

**Town of Millville
Senior/Veteran Tax Work-Off Program**

HELP WANTED

Department: Millville Senior Center

Contact: Tina Cook 508-883-3523

Job Title/Description: **Telemarketing**

Work with printed list provided by Senior Center, making phone calls to Millville Seniors with variety of questions and updates on current listing for future correspondence, interests, needs assessment, COVID-19 requirements, etc. Return completed data on weekly basis to Senior Center Director.

Job Qualifications Required: Good organizational skills, excellent phone manner, good penmanship, diligent and prompt return of information after weekly calls.

Start Date: ASAP

Estimated Hours to Complete: Approx. 80 hours (6 calls/day x 480)

Location: Work from Home

Hours of Work: 10:00 a.m. – 2:00 p.m.

Work Application*

Name: _____

Address: _____

Phone: _____

Availability: _____

Any Restrictions: _____

Relevant Work Experience that Qualifies you for this job: _____

Applicant Signature: _____

Date: _____

Approval: _____

Date: _____

*Attach additional sheet if required.

*Note: This is a tax work-off program; therefore, up to a maximum of \$1,000 reduction will be applied to the **2022 Tax Bill**. Jobs may last longer but will be unpaid after the \$1,000 plateau has been reached.*