

Town of Millville Council on Aging
Minutes of Meeting December 15, 2022

Meeting was held at the Millville Senior Center

Members in Attendance: Diane Lamoureux, Chairperson
Larry Pearson, Vice Chair
Pat Finn, Secretary
Sue Robbins, Member
Sandra Caswell, Member
Alan Whittemore, Member
Pam Kobetitsch, Member
Tina Cook, Director

Guests/Public: Don Lamoureux, Gerry Finn, Jennifer Gill (left prior to meeting)

The meeting was called to order at 1:08 p.m. by Chairperson, Diane Lamoureux, starting with the Pledge of Allegiance. After the pledge, Diane took a moment to thank COA members for their work on the COA Christmas Party, and specifically for Alan's costumes and the portrayals of Santa, Mrs. Claus and the Elves.

Minutes from Meeting on November 17, 2022: Motion made by Sandy and seconded by Pam to accept minutes as written. After a brief discussion, vote was unanimous. Minutes will be signed and dated by Pat Finn and turned into Town Hall.

Monthly Budget: Tina handed out the budget as of 12-15-22 along with balances. We have several large bills looming in our future, specifically from Encore. We will be expecting a bill for approx. \$819.44 for work on the fire alarm panel battery as well as an issue with the CO Detector. This is an urgent matter and needs to be addressed ASAP. They are coming out on Tuesday, 12/20 for repairs. Tina also said one of our fire extinguishers needed to be replaced at a cost of approximately \$700 (\$500 for visit and \$200+ for the equipment). Larry questioned why they would charge us for a visit when we are purchasing equipment. These item expenses should come out of our **Building Systems** budget category. (*Updated information: invoice was \$553.40, not \$700 as noted above*).

Next issue brought up was the stove; the stove is lit and then the pilot continues to goes out. At this point several members smelled gas and the meeting was stopped for several minutes (held at 1:15 and resumed at 1:20 pm) to check the stove pilot. The Vulcan stove will need to be checked for proper operation and has not been serviced since 2015. Tina has a call into them but has not heard back yet. At this point it may not be serviced until after the new year. Sue recommended calling Consumer.

Pat asked a question regarding the heating bill. Did we fill up twice in the past two months? It appears that someone called them in because the prices were going up. According to Tina, Osterman Propane monitors our fuel and sends out a delivery when it gets below a half tank.

Final issue brought up by Tina was a mouse running around the building. Tina called a pest control company who is coming out next week. She will not empty mousetraps.

New Business:

- a. Senior Club Writeup: Jenn Gill came to our meeting but unfortunately did not see the e-mail from Richard Hurteau who could not attend. Pat and Jenn had a conversation prior to the start of the meeting regarding approving the process document related to the Senior Club. After some discussion, it was agreed that we could vote to approve the process, since it is our process, and that Jenn would communicate to Richard her thoughts on same. As stated last month, the club's only problem with the write-up seemed to be in the handling of disputes and being asked to start with the COA if there is a problem, prior to escalating to BOS, TA, or the State. As a side note, the BOS is working on a similar process to cover current disputes brought to them. A motion was made by Sandy and seconded by Pat to move along the process and vote on it. After brief discussion with copies of the Process again handed out to all COA members and with Pat reading the section of problem resolution, the vote carried with 6 Ayes and 1 Nay by Alan.
- b. Christmas Party Update: The party was a great success with many positive comments received from the attendees. There were approximately 56 in attendance, including COA members. Final cost taken from the Beaulieu Fund was \$1,116.15, with meals making up a majority of the expense. The food was good, everyone enjoyed sitting on Santa's lap, and everyone went home with a Dunkin gift card and raffle bag of goodies. As far as improvements for next year, a suggestion was made to set the date for the Party and keep to it.
 - a. Visit with Santa: Senior Center was open from 4:00 p.m. – 6:00 p.m. for any families with children who wanted to visit Santa. We had approximately 11 children come and visit and this was a big hit as well. Families enjoyed the lack of crowds and lots of time spent talking to Santa. Cookies were provided afterwards. Alan was thanked for the idea and the time he spent putting this together. A suggestion was made by Pat to include the library in plans next year if we should do this again. Too much competition for such a small town; better served to work together!
- c. New Year's Eve Party: Only two people signed up so far. Party planned for Thursday, 12/29 @ 11:30 a.m. Planned spend would only be \$100. If no more signups, party will be cancelled next week.
- d. Senior Center Usage Schedule for 2023: Our Policy was adopted on 6-14-22 to renew all usage contracts on an annual basis. Richard Hurteau will bring his contract to our January or February meeting. Tina will have all regular users (Lori Coco exercise, Darrell for painting, etc.) renew their contracts after the first of the year.
 - a. Alan then brought up a request from the Blackstone Millville Garden Club, Kate Donovan, President, to use the Senior Center on the 2nd Thursday of every other month, starting February 9th, from 6:30 – 8:00 p.m. Maximum number of attendees would be 20. This would be 6x/year for a non-profit. Pat asked if they had received a copy of our Usage Policy to go along with the signed contract. A copy was given to Alan. Pat also suggested that we could show unity with the Club by sponsoring some in-town plantings

or request that the Club do some additional plantings at the Senior Center. After discussion, Larry made the motion and Pam seconded it to allow the BM Garden Club to use our facility for their meetings. The vote was unanimous.

- b. Tina received a call from TA regarding holding a seed swap on Saturday, 1/21, from 10 – 12:00 p.m. at the Senior Center. This would be no cost. Alan will be shown how to open and close the center and will be responsible for the club's usage of the senior center. The motion was made by Diane and seconded by Larry to allow the BM Garden Club to utilize our Senior Center for the two-town seed swap. Motion carried unanimous. Tina will contact Kate regarding this usage date.
- c. Pat requested that the COA is given a quarterly calendar of events (and volunteered to help Tina prepare it) so that we always know what events are scheduled at the senior center.

e. Other items not received within 48 hours:

- a. Tina is looking into an MPLC Umbrella License @ \$289 to show movies and videos at the Senior Center. It would be paid for through our State Formula Grant.
- b. Sam at the Fire Department requested use of the Senior Center for a Safety Class on January 15th. Motion made by Larry and seconded by Pat to approve usage of the Center. Unanimous.
- c. Dean Bank (Mike Carroll) contacted Tina and would like to hold a 30 minute Fraud Workshop at the Senior Center. More details to follow.

5. Old/Pending Business:

- a. Carport sides – Project finished. Diane read a thank you letter going to Moe Therien, copied to BOS and TA.
- b. Senior Center Well Filtration/Water cooler: Filtration on hold waiting for Darling Well. A water cooler, rack and 5 bottles of water was recently donated by Lisa and Rafael Diaz Alvarez. A thank you note will be sent by Tina.
- c. FRAUD Update: Important issue but further action tabled until after the holidays.
- d. Outreach: This item is tabled but will remain on future agendas, however, Pat did bring up a program from Thrivent Action Teams that funds projects "for the good of the community." She will fill out an application for \$250 towards postage so that we can do a mailing to seniors over 65. Updates to follow.

Member Forum:

Nothing brought up.

Public Forum:

- 1) (a) Gerry Finn gave the COA an update on his/Larry's 501(c)3 research and questioned as to why we wanted to have one. To go forward, a group of citizens (not COA) would need to come forward to spearhead the project, first with Federal certification, then with State. After much discussion, the question of why continues. (b) Gerry then brought up the light posts going up our driveway and the fact that they are not wired. We need an electrician to finish the project by running the wires up the pole and connecting them. Who will do this? (c) Finally, Gerry brought up two wooden racks with casters that are available from St. Augustine's

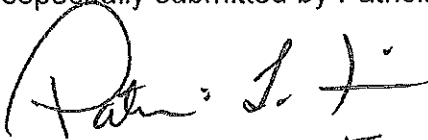
Church. Tina asked for dimensions prior to accepting them. Two additional tables (same as what the center currently has) may potentially be available at no cost as well. Gerry will provide the information to Tina.

Next meeting Date:

The next regularly scheduled COA Meeting will be on Thursday, January 19th at 1:00 p.m.

Sandy made a motion and Pam seconded it that the meeting be adjourned. Unanimous vote at 2:36 p.m.

Minutes respectfully submitted by Patricia Finn, Secretary, COA.



Minutes Accepted on (date) January 19, 2023

Copies provided at meeting:

- 1) Budget Spreadsheet update as of 12-15-22
- 2) Senior Club Process

REC JAN 23 2023

AM 11:42

TOWN CLERK