

## **Millville Free Public Library Trustees Meeting**

**March 12, 2018**

**Present:** Lynn Foley, Colleen Curis, Jim Mullally, Evelyn McNamara, Meg Boone, Gail Bryson, Pam Thistle, Colleen Anderson (via speaker phone)

**Secretary's Report:** Accepted, see attached

**Treasurer's Report:** \$3,873.43 left in book money. Everything looks good. We've spent \$22,771 of the whole budget and we have \$18,692 left. See attached.

**Correspondence:** Evelyn spoke with Elaine Ethier about the possibility of being a fill in for a substitute assistant librarian. She has agreed. It will be scheduled for her to come in and meet Colleen A and Meg when Colleen A comes back. Once she has been orientated to what the job involves, the trustees will then interview her for the position. Evelyn has agreed to send a thank you note from the trustees to the person who donated the 3 new chromebooks.

### **Librarian's Report:**

- Building inspection update - the exit signs are up now in each room. The capacity sign is up. The front door is now working nicely.
- Reading program with elementary school update - Colleen A is waiting to hear from the teacher involved in this program about the next date. It will be held at the elementary school.
- "Weeding" of books needs to be done!! We are running out of room! Abigail Boone will be offered 4 hours a month to help with this.
- Colleen A mentioned the possibility of an "open mic/townie talent showcase" night. June would be a good time to consider this.....
- Meg has spoken to a friend about displaying her art in our display case. This will be arranged by Meg.
- Colleen A is concerned about the environmental inspection (?) that we had in the past. Do we have MOLD? Colleen A will get us the name of the company who can tell us what to do. We also need a dehumidifier in each room (possibly). Pam knows someone who works for GEM and will ask them to come in and check.
- The towns IT guy will be coming in (soonish) to check out the old computers to see if anyone else in the town can use them. There are 4 computers all together that we will be looking to donate (2 in the childrens room and 2 in the adult section)
- Chromebooks/color printer - the 3 new CB's are in. Colleen A will look in to the best color printer to buy for the library.
- The "umbrella" program that Evelyn's friend, Paul Donnelly, will take place on a possible Wednesday night. Evelyn will contact him for a definite date.
- Water test results/water - still no results. Colleen A will make a follow up call concerning the results.

- Summer reading program - Colleen A is busy planning the program and wants to get the word out to the schools to promote.
- New APP available! LIBBY is the name of the program. It's an online "one-tap reading app from your library" It has thousands of ebooks and audiobooks for every reader!! [Meet.libbyapp.com](http://Meet.libbyapp.com) Colleen A will be asked to please ADVERTISE this new feature in the paper and on facebook.

**Building Concerns:** no problems

**Old Business:** Shed - Moe T has sent us an estimate for building a shed. \$6,500 is the amount for a vinyl shed. We still have some questions though. How will he prepare the site/base?

**Updating Long Range Plan** - needs updating because of any state/federal grants.

**New Business:**

- A video is being put together by the town in support of the 2½% override. Tim Labonte has asked Colleen C if the library would be interested in participating in the video. Colleen C will keep us posted about this. It was suggested that we open the library for an "informational" meeting concerning the 2½ override.
- Some Thursday in April - the inmates will come and clean. We will feed them again from Casa Burrito in Blackstone.
- Gail will check on updating the plaques.

**Other Matters** - Defibrillator for the library. We need to find out if we need to buy one. Colleen C will stop into the fire station to inquire about this. Evelyn has been thinking about what the library can do for the community. Thoughts - subscription for the Woonsocket Call; community calendar. Lynn will reach out to Millville Matters and Millville Moms facebook pages to offer a place for everyone to post/advertise any upcoming community events. Lynn will run it by Colleen A first to ask advice. Will we have a Mother's Day Tea? Yes, Meg will organize. When do we want to have the Toll Road? May 5th or the 19th has been suggested. Colleen C will ask the town for these dates.

**Next Meeting** - April 12 @ 4:30