

Millville Free Public Library Trustees Meeting

January 11, 2018

Present: Lynn Foley, Colleen Curis, Jim Mullally, Evelyn McNamara, Meg Boone

Secretary's Report: Accepted, see attached

Treasurer's Report: Accepted, see attached. No paperwork for FY19 budget has been received yet. We will hold off on a date to work on that until we get paperwork from the town.

Correspondence: Ethics paperwork turned in by everyone present.

Librarian's Report:

The building inspector inspected today:

- The front door needs to be repaired for easier opening. Colleen C will ask someone to look at the problem.
- We must clean the backroom.
- We have to have better access to the furnace. Colleen A will be asked to call Peterson Oil to ask about moving our furnace or other options so we can comply.
- We need to have a measured floor plan for occupancy load sign. Evelyn will look for the floor plan.
- We have to have an exit sign and exit route posted in each room. Once the floor plan is found we will then make these signs.

No deadline was given for these updates/repairs. But we will work on them asap.

- Meg has spoken to Colleen A to work out what Colleen can do from home (she is on medical leave). Colleen will do book orders from home, vouchers, correspondence, senior newsletter library news, and annual report for the town. She is also keeping us updated nicely! And Meg and Mary are doing a great job holding down the fort!
- Millville author, Arielle Wilson, will be sharing her book, *The Lonely Rabbit*, this Saturday from 1 to 2.
- Mystery book club will also be this Saturday from 2 to 3.
- No update on the reading with the elementary school program. The next meeting is scheduled for Jan 25 at 1 at the elementary school, but Meg will ask Colleen A for confirmation.
- Computers - we need to get new ones. We need to know what they need to have on them to be useful. Meg will add this to her list to ask Colleen A. Lynn might have someone who is willing to donate some Chromebooks, but we need to know if that's what we need.
- Additional Substitute librarian(s) - Colleen A has mentioned that there is a service....we are ok for now because we have MEG.

Building Concerns: No problems with anything right now.

Old Business:

- Well cover - Colleen spoke to Mike L. He will do something in the spring.
- Shed - The town hall also is in need of a shed. Colleen C and Jen C spoke about the possibility of getting a "2 for" deal.
- Cleaning of back room - need to get a shed first so we can clean

New Business - Colleen C will be running for reelection this year. She made us all sign them!! (we gladly did!). LLC grants were awarded. Pinterest was approved. The first date will be February 8th. Lynn will look for clarification about payment from the Cultural Council.

Other Matters - none

Next meeting date - February 8 at 4:00