

Town of Millville
LIBRARY BOARD OF TRUSTEE
Meeting: Thursday -- May 14, 2020 --4:00 p.m.
Zoom Meeting
Minutes

Present: Gail Bryson, Colleen Curis, Pam Maloney, Pam Thistle, Colleen Anderson

Secretary's Report: Accepted as read

Treasures Report: The oil account is under by \$200, we received a check from CWMARS \$28, and we have \$30,000 in our reserve fund

Correspondence: none at this time

Nomination and election of office: on hold until next meeting

Election of assistant librarians: on hold until next meeting

Librarian's Report: Colleen met with librarians from the area and they voiced concerns on how to open the library once the governor said it was okay. Here are some of their concerns: removing all toys from the library, quarantining books upon return form 72 hours, stagger staff, shield, bathroom off limits to patrons, taking temperatures of people as they enter, cleaning out all the books that are on hold, concern about Mary, who does the library contact if we have legal guidance

- need gloves and masks
- what do we do if a patron won't wear a mask
- rescheduled the adult program until the fall. Trying to contact the Playup engineer program to reschedule but they can't be reached
- Colleen is working on a procedure manual for the working of the library
- Colleen has been scanning the past trustee meetings
- the trash/recycling has not been picked up
- a girl scout has contacted Colleen to do a reading rug project for the library
- when was the last time we had a 5 year plan revised--a disaster plan is also needed
- opening a week or 2 later after the bigger libraries in the area
- Colleen as sent an announcement to the papers

REC JUN 17 2020

AM 10:04

TOWN CLERK

Building Concerns: the faucet in the bathroom sink needs repair

- the heat has been fine
- the furnace should go on the capital plan

Budget: reviewed the budget line by line

- Peter wants it known that we will be out of money with a year
- the library have a leeway when it comes the to book line item for FY 20
- Colleen will put together what CWMARS does for the library and what the librarian's requirements are

New Business: Annual Town meeting June 22 not sure now it's going to be done

Other Matters : the junior friend's have been reading book reviews and they've helped Colleen in developing a line of new books for the children's room

Next meeting date: June 11 @ 4:30