

Town of Millville Council on Aging
Minutes of Meeting September 21, 2023

Meeting was held at the Millville Senior Center

Members in Attendance: Diane Lamoureux, Chairperson
Larry Pearson, Vice Chair
Pat Finn, Secretary
Richard Hurteau
Sandy Caswell
Tina Cook, Director

Absent: Sue Robbins
Pam Kobetitsch

Guests/Public: Lori Remillard, Ellen Bowen, Judy Munroe

Diane Lamoureux called the meeting to order at 1:03 p.m.

1. **We started with the Pledge of Allegiance**, followed by a moment of silence for Debbie Ranslow, who passed away recently.

2. Minutes of COA Meeting August 17, 2023:

Motion made by Sandy and seconded by Richard to accept the minutes as written. **Unanimous vote by Larry, Richard, Pat, Sandy, and Diane.**

3. Monthly Budget Review: Copy provided by Tina of September to date expenses. Several bills paid out of building systems account #5241, including \$500 to Encore systems for Alarm Monitoring and \$209 to Encore for Semi-Annual Fire Alarm Inspection. \$350 was paid to Sarges Power Washing for power washing the building; they will come again next year at a reduced rate of \$125. Several questions were raised and answered. Our Van Coordinator, Kathy, is receiving approximately \$191 per pay period or \$382/month for her services. It was noted that this amount should be broken out for the next budgeting period so as to separate it from Van Driver Salaries. Water for the water bubbler has been paid for out of cash through periodic donations.

Tina noted that she deposited \$371 into the Beaulieu Fund from donations for exercise, craft classes, van donation and hall rental. She spent out of Beaulieu \$1,661.13 to pay for instructors for our various classes as well as the purchase of tickets to A Christmas Carol. The current balance is \$13,660.87. The Formula Grant balance is currently \$10,799.71.

Next Tina discussed the disposition of ARPA Funds granted by the BOS to the Senior Center. The new van will cost \$15,770 plus an additional \$939 to have it printed (see attachment). Since

we were allotted \$16,500 from ARPA, the slight overage will be paid out of our Van Donation Account. The van is expected in January.

The wiring of our CO detector has been paid from the \$1,800 ARPA Funds (balance of +\$36.11).

CPC Funds of \$10,000 have all been expended with the exception of \$1900 which will be used to recarpet the front entrance and offices.

Of the \$5,500 given for our new automatic door, \$300 was spent to wire the door and \$5,045 to purchase the opener. Balance of +\$155.

4. New Business:

a. Upcoming Events: Tina has purchased 20 tickets for the Stadium Theater performance of "A Christmas Carol" on Sunday, December 10th @ 2:00 p.m. The tickets cost \$36 each and Tina would like to offer them to our seniors at a discounted rate of \$25.00. Once sold, this would be an additional \$220 paid from the Beaulieu Fund. **Larry made a motion and Sandy seconded it to provide these discounted tickets. Vote was unanimous.** Tina will begin advertising next month and will only give out tickets if they have been paid for upfront. This is on a first-come, first-served basis.

b. Other Fall Events: The COA will once again hold a Halloween party at the Senior Center, this year on Monday, October 30th at noon. This will be a costume party with finger foods, music, etc. Pat will take care of advertising. We will hold a party planning meeting on Friday, October 13th to iron out the details. All are invited to this meeting, and it will be posted.

Monday, October 23rd will be a Medicare Seminar held at the Center and given by someone from SHINE. The seminar will be at 12:00 p.m. This will be advertised.

Tuesday, October 10th is flu shots at the Center from 9:30 – 11:30 a.m. This is already being advertised.

c. New Policies and Procedures: Senior Van Rides – Cancellations and No shows: Tina wrote a policy and Pat updated it as far as no shows for scheduled rides. The first warning is oral, second is written, and 3rd time is a suspension from riding the van for 30 days. **Diane motioned to accept the policy as written and Larry seconded it. Passed unanimous.**

d. Other items not received within 48 hours prior to the meeting: Diane wanted to thank the COA for allowing the new card group to play on Wednesdays. Four new people have joined, and more are welcome. Also, Heritage Hill Condo Assn. on Linda Avenue would like to use the Center on Saturday, October 14th from 10:00 – 11:30 a.m. for an annual meeting. They have filled out the application and paid their \$100. **Richard made a motion to approve this usage and Pat seconded it. Vote was unanimous.**

5. Old/pending Business:

a. Millville Fire meet and greet: Good meeting with 8-10 people in attendance. We will most likely do this again in the future.

b. New COA Facebook Group Update: We have grown from 2 members two months ago to over 90 members. Some discussion about all being welcome, not just people we know! Also, there are 3 questions to be answered prior to joining. If the questions are not answered, then future postings need to be approved prior.

c. Town-wide Mailer: Pat updated the group that the mailed, as approved during the August meeting, was sent out at the beginning of September. There seemed to have been some confusion about the Senior Center being free but since all changes had been made to the mailer, voted on by the COA, and sent out, no further discussion was had. The cost was just under \$300.

d. Purchase of Floor Buffer: The floor buffer should be delivered today.

e. Automatic Front Door Opener. Finished as noted above. We are waiting for a camera and ring doorbell which have been ordered by Sherry at Town Hall.

f. Old Van Discussion – revisited: Pat added this item to the agenda for further discussion and also read from some BOS notes dated March 7, 2022 when the COA agreed that the BOS had the right to sell the old van when the new one was received. After much discussion about cost of insurance, credibility, use for the old van, budget for same, and all upcoming and pending expenses that the Town will be faced with, etc., **a motion was made by Larry and seconded by Diane** to approach the BOS soon, get on their agenda, and make a plea to keep the old van. **The vote was aye by Diane, Larry, Sandy and Richard, but opposed by Pat.** Diane thought it a good idea to bring this up again at the next meeting when all COA members are present.

6. Member Forum:

Larry brought up movie day on Thursday, September 28th, and volunteered to bring some snacks.

Pat brought up a conversation with Tina regarding possibly procuring lunches from BMR instead of Tri-Valley. Tina said she has been talking to the nutritionist at BMR, Jen Paradise, who would sell lunches to senior centers for \$8.00 each. Blackstone in turn charges their seniors \$4.00, and Tina suggested that we would do the same and that the lunches would be more nutritionally sound and varied than what we are now receiving. Tina would have to order lunches from BMR 2 weeks ahead of time, and the lunches could be picked up by our van driver. When asked how we would pay for the balance of the lunches not sold, Tina stated that she would use her Formula Grant (\$9,000) which is expected in the next several months. We will try this lunch option for a month and decide which works better for the Millville Seniors.

7. Public Forum:

Nothing mentioned.

8. Next meeting Date:

The next regularly scheduled COA Meeting will be on Thursday, October 19th at 1:00 p.m.

Richard made a motion and Larry seconded it that the meeting be adjourned. **Unanimous vote by all COA members**, and meeting adjourned at 2:17 p.m.

Minutes respectfully submitted by Patricia Finn, Secretary, COA.



Minutes Accepted on: October 19, 2023

Copies provided at meeting:

1. Agenda for September 21, 2023 meeting
2. Minutes from August 17, 2023 COA meeting
3. September expenses
4. Signage sample for new Millville Senior Van
5. Stadium Theater Christmas Carol Flyer
6. Excerpt from BOS Meeting Minutes Dated March 7, 2022

REC OCT 23 2023
PM 12:01
TOWN CLERK