Program. Chief Landry advises that three other areas should be added: Route 122 to the Blackstone Line; Ironstone Street and Lincoln Street. Chief Landry also provides an update on the status of the heavy traffic situation through Town.
- Letter from Dennis Pimenta asking to be considered as Veterans Agent.

**APPOINTMENTS AND RESIGNATIONS** None.

## **EXECUTIVE SECRETARY REPORT**

Executive Secretary seeks support to look further into the Remote IT Data Protection Program offered by the state through the Community Innovation Grant. The Board has no issues with pursuing this and supports any potential cost savings.

## **OLD BUSINESS**

**Mark's Garage.** Chairman Barrett advises that he spoke with the Town Planner and Building Inspector in connection with the ongoing zoning issue regarding Mark's Garage. He feels there are too many unknowns and it is in the best interests of the Town and Mark's Garage if this matter is forwarded to legal counsel for review.

***On a motion by Laura and second by Rapoza, the Board votes unanimously to forward this matter to Town Counsel.*** The Board would like some feedback by the next meeting on April 8<sup>th</sup>.

Mark Fernandes, owner of Mark's Garage, thanks the Board for their time. He feels that all businesses should be treated the same and questions if all current businesses are being reviewed

evolved a great deal since the 1980's and the paperwork has tightened up since then. Mark will contact the Executive Secretary in a couple of weeks.

**Polish American Club – Common Victualler License.** The Board of Health and Board of Selectmen previously approved conditional language for the Polish Club with respect to the preparation of food on-site. The Board of Health advises that a Food Permit will be issued once the Polish Hall submits all necessary paperwork, and this should not hold up the Selectmen's vote. A letter is received from the insurance counsel indicating this is all the Selectmen will be required to do, and once the License is issued a Stipulation of Dismissal will be filed.

*On a motion by Rapoza and second by Baker, the Board votes unanimously to issue the Common Victualler License to Polish American Club, conditional on the issuance of a Food Permit by the Board of Health.*

**Town Hall – Existing Conditions Study.** The Board is provided copies of the 4 engineering proposals. The Executive Secretary recommends the creation of a Town Hall Building Committee to review the proposals and address this matter going forward. There are a few individuals already interested in serving. She wishes to place this on the next regular meeting Agenda. The Board agrees to this, and Selectman Laura is willing to serve on this Committee.

## **NEW BUSINESS**

**Building Inspector Department.** The Town received correspondence from the Board of Building Regulations and Standards that Michael Fitzpatrick's request for an extension was denied and that pursuant to state law he is no longer able to serve as Building Inspector. Chairman Barrett advises that Mr. Fitzpatrick sent out an appeal last Friday. He also spoke with him about utilizing the Access database. Town Counsel advises that the Board should suspend Mr. Fitzpatrick at this time as he cannot perform the duties of the position.

*On a motion by Wing and second by Laura, the Board votes unanimously to suspend Building Inspector Mike Fitzpatrick, effective immediately, from his duties as the Town's Building Inspector until further notice or until further clarification or confirmation is received from the Board of Building Regulations and Standards regarding Mr. Fitzpatrick's ability to serve the Town in an official capacity with all the appropriate and required certifications of the position of Building Inspector in place.*

The Executive Secretary will find an Interim Building Inspector to serve. A meeting may need to be posted for later this week or early next week for the Board to appoint this individual.

**Annual Town Election Warrant.** The Town Clerk submitted two originals of the Annual Town Election Warrant for the Board's signature.

*On a motion by Laura and second by Baker, the Board votes unanimously to sign the two original Annual Town Election Warrants.*

Special and Annual Town Meeting Warrants. Selectman Laura wishes to include articles on the Annual Town Meeting Warrant to change the elected Highway Surveyor, Town Clerk and Tree Warden to appointed. He gets calls all the time and feels the townspeople need to decide what they want. He also feels this should be voted on by a secret ballot at the Town Meeting. Selectman Rapoza supports this as well. Selectman Wing has not had any complaints and feels this has already been voted on before and the townspeople have spoken.

*On a motion by Laura and second by Baker, the Board votes by majority to include three articles on the Annual Town Meeting Warrant seeking to change the positions of Highway Surveyor, Town Clerk and Tree Warden from elected to appointed positions. {Wing, nay}*

*On a motion by Rapoza and second by Laura, the Board votes unanimously to close the Special and Annual Town Meeting Warrants effective immediately.*

**Annual Town Report.** The Executive Secretary presents the completed Annual Town Report for the Board's approval. Vice Chairman Rapoza reviewed the Report and found it acceptable. *On a motion by Rapoza and second by Laura, the Board votes unanimously to proceed with sending the Annual Town Report to the printer.*

#### **MEMBERS FORUM**

Chairman Barrett informs the Board that he will offer to the Centennial Committee the use of a replica 1860's canal boat to be pulled by his horses, for the upcoming Centennial Celebration.

Selectman Wing questions the status of 21 Hope Street. She drove by and saw the gates both open and an unregistered truck parked on the Town's adjacent property. She doesn't want this situation to get out of hand so asks that someone speak with the owners and address the issue.

**FINAL PUBLIC FORUM** None.

**SIGNATURES** The Board signs the documents voted on earlier this evening.

**NEXT REGULAR MEETING:** Tuesday, April 8, 2014 at 7:00 p.m.

#### **EXECUTIVE SESSION**

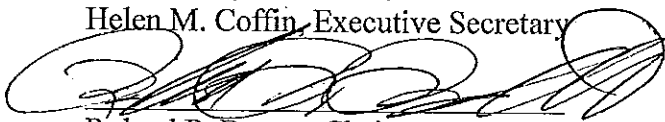
Chairman Barrett advises that Mike Fitzpatrick couldn't make this evening's Executive Session due to a last minute medical issue; however, Mike does want to be present for the complaint. Chairman Barrett proposes rescheduling the Executive Session until the next regular meeting.

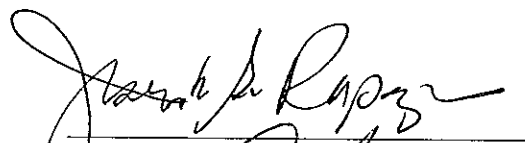
*On a motion by Rapoza and second by Laura, the Board votes unanimously to reschedule the Executive Session until April 8<sup>th</sup>.*

#### **ADJOURN**

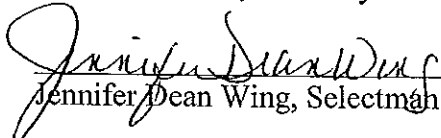
*On a motion by Rapoza and second by Baker, the Board of Selectmen votes unanimously to adjourn the regular meeting at 8:20 p.m.*

Respectfully Submitted,  
Helen M. Coffin, Executive Secretary

  
Roland P. Barrett, Chairman

  
Joseph G. Rapoza, Vice Chairman

Robert F. Baker, Secretary

  
Jennifer Dean Wing, Selectman

  
John M. Laura, Selectman