

Finance Committee Public Hearing

ANNUAL TOWN MEETING –

MAY 9, 2022, 7:00PM, MILLVILLE ELEMENTARY SCHOOL

Agenda

Welcome

Plan for ATM – Public Service Announcement

Review Finance Committee Slide Presentation

Read-through of the warrant

Presentation of the Budget

Open Forum - Dial In or Live Chat

Finance Committee Deliberations and Recommendations

Plan for ATM – Public Service Announcement

JACKIE LIMA

FY 23 Budget Guidance

- ▶ \$145,000 available as increases to prior year budget per Prop 2 1/2
- ▶ Non-union departments: 3% salary and wages increases. Level fund expenses (prior year was 2%)
- ▶ Public safety departments: 3% salary and wages increases. Level fund operating expenses (prior year was 2%)
- ▶ All schools: 3%
- ▶ Health benefits: actual participant cost
- ▶ Retirement: as identified by the City of Worcester
- ▶ Debt service: according to Treasurer
- ▶ Insurance: actual cost as identified
- ▶ Exceptions considered with appropriate support



TOWN OF MILLVILLE MASSACHUSETTS 01529

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To: All Department Heads and Budget Makers Cc: BOS, ~~FinCom~~, Tara Bibeault
From: Peter Caruso, Town Administrator
Date: January 5, 2022
Subject: FY 2023 Operating Budget Guidance

Shortly you will be getting from Tara Bibeault Budget Worksheets similar to those you have used in the past to submit your budget requests for Fiscal Year 2023.

Under the limits of Proposition 2 1/2, plus estimated new growth, Millville is expected to have approximately \$145,000 in budget increases available to distribute among its various departments.

Any amounts greater than \$145K determined necessary – or desired - will need to come from other sources such as:

1. Permanent Operating Tax Override – clearly the voters and taxpayers of Millville have shown little or no appetite for going down this path.
2. New Revenues from other sources – e.g. marijuana revenues.
3. Free Cash – your town leaders - from the Finance Committee to the Board of Selectmen – continue to work hard to limit the use of free cash to fund operating budget deficits in order to build stabilization funds.
4. Stabilization Funds – as above, town leadership has worked hard to build these financial reserves, town leaders and voters will not release them without very good justification to do so).
5. Other sources yet to be determined.

I believe it is fair to say, absent any compelling reasons, the voters of Millville continue to want the Town to live within its means.

It is also important to note that any guidance for FY 23 is subject to adjustment for new information and/or adjustments to expected state funding due to COVID 19.

Accordingly, please find the following guidelines for preparing your FY 2023 department budgets (which work within Prop 2 1/2, subject to exceptions below):

1. Non-union Departments:
 - a. 3% Salary and Wage Increases
 - b. Level Fund Operating Expenses.
2. Public Safety Departments:
 - a. 3% Salary and Wage Increases
 - b. Level Fund Operating Expenses
3. All Schools (including transportation but excluding BMR Debt Service): 3% (Please note: BMR MUST include a material and meaningful contribution to its OPEB liability in its FY 23 budget.)
4. Health Benefits:
 - a. Actual Participant Costs as projected and ID'd by Treasurer
 - b. Provide for at least one additional participant family cost
5. Retirement as ID'd by Worcester County Retirement and Treasurer
6. Debt Service as Specifically ID'd by Treasurer
7. Insurance as Specifically ID'd by MIIA et al

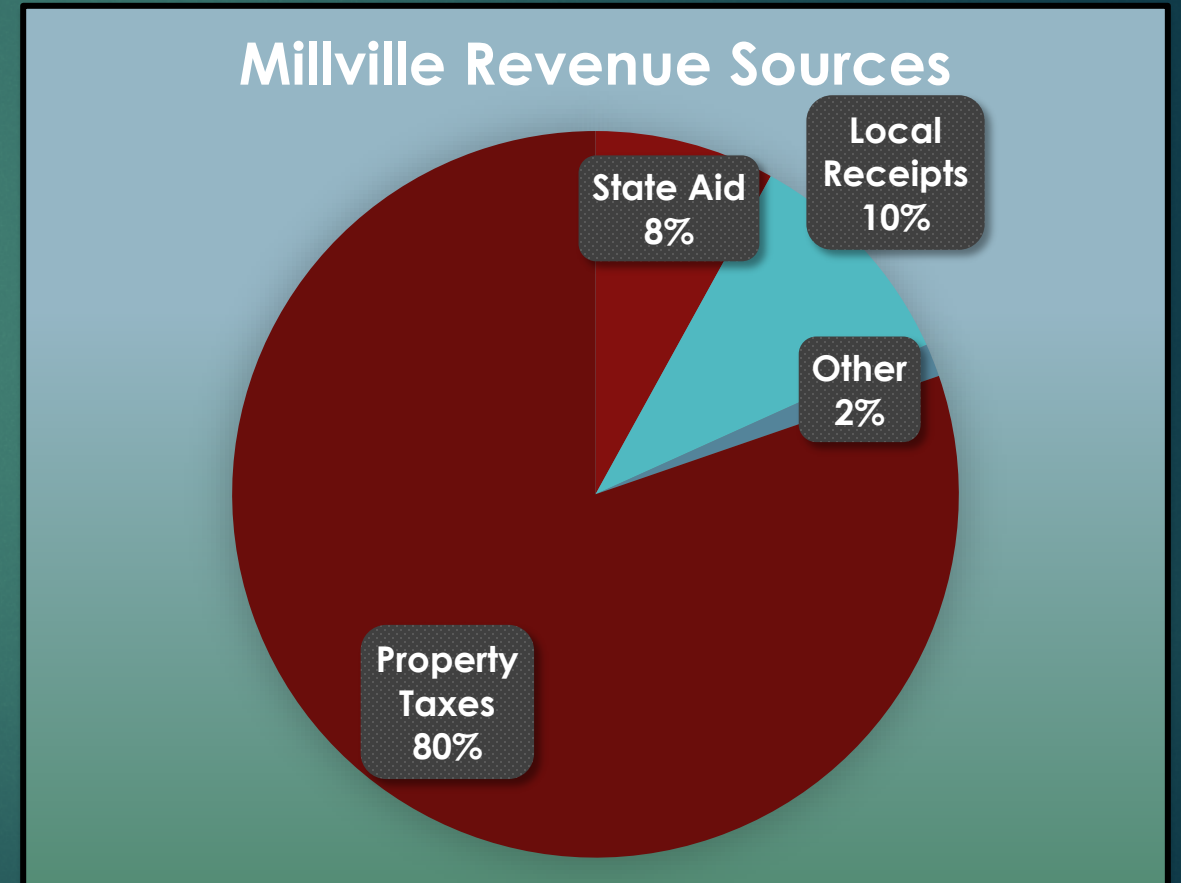
Exceptions (in all cases please identify anticipated sources of funding):

1. Department heads and budget makers may include specifically identified incremental budget needs that are supported as mandated/contracted, as investments, as cost savings, or other justifiable reasons.
2. Police Staffing – it is important to assess and plan for the impact of Police Reform on Millville's dependency on Part Time Officers. Also Marijuana Retail needs. The department may need to add an additional full-time officer.
3. Highway – needs must be identified by location/project with associated costs, fully utilizing available ARPA and Federal Infrastructure funds.
4. Board of Health – need to reevaluate its Health Agent budget needs given the significant IMA resources now available at little or no cost to Millville.
5. All – Consider consolidation of assorted shared services and utilities.
6. Please identify any one time or recurring grants available which may enable you to provide additional/enhanced services or allow for special initiatives.

If you can support and justify your budgets and any exceptions – please rest assured I will make sure you do – then I will support your budgets. More details are to follow, with timing and instructions when Tara gets the worksheets out, where we will welcome your questions and work to ensure your success. Thank you.

Millville Revenues

▶ State Aid:	\$561,812
▶ Local Receipts	\$717,000
▶ Other Funding	\$103,085
▶ Property Taxes:	<u>+ \$5,626,805</u>
▶ TOTAL REVENUE:	\$7,008,702



FY23 Stabilization Articles

MILLVILLE ANNUAL TOWN MEETING - May 9, 2022 FY23 STABILAZATION SUMMARY

ATM Article #	OPEB Stabilization	General Stabilization	Capital Stabilization	Public Safety Stabilization	Total
BEGINNING BALANCE	\$ 142,778	\$ 699,197	\$ 166,281	\$ 236,280	\$ 1,244,536
ARTICLE 8 - FUND OTHER POST-EMPLOYMENT BENEFITS (OPEB)					\$ -
ARTICLE 9. FUND CAPITAL STABILIZATION FUND					\$ -
ARTICLE 10. FUND GENERAL STABILIZATION FUND					\$ -
Recommended Ending Balance post ATM (05/10/2021)	\$ 142,778	\$ 699,197	\$ 166,281	\$ 236,280	\$1,244,536

*To be determined to the extent free cash is available for annual town meeting.

FY23 BUDGET REVIEW

FY23 Budget Process

January:	Budget guidance distributed to department heads by Town Administrator and Town Accountant.
January-March:	Town Administrator met with Department Heads to compile FY2023 department requests.
March 15:	Town Administrator submitted first draft of budget model to Fincom and BOS
March 15-April 30:	Various department meetings, meetings with school representatives, TA revisions to the budget.
May 2:	BOS recommends budget.
May 4:	Fincom Public Hearing. Fincom recommends budget.
May 9:	Annual Town Meeting

FY23 BOS Recommended Budget:

\$6,939,053

*Balanced without one-time revenue!



		2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023. Dept Request	2023 BOS Rec.	BOS Change in Dollars vs PY	Change in Percent
396	General Government	522,988	620,092	510,258	635,634	680,047	669,220	33,585	5.28%
397	Public Safety	932,996	938,912	949,946	980,660	1,068,279	1,068,529	87,869	8.96%
398	Unclassified Education	70,677	55,650	80,059	67,650	51,650	51,650	(16,000)	-23.65%
399	Regional Education	3,290,019	3,196,668	3,334,645	3,239,741	3,272,540	3,296,880	57,139	1.76%
400	Regional Vocational	489,885	556,599	530,612	592,152	575,216	599,788	7,636	1.29%
401	Public Works	357,689	329,138	399,433	337,176	350,448	350,448	13,272	3.94%
402	Health & Human Services	61,990	68,798	54,436	78,674	97,767	93,938	15,264	19.40%
403	Culture & Recreation	11,049	47,146	38,521	53,605	58,264	58,264	4,659	8.69%
404	Other Unclassified & Debt Shared Costs	471,223	656,154	467,982	657,320	745,337	750,337	93,017	14.15%
405	Total	6,208,516	6,469,157	6,365,892	6,642,611	6,899,547	6,939,053	296,442	4.46%

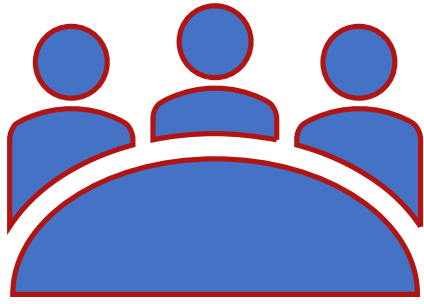
FY23 Budget Recommendation

ATM WARRANT REVIEW

FINANCIAL
ARTICLES IN
SCOPE

FY23 FINCOM BUDGET REVIEW

LINE BY LINE



OPEN FORUM

FINANCE COMMITTEE DELIBERATIONS AND RECOMMENDATIONS

THANK YOU!