

**TOWN OF MILLVILLE**  
**BOARD OF SELECTMEN**  
**MINUTES OF MEETING**

**December 7, 2015 – 6:30 P.M.**

**EXECUTIVE SESSION**

**Board Members Present:** Vice Chairman Joseph Rapoza; Secretary Jennifer Dean Wing; Members Robert Baker and John Laura   **Board Members Absent:** Chairman Roland Barrett

**Others Present:** Executive Secretary Helen Coffin; Chief of Police Ronald Landry

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Vice Chairman Rapoza calls the meeting to order at 6:40 p.m. The Board seeks to enter Executive Session under M.G.L. c.30A §21(a)(1) to discuss the reputation, character, physical condition or mental health of an employee and to consider disciplinary action or dismissal.

***On a motion by Wing and second by Baker, the Board votes unanimously by roll call vote to enter Executive Session under M.G.L. c.30A §21(a)(1), and to return to open meeting only to adjourn. {Baker, aye; Wing, aye; Rapoza, aye; Laura, aye}***

Executive Secretary provides a copy of the Police Department incident report, a copy of Executive Session letter and a proposed termination letter. The termination letter is what the Town has used in the past and this matter was discussed briefly with Town Counsel and there was not an issue. Board members review the Police Department report regarding employee Jennifer Lewis. Chief Landry explains that he cannot issue her a License to Carry and since use of a firearm is part of her position as Assistant Animal Control Officer, he feels she is not fit to fulfill the duties required of the position.

Wing questions if her actions will result in criminal action. Chief Landry replies that the incident could have resulted in criminal action; however, the Police Department did not charge her due to the apparent medical condition. The Chief adds that the Police report is public record. Wing wants to be sure the Board considers the employee's mental health before jumping to a decision and to be certain that it has been considered carefully. Laura believes that the employee should be removed from duty.

***On a motion by Laura and second by Baker, the Board votes unanimously by roll call vote to terminate Jennifer Lewis as Assistant Animal Control Officer effective immediately and issue the termination letter as proposed. {Baker, aye; Wing, nay; Rapoza, aye; Laura, aye}***

***On a motion by Wing and second by Baker, the Board votes unanimously by roll call vote to exit Executive Session and return to open meeting. {Baker, aye; Wing, aye; Rapoza, aye; Laura, aye}***

***On a motion by Wing and second by Baker, the Board votes unanimously to adjourn.***

Respectfully submitted, Helen M. Coffin

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Joseph Rapoza, Vice Chairman

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Jennifer Dean Wing, Secretary

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Robert Baker

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John Laura