

**Millville Free Public Library Trustee Meeting  
2019**

**June 13,**

**Present:** Lynn Foley, Colleen Curis, Gail Bryson, Jim Mullaly, Evelyn McNamara

**Secretary's Report:** Perfect, as always!! See attached

**Treasurer's Report:** We are pretty much in the hole for most of our accounts. See attached

**Correspondence:** A message from Jenn Dean says we cannot move monies around to pay salaries until May 2020. We will request a meeting with Jenn Dean to hopefully get other questions answered. Colleen C will ask her to possibly attend next months meeting.

**Nomination and election of office:** *President* - Colleen Curis; *V President* - Pam Thistle; *Secretary* - Lynn Foley; *Treasurer* - Gail Bryson. **All approved.**

**Appointment of assistant librarians** - Mary Gauvin and Meg Boone

**Librarian's Report -**

- BVT summer reading list has been submitted and books are on display
- CWMars annual network agreement (contract) has been received. We will pay the bill when it comes in. We have to, in order to circulate books.
- Colleen A attended training on the new ARIS form. It will be due in August. She has offered to work with the new Director to submit the FY 2019 ARIS.
- An email was sent to the Sargent to book the inmates in September or October for painting parts of the building.
- Three resumes have arrived to fill the director's position beginning July 1st.
- Reimbursement forms have been sent to the Millville Cultural Council for reimbursement for the Easter Egg Hunt and the Mother's Day Tea. The Millville CC has denied our submission because we purchased "food". We will ask the Friends group to reimburse.
- Alyssa is planning for the July story hours. Flyers/announcements have been sent to the 4 local newspapers, the elementary school, the post office and the local store.
- The Chromebook printer needs to be replaced. Software does not work with the chromebooks. Colleen A and Tim Foley are researching the best printer to purchase.
- Colleen A has stated that she will be our volunteer director for a short time while we are going through the hiring process.
- The grant that was thought about for the girl/boy scouts activities will be scratched. A Unibank grant for a monthly movie night will still be sought. \$1200/year will be needed.

**Motion** - Gail made a motion to keep the library opened for 3 days instead of cutting to 2 days. Evelyn 2nd. 4-1 in favor. The schedule will be Tuesday 2:00 - 6:00 - Meg Boone will work; Thursday 2:00 - 6:00 - Colleen A will volunteer; Saturday 9:00 - 3:00 - Meg and Mary will work.

**Meeting** - A meeting needs to be set up to review resumes and set up interviews. Colleen C will email the 3 candidates asap to inform them the job is only 10 hrs/week to see if they are still interested. Also, that we are a decertified library that the town is not supporting - at least until November. Tuesday June 18 we will meet to talk about the financials of the library.

**Building Concerns:** None

**Old Business:** Gail will get the plaques updated!

**Friends Group:** Evelyn will attend the Friends meeting next Thursday.

**New Business:** What do we need/want to do with the names and email addresses. We can discuss this at the meeting on Tuesday June 18.

**Adjournment - 7:23**

**Next Meeting - Thursday July 11, 2019 @ 5:30**

REC JUN 27 2019  
PM 9:02  
TOWN CLERK