

**TOWN OF MILLVILLE  
FINANCE COMMITTEE**

**MINUTES OF MEETING**  
**September 13, 2017 – 7:00 P.M.**

**Board Members Present:** Chairman, Paul Ouellette; Clerk, Brian Pacheco; Member, Erica Blake; Member, Michael DiCecco

**Board Members Absent:** Vice Chairman, Michael Foster

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Finance Committee Chairman Paul Ouellette called meeting to order at 7:05 p.m. with a Pledge of Allegiance.

**Financial Planning Workshop:**

**Police**

The Finance Committee met with Chief Landry to discuss the town's public safety needs on a long and short term basis. The Chief outlined four key needs in the Police Department (in order of importance): Personnel, Equipment, Infrastructure, and Technology. The biggest personnel concern is the lack of full time officers and how that can present a liability for the town with the reduction of mutual aid from other towns. Optimally the Chief would like the town to have nine full time officers (we currently have six). In regards to equipment, the main concern is the aging of the cruiser fleet and the need to establish a stable and consistent schedule for replacement. The largest infrastructure concern is the police department building and its deteriorating condition. At some point in the near future the town will have to think about replacing the building or moving the police department to a new location. For technology the police department has a seven year old main server with three useful years left. The estimated cost for a new server is \$12,000.

**Fire**

Chief Landry outlined the four key concerns for the Fire Department (in order of importance): Equipment, Technology, Infrastructure, and Personnel. The largest concern is the Ambulance which is seven years old and has about three useful years left. The estimated cost to replace the ambulance is in the \$200,000 range. There are also significant repairs being done to Engine 2 whose inner frame is rotting. Also, the Forest Truck is 25 years old and in need of replacement at a cost of \$40-\$45k. For technology, the same server that is used for the police department is being used for fire and it only has three useful years left. For infrastructure, the fire station needs a new boiler and lots of electric as well as plumbing work. The main concern in regards to personnel is the lack of reliable EMS service. Currently the town is having a very difficult time attracting on-call medics to fill shifts. The Chief has recently raised the wage per shift but is concerned it will not be enough.

The committee noted all of the Chief's concerns regarding both the Police and Fire departments and will use this to help develop a plan to present to our townspeople at a future town meeting. The next Finance Committee meeting is set for Thursday September 21<sup>st</sup>.

**Meeting Minutes**

The September 7, 2017 meeting minutes were reviewed.

*On motion by E. Blake, second by B. Pacheco, the Committee votes unanimously to approve the Meeting Minutes from the September 7, 2017 meeting.*

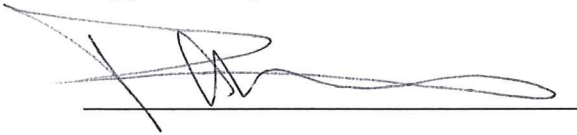
**FINANCE COMMITTEE MEETING ADJOURNMENT**

*On motion by E. Blake, second by B. Pacheco, the Committee votes unanimously to adjourn the meeting.*

Respectfully Submitted By:

Brian Pacheco, Clerk

**Approved By Finance Committee:**

A handwritten signature in black ink, appearing to read "Paul Ouellette", written over a horizontal line.

*Paul Ouellette, Chairman*

*Mike Foster, Vice Chairman*

A handwritten signature in black ink, appearing to read "Brian Pacheco", written over a horizontal line.

*Brian Pacheco, Clerk*

A handwritten signature in blue ink, appearing to read "Erica Blake", written over a horizontal line.

*Erica Blake, Member*

A handwritten signature in blue ink, appearing to read "Michael DiCecco", written over a horizontal line.

*Michael DiCecco, Member*

REC SEP 26 2017

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TOWN CLERK