

1. Call Meeting to Order
 - Pledge of Allegiance
 - Those in attendance are: Chairman Pam Dean Kobetitsch, Vice-Chair Sue Robbins, Secretary Diane Lamoureux, COA members, Lori Legere, Tina Cook Lois Laflemme, Elaine Ethier, and guest's TA Jen Callahan, Outreach Coordinator Jill Anderson.
2. Minutes for June 20, 2018 by Rhonda Wert, motioned to accept by Sue Robbins, Second: Lois Laflemme. Motion to Accept: 3 Ayes, Motion passed.
 - Minutes for July 25, 2018 by Diane Lamoureux, Secretary: No discussion, Motion to accept: Sue Robbins, second by: Elaine Ethier, Motion to accept: 7 Ayes. Motion passed. All signed. Copy to Diane Lockwood for file.
 - Chairman invited guests Town Administrator Jen Callahan with updates regarding Implementing key senior services and review Part Time Coordinator Position funded via special accounts by Jill Anderson.
3. Town Administrator Jen Callahan informed the membership "the goal is to get the Senior Center up and running"! The ongoing process of having Jill Anderson temporarily helping as Outreach Coordinator is a start. This position is posted if anyone has an interest in the position for 10 days! If no interest Jill Anderson has accepted the position for 8-10 hours weekly and will start August 28, 2018. Jill has been volunteering with the Fuel Assistance needs already! (Jill Anderson will be identified as Jill for minutes).
4. TA Jen Callahan also gave each member copies of Chapter 5, Administration, Article 1, Committees, Boards and Councils, 5-4, Council on Aging.
 - Jill's first task is getting the Senior Van ready for Medical trips for our seniors. Driver for the Van is a trained driver who will be hired for two days per week on Tuesdays and Thursdays. There will be a letter going out to the seniors with this information, letting them know to call Jill at the Millville Town Hall to schedule usage of the Van. These expenses will be funded temporarily by the Van Fundraising Account, and Van Donations Account.
 - Jill will be handling filing for the Formula Grant, Cultural Council Applications, etc.
 - Jill will help with the Formula Grant, reminding us that sign-up sheets must be used to document all attending activities, which shows a need for our seniors participating dancing, exercising, meeting, socializing, monthly meetings, singing in the chorus, craft classes, and having possible painting classes with Darrell, etc. These activities may be held at area locations.
 - Jill will have help from the COA by members submitting ideas and need for the grants.
 - Jill has already answered the call for the need with help for fuel assistance, Public Health services, flu shots, etc. The Board of Health pays for these services.
 - These activities may also be asked for through the Cultural Grants with the COA will be applying for with Jill's help. This application process usually starts in September.
 - Jill also suggested having an activities director for each of these programs to handle record keeping for the annual report and other reports as needed. Jill also gave members suggested forms to use for helpful record keeping.
 - Jill will need a roster of the Millville Seniors club.
5. After these discussions The COA Chairman resumed with our regular meeting.
6. Chestnut Hill Community Association, Inc. (CHCA) members shared a letter of intent sent to Richard Hurteau President of the Millville Senior Club, with the possibility of using the Chestnut Hill Community Center, run by the Chestnut Hill Community Association, Inc. There will be another meeting of the seniors and the CHCA, officers on Tues., August 21, 2018 @ 6 PM to go over the proposal by the CHCA, Inc.

7. Discussed continued support with Jill and her endeavors to Coordinate the Van Services, and applying for numerous grants, our participation in maintaining good records of the number of seniors enjoying their activities and being organized for formal reports as needed. Forms to use were given by Jill.
8. COA communications: Our Chairman asked for all information from the COA members to be handled through her, not to overwhelm Jill with suggestions from all directions.
 - Our Chairman shared correct contact information for COA members.
 - Local Media Submissions & Correspondence – will be handled by our Chairman, such as the Blackstone Enlightener, and/or the Call, etc.
 - Correspondence will be handled by our Chairman and Secretary.
9. Senior Club Cookout finalized.
 - Secretary Diane Lamoureux handed in the copy of the bill for the Bocce Club, copy of check for payment, and copy of cancelled check on bank statement. The reimbursement for this BBQ will be from the Beaulieu Account, as agreed upon.
10. Discussion for the curtains for the Senior Center is tabled at this time. Letter for Ann Denoncour is on file for future reference.
11. Set Future Meeting:
 - Wednesday, September 19, 2018 @ 6:00 PM

Adjourn Meeting: Motion made: Pam Dean Kobetitsch, Second by: Elaine Ethier. 6 Ayes
Time: 8:30 PM August 16, 2018

Respectfully Submitted: Diane Lamoureux, Secretary of the COA

Motion to Accept Minutes by: *Sue Robbins* Second by: *Lois Laflemme*
Ayes *7* Nays Motion Accepted *yes* no

Signatures:

Elaine Ethier
Lois Laflemme
Terra Cook
Sue Robbins
[Signature]

Copy File: Town Clerk Diane Lockwood

Pamela Dean Kobetitsch

REC SEP 20 2018

AM 9:32:06

TOWN CLERK