

**MILLVILLE PLANNING BOARD
MEETING MINUTES**

**Millville Town Hall
290 Main Street**


April 9, 2018

January 8, 2018

Revised

Board Members Present: Chairman John Hadley, Vice Chairman Richard Hurteau, Claudette Barrett, Michelle DuMond and Brian Mullaly.

Also present was Hillary Carney, Town Planner

Minutes

On a motion made by Richard Hurteau and seconded by Brian Mullaly, the Board voted 3/0/2 (Hadley, Hurteau and Mullaly in favor, Barrett and DuMond abstaining due to absence) to accept the revised minutes from November 27, 2017.

On a motion made by Richard Hurteau and seconded by Brian Mullaly, the Board voted 5/0 (all in favor) to accept the minutes from December 11, 2017 as edited.

Correspondence

The correspondence consisted of a public hearing notice from a surrounding community that had occurred prior to the Planning Board meeting.

ANR

Attorney Christopher Ryan presented an Approval Not Required (ANR) prepared by Andrews Survey & Engineering, 104 Mendon Street, Uxbridge, MA to remove a lot line between two family own lots owned by Bertrand J and Theresa Theriault, 80 Grove Street. Removing the lot line does not increase the non-conformity of the lots.

On a motion made by Richard Hurteau and seconded by Claudette Barrett, the Board voted unanimously 5/0 (all in favor) to endorse the plan.

Annual Report

Ms. Carney prepared the Annual Report for the Town Warrant which is due in February.

On a motion made by Brian Mullaly and seconded by Richard Hurteau, the Board voted unanimously 5/0 (all in favor) to accept the Annual Report as written.

Procedural Changes

Mr. Hadley stated that he wanted all votes to be by roll call basis, as the Board of Selectmen does, from now on so there could be no question as to who voted or the results.

On a motion made by Richard Hurteau and seconded by Brian Mullaly, the Board voted unanimously 5/0 (all in favor) for all future votes to be by roll call, as follows:

Brian Mullaly	Yes	Claudette Barrett	Yes
John Hadley	Yes	Michelle DuMond	Yes
Richard Hurteau	Yes		

Mr. Hadley expressed interest in adding a Public Forum back onto the meeting agendas. It was explained that public forum could only work if the Planning Board did not discuss issues raised, other than to ask clarification questions, and then determine if the issue should be added to a future agenda.

On a motion made by Richard Hurteau and seconded by Michelle DuMond, the Board voted unanimously 5/0 (all in favor) to add a Public Forum back to the agenda, as follows:

Brian Mullaly	Yes	Claudette Barrett	Yes
John Hadley	Yes	Michelle DuMond	Yes
Richard Hurteau	Yes		

Mr. Hadley expressed interest in adding a Planning Board member Forum onto the meeting agendas. It was explained that this forum would be to discuss issues the Planning Board would like to address, and then determine if the issue should be added to a future agenda.

On a motion made by Richard Hurteau and seconded by Claudette Barrett, the Board voted unanimously 5/0 (all in favor) to add a Planning Board forum to the agenda, as follows:

Brian Mullaly	Yes	Claudette Barrett	Yes
John Hadley	Yes	Michelle DuMond	Yes
Richard Hurteau	Yes		

Planner's Update

Zoning Diagnostics. Ms. Carney stated that the Zoning Diagnostics was complete and asked Planning Board members to read through the document and see what the recommendations entailed and then proceed from that point. There are some easy fixes, such as moving sections that are in the General Code into the Zoning Code, and many other more complicated issues to be addressed. This will be a multi-year process.

Revisions to the "Rules & Regulations Governing the Subdivision of Land". Ms. Carney stated that she was attempting to address future needs by revamping the rules and regulations for subdivisions so that they are consistent with the Development Guide and the applications previously approved. Also there are some updates to various procedures to streamline the processes and re-writes (per Town Counsel's advice) to the road acceptance procedures.

Work Hour Reduction. Ms. Carney announced that she would be temporarily reducing her hours and partnering with Central Massachusetts Regional Planning Commission (CMRPC) to allow a

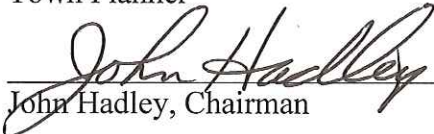
young planner (name unknown at this time) some hands on experience. He will be in the office on Tuesdays and Thursdays for approximately three hours and Ms. Carney will be responding to email and voice mail on a regular basis. She will be directing the CMRPC representative to keep things moving forward.

Ms. DuMond and Ms. Barrett expressed their disappointment that they were not notified in advance of this change. Ms. DuMond and Ms. Barrett also expressed concern that they were unable to meet the CMRPC representative in advance. Ms. Carney stated that she was hoping to have the representative present but could not work it out for him to be present.

Mr. Hurteau made a motion to adjourn the meeting which was seconded by Mr. Mullaly. The Board voted unanimously to adjourn the meeting at 8:32 PM.

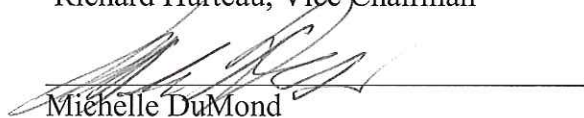
Respectfully Submitted,

Hillary Young Carney
Town Planner


John Hadley, Chairman


Richard Hurteau, Vice Chairman

Claudette Barrett


Michelle DuMond

Brian Mullaly

Accepted 4/9/18

