

Town Hall

## **Millville Library Board of Trustees**

**July 14, 2016**

**Present:** Gail Bryson, Colleen Curis, Lynn Foley, Jim Mullaly, Evelyn McNamara, Kristen Webb

**Call to Order:** 5:30

**Secretary's Report** – correction -- JIM went to the town accountant instead of Evelyn to discuss library salary. Gail motioned and all accepted past minutes.

**Treasures Report** – see attached. Jim met with the town accountant who explained how/where salary came from because we are over budget. We should have enough this year for salaries. Spreadsheets were reviewed for both last fiscal year and this coming fiscal year.

**Correspondence** – ARIS report – Password: 932587 username: ma10335. We will meet to do the Tami. Report is due August 19. A tentative meeting will be July 26 at 5:30. ARIS webinar – if anyone wants to go onto the webinar they can.

**Librarian's Report** – (see attached)

- Kristen said our library is a Pokémon "gym". She has put it on Facebook to encourage kids to come in and "battle".
- Haven't worked on any grants lately. Lynn will set up some time to help.
- Have spent \$719.32 for books thus far. The Friends group has paid for a total of \$189.67. Summer school books (and books on CD) have been ordered.
- Summer Reading Program – 12 kids have signed up. Six autographed books will be raffled off at the end. Davis Bates will perform on Saturday.
- Problem with carpenter ants. Kristen will call Terminex.
- A.C. unit was cleaned. He also checked the attic. He pulled the weeds from around the outside unit. Kristen sprayed weed killer and will do it again. Kristen suggested we purchase patio pavers to keep the weeds down. GAIL has some that she will graciously donate.

- Representative Kuros will be coming on August 2 for office hours from 4:30 to 5:30.

**Cultural Council Grants** - confusion over how the reimbursement forms were filled out. All paper work for these grants need to be redone. Need to get invoices from Zentangle, Genealogy, and Pinterest people so they can be reimbursed.

**Building Concerns** – Septic system is all set. A/C unit is all set. If we need duct work done then they will come (Gem).

**Long Range Plan** – see attached. Colleen met with Lincoln Barber. He suggested spraying for the poison ivy in the back. He also said we should paint the front of the building. It was last painted 11/07. Also the duct work should be cleaned.

Priority list combined from our meeting and Lincoln Barber's thoughts:

1. Painting the front of the Library
2. Storage Shed
3. Updating Bathroom
4. Parking Lot
5. Technology
6. New Carpeting
7. An addition!

**Old Business** – Plants are doing well. Mary has been watering and dead-heading

**New Business** – Librarian's position needs to be filled. We need to write a job posting asap. Lynn will call area trustees to see if anyone can/will share a library director. Evelyn will contact town hall (Jennifer Callahan) about posting the job description, and Gail will contact our old librarian Colleen Anderson about filling in for a period of time. Evelyn will also call Franklin and Medway about when they were sharing a library director for advice going forward. Colleen will work on the job description. We will report back on July 26 (ARIS meeting) on our progress. Gail will ask Colleen Anderson to attend a meeting on August 2 at 5:30.

**Other Matters** – Kristen got a notice saying we will now have to pay for internet. Kristen will call Jennifer Callahan concerning this. Many ideas were submitted for

future programming. Also, Evelyn checked with senior center about the van coming to the library on a weekly basis. They will put this info into the senior bulletin. Some books from our book sale have been donated to the senior housing. Kathy Riley (Friends group) will take the rest to donate to the hospital. Left over stamps have been given to Kristen for library use.

**Next Meeting:** Thursday August 11, 2016 at 5:00

**Respectfully submitted:** Lynn Foley July 14, 2016