

TOWN

Council on Aging  
40 Prospect St.  
Millville Senior Center

Special Meeting Wednesday October 28, 2020  
Capital Planning Committee

Members in attendance:

Chair Pam Kobetitsch, Vice-Chair Lori Legere (on phone in),  
Secretary Diane Lamoureux, Member Patricia Finn, Senior Center Director Tina Cook.  
Members absent: Sue Robbins/Paul Moore

Chair Pam Kobetitsch called meeting to order at 4:34 pm.

a) Pledge of Allegiance by all.

1. **Purpose of Special Meeting:** Capital Asset you are requesting. Director Tina Cook received a survey to be completed for Capital Requests FY 2022.
  - a) New Fence both sides of the parking lot.
2. Why do you need this asset:
  - b) Fence is rotting away! As a matter of fact the middle section on the left hand side of the parking lot has fallen down! We are concerned that a senior citizen could accidentally back down the hill and be injured.
  - c) This fence is not repairable and needs to be replaced.
  - d) This fence is 13 years old.
  - e) Barriers need to be placed at each parking spot at 11 spaces.
3. Cost of the items:
  - f) Vinyl Fence parking lot side and right side parking of building will total \$7500, (includes solar caps \$300 to save on electricity).
4. Funds should come out of Recommended funding source:
  - a) Capital Stabilization
5. Useful life:
  - a) A vinyl fence would last at least another 15 + years.
6. This asset is replacing something, please describe the state of the current asset.
  - a) This fence is rotted beyond repair on both sides of the parking lot.
7. What is the impact on municipal income? Will taxes go up or down? Will costs be reduced? Will this provide income.
  - a) This replacement creates safety for our seniors and visitors, which is priceless!
8. What is the priority of this purchase?
  - a) High: Required within the next 12 months

- 17. Purpose of Special Meeting:** Capital Asset you are requesting. Director Tina Cook received a survey to be completed for Capital Requests FY 2022.
- a) **Asphalt** for Senior Center parking area and left side of building.
- 18. Why do you need this asset:**
- a) Asphalt needs replacing and leveling the parking lot side in front on building as well as on the right side of the building where there is parking spaces.
- b) Asphalt will enhance the driving and parking ability for all visiting.
- c) Will also secure walking safely on a level ground.
- d) Also burm barriers needed for protection of fencing!
- 19. Cost of the items:**
- a) To complete Asphalt in parking lot and right side of building \$15,000? with 11 burms @ \$1600.
- 20. Funds should come out of Recommended funding source:**
- a) Capital Stabilization
- 21. Useful life:**
- a) If installed correctly should last at least 15 years or more
- 22. This asset is replacing something, please describe the state of the current asset.**
- a. The replacement of the Asphalt in the parking lot and parking in side area will secure the property for years to come.
- 23. What is the impact on municipal income? Will taxes go up or down? Will costs be reduced? Will this provide income.**
- c) This replacement creates protection property grounds and safety for parking and walking for our senior citizens security. Will raise value of property.
- 24. What is the priority of this purchase?**
- a) Low: Required within the next 12-24 months

25. **Purpose of Special Meeting:** Capital Asset you are requesting. Director Tina Cook received a survey to be completed for Capital Requests FY 2022.
- a) **Heating and Air Conditioning systems** for Senior Center building.
26. Why do you need this asset:
- a) HVAC needs to be maintained, no history on file for this being done!
- b) Original heating system and Air Conditioning system.
- c) Having Boucher energy in December to evaluate the system and make recommendations.
27. Cost of the items:
- a) To complete HVAC unknown at this time. Maintenance to be scheduled.
28. Funds should come out of Recommended funding source:
- a) Capital Stabilization
29. Useful life:
- a) Continued yearly maintainance.
30. This asset is replacing something, please describe the state of the current asset.
31. What is the impact on municipal income? Will taxes go up or down? Will costs be reduced? Will this provide income.
32. What is the priority of this purchase?
- a) Low: Required within the next 12-24 months

## COMMENTS

- Also: Talked about **roofing**: Current roof is 13 years old. Life expectancy 20 years!
- a) Considering replacing new roof withing the next 6 or 7 years.
- b) Talked about installing solar panels to help reserve energy and save money.
- c) Will be gathering data on all aspects of roofing and solar panels during the next year!
- d) Talks on Hold for now!

Motion to Adjourn: Pat Finn     Second: Pam Kobetitsch  
4 Ayes   Motion passed.   Time: 6:11 PM

Respectfully Submitted: Secretary Diane Lamoureux

*Motion To Accept: Pam Kobetitsch   Second: Pat Finn*     Page 4   *4 Ayes*  
*Diane Lamoureux*     *Pamela Kobetitsch*     *Pat Finn*  
*passed*