

Town of Millville
Finance Committee
Meeting Minutes

9/28/22-7:00 PM

Board Member present: Vice Chair; Gary Gill, Secretary; Claudette Barrett, Member; Helge Liedtke; Member; Sierra Gallagher, & Town Administrator; Peter Caruso

Board Members Absent: None

Gary Gill opened the meeting at 7:02

Announcements- N/A

New Business

Reorganization- Gary gave explanation to the board what each position entails.

- Motion to nominate Gary Gill for Chairman, Claudette Barrett motioned, second by Sierra Gallagher – unanimous vote.
- Motion to nominate Sierra Gallagher for Vice Chairman, Claudette Barrett motioned, second by Helge Liedtke – unanimous vote.
- Motion to nominate Claudette Barrett for Secretary, motioned by Gary Gill second by Helge Liedtke-unanimous vote.
- Motion to nominate Helge Liedtke to Capital Planning Committee, motioned by Gary Gill second by Claudette Barrett – Unanimous Vote.

Budget Season preview-

- Gary gave time line, talked about inviting leadership from the town.
- Start in February; March and April are very active months.

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Town Administrator Finance update-Brief description of process

PM 6:05

- Submits guidance memos to the departments for Peter to review
- October 17 meeting with the BOS
- No need to have a special town meeting.
- Can't foresee any budget challenges
- Jane Snellman is the new Town Collector
- Tara will continue to assist
- FY 21 Audit is underway Tara and Jane are active with the audit.
- Hoping to certify free cash in February

TOWN CLERK

- School Capital project will continue to evolve.
- Suggest having Fin Con Liaison for the different boards/ committees. This will help in educate the members for the needs and happening on a informal level

Next meeting with the BOS; October 17th.

Fin Com next meeting attentively scheduled October 26th or 27th

Adjournment 7:38; Motioned by C Barrett, second by H. Liedtke - unanimous

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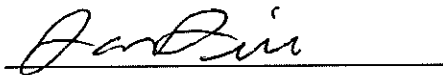
Respectfully submitted by:

PM 6:05

Claudette Barrett, Clerk

TOWN CLERK

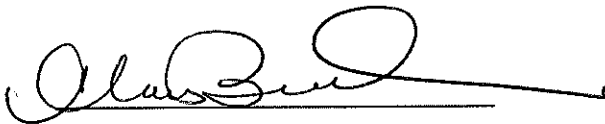
Approved By Finance Committee:



Gary Gill, Chairman



Sierra Gallagher, Vice Chairman



Claudette Barrett, Clerk



Helge Liedtke, Member
