

MILLVILLE PLANNING BOARD MEETING MINUTES

Millville Town Hall | 290 Main Street

February 24, 2020

Board Members present: Brian Mullaly, William Coupe, Christopher Drew, Justin Allen and Pamela Maloney.

Minutes

TOWN PLANNER INTERVIEWS

The board met with 3 applicants for Town Planner: Heidi Murphy, Greg Balukonis and Steven Antinelli.

PUBLIC FORUM

Mr. Richard Hurteau attended the meeting.

He asked about "our stance" on handicap ramps. The board explained that he needed to follow the handicap accessibility guidelines in the original plan for carriage Estates. The board reviewed the issues brought up by the 2017 Engineer's report indicating that the handicap ramps that were previously installed were of poor quality craftsmanship, that there were not the proper number of ramps, there were cracks in the concrete and that they were too short. The ramps on the road must be ADA compliant in order to be accepted.

He asked what other tasks needed to be completed for road acceptance. The board explained that the same maintenance process he had followed when he had previously submitted the road for acceptance, which is the same process we expect for all projects, needed to be followed. This includes general maintenance, including but not limited to road being swept, ponds being cleaned, drains cleaned, mortar joint repairs, etc.

He asked us about the timeline for being able to have road acceptance at the Town's Annual Meeting in May. The board explained:

- The work necessary for acceptance must be completed.
- When the work is completed, the applicant should send in notice to the Planning Board of the intent to have the road accepted.
- At the next meeting date after receiving this notice, the Planning Board can initiate the Inspection process. There is a fee for the final inspection that must be submitted before we can schedule the inspection.

- The time it takes to schedule the inspection, complete the inspection and submit a final report can take up to 3 or 4 weeks.
- IF the report comes back favorable, the Town Planner would initiate the Public Hearing Process
- Public Hearing Advertising (needs to be in place no less than 14 days prior to the public hearing date)
- Planning Board Public Hearing (must be completed at least one week prior to the BOS meeting), the Planning Board needs to vote to recommend the road acceptance and notify the BOS
- BOS Meeting (at least one week prior to Town Meeting), the Board of Selectmen (BOS) need to approve/accept the road and sign off on the Mylar copy of the plans
- May 11 Town Meeting, the towns people will vote on whether to accept the road

The board expressed to Mr. Hurteau a concern that where some of the road repairs and maintenance had not been started yet, he may have some issues with getting them done in time to be accepted at the May Town Meeting. Mr. Hurteau expressed that "if I have to abide by the rules," he very likely will not be able to complete the project in time.

In addition to questions about the outstanding Carriage Estates project, Mr. Hurteau brought up concerns that he felt the Planning Board meetings were supposed to be recorded on video. He also mentioned that he believes that there was a public hearing for one of his projects that was supposed to happen that did not happen, but he was not clear on what dates or which project he was referring to. Mr. Coupe expressed an interest in looking into this concern if Mr. Hurteau was able to supply some context.

PLANNING BOARD FORUM

Mr. Mullaly brought an application for special permit for a project at 132 Thayer Street. The application came with a request to waive all special permit fees. The board agreed that there was not specific evidence to support a fee waiver, and did not want to start this precedent. Ms. Maloney will follow up with the applicant.

Discussion of Candidates for Town Planner Position

The board agreed to discuss the applicants further at the 3/9/²⁰²⁰~~2012~~ meeting.

On a motion from Mr. Coupe, seconded by Mr. Mullaly, the board voted 5/0 to end the meeting at 8:58.


Pamela Maloney

Brian Mullaly

William Coupe


Chris Drew


Justin Allen


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AM 10:50

TOWN CLERK