

Approved  
02/22/21

# MILLVILLE PLANNING BOARD MEETING MINUTES

January 15, 2021

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Board Members Present: Chair Pam Maloney, Vice Chair Brian Mullaly, Clerk Justin Allen, William Coupe. Also present was Millville resident Mr. Richard Hurteau.

The meeting opened at 4:31 pm.

## GENERAL BUSINESS

### CARRIAGE ESTATE

Mr Hurteau inquired on the release of the bond for Carriage Estates, balance of \$36,000. Ms. Maloney explained that the board could provide a partial release of the funds leaving enough in the bond to potentially cover any outstanding fees related to the Town's expense in accepting Carriage Estates as a road. She explained that the rest of the bond would be released upon notification from the Town that all outstanding expenses had been paid. Mr. Hurteau wanted to know how much and for what those outstanding fees were. Ms. Maloney advised Mr. Hurteau to contact the Town Administrator for the expense specifics but relayed that she would get from the Town an estimate for the board to use in further consideration of a partial release. To be clear, the board reiterated that any retained bond amount would not be used to pay for said expenses, just held until those expenses were paid. This issue was tabled until 1/25/2021 meeting.

### PROSPECT ST SPECIAL PERMIT / SITE PLAN

The board reviewed a draft decision of the modified special permit and site plan for 18 Prospect Street, that was submitted by Interim Planner Gabe Trevor, and based on the most recent Planning Board meeting. Mr. Mullaly had some concerns about the format of the special permit, citing some irregularities (street names, inconsistent usages, etc). Ms. Maloney agreed and offered to make the necessary changes.

### TOWN PLANNER

Ms. Maloney informed the board of the next steps in moving forward with a Shared Town Planner with the towns of Uxbridge and Mendon. If there were no additional requests from the Board on the Job Description and Intermunicipal agreement they had in front of them, the board would then vote to send these documents to the Board of Selectmen for final approval and signature. The Selectboard has an agenda item to review and approve the documents at their meeting on January 19, 2020.

On a motion made by Mr. Mullaly and seconded by Mr. Allen, the board voted unanimously to approve the IMA and Job description.

## ADJOURN

- Mr. Allen motioned to adjourn, seconded by Mr. Coupe. Board adjourned at 5:06 PM.
- The Board will meet again on Monday, January 25th at 6:30 p.m.