

# MILLVILLE BUILDING INSPECTOR SEARCH COMMITTEE

## -- EXECUTIVE SESSION MINUTES --

Millville Town Hall | 290 Main Street

November 2, 2021

*In attendance:* Tom Mulvey, Kristin Foody, Peter Caruso, Pamela Maloney, Ken Tubman, Richard Bremilst and Jennifer Gill.

### EXECUTIVE SESSION

The committee entered into executive session at 5:41PM

Mulvey reviewed the current candidate pool and schedule of interviews. Tonight the group would be interviewing [REDACTED] at 6 and Lincoln Barber at 7pm. [REDACTED] who had previously withdrawn his application has asked to be reconsidered. Fitzpatrick, another applicant the committee had reached out to has responded after it became understood that Mulvey had mistyped his email address incorrectly in previous outreach. Mulvey is hoping to schedule both [REDACTED] and Fitzpatrick for November 10th.

The group reviewed salary expectations one last time, agreeing that the range \$28-38K for 18 hours per week (no more), is appropriate. This package does not include any "per inspections" bonuses.

- The group interviewed [REDACTED] at 6pm
- The group interviewed Lincoln Barber at 7pm

The committee agreed to hold discussion of the interviews for a time after all interviews had been conducted, and also agreed that if possible and not too late in the evening it would be best to do this on November 9th, citing the group's intention to provide candidates to the BOS by 11/1.

During the [REDACTED] interview, the candidate indicated that he had a requirement of at least 20 hours per week and benefits. Caruso expressed that it was explicitly stated to the candidate in previous communications that this role was not more than 18 hrs, unbenefitted. For clarity, Caruso will reach out one last time to the [REDACTED] to state the town's position that this role is 18 hrs, unbenefitted to see if he wanted to withdraw his application.

The group will determine on November 10th if there is a need for a follow up meeting.

### ADJOURN

On a motion made by Caruso, seconded by Tubman, the group voted 7/0, all in favor to exit executive session at 6:21

*Handwritten signatures:*  
Tom Mulvey  
CHAIR BISC  
2/15/22

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TOWN CLERK