

**Millville Free Public Library Trustee Meeting
14, 2021**

January

Present on Zoom: Lynn Foley, Colleen Curis, Pam Maloney , Colleen Anderson, Gail Bryson, Pam Thistle

Secretary's Report: All approved

Treasury's Report: All approved. Reserve fund - \$35,831.90. Should be getting \$3,000 grant money soon. Budget \$ left: Over the next 6 months - \$7793 left in salaries = \$1300/month. Electricity \$895 = \$149/month. Oil \$2055 - \$513/month (through the end of April). Building repairs and maintenance \$1009. Building equipment \$892 Building systems \$136 Telecommunications \$559. Postage \$49. Admin and office supplies \$76.35 (might need toner) Materials and books \$4682. We need to work on our 2022 budget soon. Colleen C wants to do it in person. Lynn, Colleen C, Gail, Colleen A, and Pam M. will meet to discuss on Saturday, Jan 23 at the library at 9 a.m.

Correspondence: Colleen A received a note from the sheriff/prisoner program. They are thinking about us and the work they will be doing for us once this pandemic is over! Another email came from girl scouts concerning the ideas for the childrens room and the bench for Evelyn. The GS leader is leaving and has passed off the information to new people - Colleen A has already contacted and updated them. Do we want to pay for the bench for Evelyn out of our reserve funds or continue to wait for the GS to do this? It's been sooooo long waiting. Vote: all in favor to pay for it ourselves. Another email - from Peter concerning work we want done. He has contacted Paul Oulette to give us prices for updating the bathroom, furnace, shed, windowsills, ceiling tiles. Capital planning members need more accurate details. Paul will come and help us give the CP members the estimates they need.

Librarian Report:

- Cultural council grants = 6 total from the library. Haven't heard from them.
- Maybe do a valentine craft. Pam T suggests a craft with all materials from the Dollar Store. Probably will cost less than \$10. Colleen A suggests we ask Meg to run the Zoom class for this. Pam T is willing to work with Meg on this. We should limit it to 10 and have pre registration.
- Haven't heard anything about the annual report
- Capital Planning next meeting will be in Feb.
- ALA grant check should be coming - \$3000. There's a lot to do for that. Plan walks (3) for the summer. Colleen has to do classes online and Zoom classes for the marketing of this grant. We have to announce that we got this grant and use their marketing information on this announcement.
- CARES ACT grant was submitted for \$1200 for a video camera and for other materials for a portable story walk around town. You "walk" the story. The kids could get familiar with their town. This is put up by the library and then families

do the walk and explore by themselves on their time. (It's a big thing in the library world right now!)

Building Concerns: Get an estimate for the painting of the outside of the vestibule and the windowsills. We have the paint, just need it done.

Capital Planning: see above

Old Business: none

Jr. Friends: Clover is helping with the social media news.

Sr. Friends: nothing new

New business: 5 year plan for both the town and the MBLA library system needs to be done.

Adjourn: 5:45

Next Meeting: Feb. 11 at 4:30

March 11, April 8, May 13, Jun 10, July 8, Aug 12, Sept 9, Oct 14, Nov 11, Dec 9.

REC JAN 28 2021

AM 8:12

TOWN CLERK