

## Capital Planning Meeting 1/13/21 Minutes

6:30 PM Via Zoom

Meeting called to order@ 6:45pm

Attendees: Jennifer Gill-Chairperson, Ken Tubman-Vice Chair, Peter Caruso-Town administrator, Steve Tringali, Gerry Finn, Jeff Pettit, Chris Drew, Brian Mullaly, Tina Cook, Colleen Anderson, Colleen Curis, Pamela Kobetitsch

### ***Review of received requests from departments:***

**Library Request:** Colleen Anderson, Colleen Curis

- \$12,000 Repairs to building
- \$1,000-\$1,200 (Est) for Furnace repairs

Furnace is circa 1985, located in Attic, Making repairs difficult. Replacement furnace approximately \$7,000.

Building repairs: Bathroom toilet and sink replacement;

Painting in front of building -possible task for Worcester inmates after Covid restrictions eased??

Window sills need to be replaced due to persistent moisture from garden mulch.

Electronic outdoor sign-not essential (wish list)

Outdoor shed for storage- not essential (wish list)

Oil tank is located outdoors, oil tank is circa 1985

\*Colleen Anderson to get more precise costs for repairs, including labor costs and will present at a later meeting.

**Highway Department:** Brian Mullaly

- \$25,000 to purchase Street sweeper
- \$850,000-\$900,000 for Highway Department storage building.

Street sweeper expenses (if machine is rented) approximately \$12,000-\$17,000 annually, making break-even point 2 years if the machine is purchased outright. New regulations stipulate street sweeping twice annually.

Storage building needed to house new equipment and materials. Protect town's investment in these assets. Also, staff can work indoors during inclement weather. Presently 3 storage located on Esty St, difficult to access equipment and materials, these trailers are failing. Also a 10' x 10' shed located at salt shed to store materials. Lease a storage garage until new building is built?

**Senior Center:** Tina Cook, Pam Kobetitsch

- \$7,500 for fence (already paid via CARES act)
- \$2,200 paving for parking lot.

Building is 3100 square feet, circa 2006. Side fencing needs to be replaced, 95 linear feet, approximately \$2,500. Skirting around building has been replaced on front and back of building, still need sides of building to be replaced, 107 linear feet, approximately \$5,000.

Paving, approximately \$3,000 for crack filling and asphalt sealing.

Insulation upgrade for entire building, approximately \$10,000. Current building code is R-48, presently building is at R-30.

Spotlights needed to illuminate parking lot, possible support from National Grid. National Grid preparing an estimate for lighting upgrade.

Fire door needs to be replaced, cost???

**Ambulance:** Directive from Senator Fattman is money will become available in late March, 2021, spend money before June 30, 2021; leaving 90 days to purchase new ambulance.

**BMR:** all PreK-1 housed at MES for 2020-2021 school year, proposal is to house all PreK- 2 to be housed at MES for 2021-2022. This may require additional buses to be added to bus runs at significant expense..... Possible need to widen Thayer Street to accommodate width of two buses passing on Thayer. BMR to pay these costs.

Adjourn meeting at 8:50 pm,

**Next meeting: Tuesday February 2 @ 6:30 PM**

A handwritten signature in blue ink, appearing to read "Jennifer Gail".