

**Town of Millville
Council on Aging
Meeting Minutes –
April 12, 2017**

In attendance: Ellen Bowen (Chair); Judy Monroe (Secretary); Jill Anderson; Sue Robbins (Vice Chair); Richard Hurteau; Bobbie Bowen; Mitch DuMond Marcia Lanctot (Treasurer).

The meeting was called to order at 6:34pm with the Pledge of Allegiance by Ellen Bowen - Chairperson

Approval of Minutes –March 8, 2017 Bobby Bowen made motion second by Marcia Lanctot motion passed.

New Business:

Interview of Prospective Van Driver did not show up April 12, 2017.

Purchase of Tub Chair, Holly purchased a chair, and asked the COA to reimbursed. It is not the policy of the COA to purchase that equipment.

Old Business:

The Town Administrator placed an article in the town warrant concerning a revolving account for the Senior Center. Richard suggested that we ask the administrator questions about donation accounts. Jennifer C stopped in and informed us that she is working on the new account - she will meet with Ellen and Jill. The revolving fund we are looking at, is for van and rental of the hall donations.

Discussion of refrigerator/freezer the board reviewed Westerman's quote. Richard made the motion that we purchase two separate units, refrigerator and an upright freezer Marcia seconded, motion passed. Richard made a motion that we purchase a refrigerator Reach-in Refrigerator, lists for \$1,795.00 Atosa Catering Equipment MB8005, Judy will call Westerman seconded Marcia motion passed.

Performance Evaluation – Director
Forms where turned into Chairperson Ellen.

Coordinator's Report:

1. Jill hasn't called the sheriff for the inmates to clean outside, Rake, groom the mulch. Richard suggested we make a punch list of tasks for the inmates. Jill is making the list with suggestions from the board. Decided that Jill will call and get available dates.
2. COA was invited to participate in the Memorial Day Parade. The van will be in the parade. Marica made motion to have the van with decorations Richard seconded. Motion passed.
3. Jill found out the Beaulieu account has about \$1,900 interest for the remaining 2017 fiscal year. The current balance will roll over with the interest for fiscal year 2018.
4. Jill reported that the walking club is a big hit.

Richard made a motion that we charge non-residents \$3.00, for the exercise class, and the residents are free, to take effect July 1, 2017, Mitch seconded, motion passed. Bobbie brought up the fact we should open it up for bids in the future.

Announcements/ open discussion:

Approval 8 Signing of Vouchers Richard second by Robert B. motion passed.

Open Discussion

Judy Monroe has the ServSafe certificate.

Next meeting May 10, 2017

Adjourn at Richard made the motion to adjourn Robert seconded it, motion passed

Judith S Monroe
Secretary,
Judy Monroe

Ellen Bowen
Ellen Bowen (Chair)

Sue Robbins

Jill Anderson
Jill Anderson

Michelle DuMond
Michelle DuMond

Judy Monroe
Judy Monroe (Secretary)

Marcia Lanctot(Treasurer)

Richard Hurteau

Robert Bowen
Robert Bowen

