

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**MINUTES OF MEETING**

**March 16, 2015 - 6:00 p.m.**

**Board of Selectmen Members Present:** Chairman Roland Barrett, Vice Chairman Joseph Rapoza, Secretary Robert Baker, and Selectman Jennifer Dean Wing

**Board of Selectmen Members Absent:** Selectman John Laura

**Finance Committee Members Present:** Richard Crivello, Vice Chairman Kelli Capozzoli and Secretary Mary Ryan

**Finance Committee Members Absent:** Michael Foster and Brooks Herrick

**Others Present:** Executive Secretary Helen Coffin

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Chairman Barrett calls the special meeting to order at 6:00 p.m. at the Longfellow Municipal Center. This is a joint meeting with the Finance Committee to discuss the status of the FY16 budget.

Finance Committee Chairman Crivello advises there are still some budgets missing and there are some concerns regarding the budget numbers at this time. The revenue is \$5,235,408 and the current budget total is \$5,833,563 but this is using the current numbers from BMRSD. They will have a better idea Wednesday night when the School departments comes back with their request. We still do not know the numbers for Tri-County or Norfolk Aggie so those numbers have been level funded. There are increases in the following budgets: Executive Secretary, Systems Administration, Town Clerk, Elections and Registration, Insurance, Worcester County Insurance, Police Department, Building Inspector and BMR. BVT had a decrease due to the number of students.

Highway submitted a budget without any explanation and has been asked to attend a meeting. The Town needs a plan to repair the roads...FinCom will assist him with this if necessary.

The next steps would be for the Board of Selectmen to make its recommendations on funding priorities to give the FinCom a better idea on what to work on. We must keep in mind that much of the Free Cash will be used towards the Snow/Ice overage. There is also question regarding increases to salary line items...some departments submitted for increases and some did not. The FinCom would like to see a fair and equitable decision made for all departments.

Mr. Rapoza does not feel the \$32K for the Executive Secretary will be sufficient after reviewing the job description. He considered resigning from the Board of Selectmen and filling the position himself, as a former Operations Manager; however, he has reconsidered his decision. He feels the job descriptions of the positions need to be restructured.

Mr. Crivello review the details of the school budget number noting the increases in the minimum contribution, exclusionary costs and additional contribution from last year's request. He doesn't want to get into a bad situation with the School department and wants to work with them to avoid any controversy. Selectman Wing speaks briefly regarding the hiring process of the Superintendent, the use of school buildings and proposed new special education programs. The new Superintendent is the finance person and the Assistant Superintendent is strong on curriculum.

The School Committee has invited both Boards of Selectmen and Finance Committees to a joint meeting next Thursday evening, March 26<sup>th</sup>.

The Board of Selectmen will meet next Monday, March 23<sup>rd</sup> to review the budget submissions and make a decision on how to proceed, and will notify the Finance Committee of its decision.

Meeting is adjourned for commencement of Board of Selectmen regular meeting at 7:00 p.m.

Respectfully submitted,

Helen M. Coffin, Executive Secretary

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Roland P. Barrett, Chairman

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Joseph G. Rapoza, Vice Chairman

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Robert Baker, Secretary

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Jennifer Dean Wing, Selectman