Chairman Pam Dean Kobetitsch opened the meeting with the Pledge of Allegiance
Members in Attendance: Chairman Pam Kobetitsch,
Vice-Chairman Lori Legere, absent Secretary Diane Lamoureux
Members: Elaine Ethier Lois Laflamme
Tina Cook Sue Robbins, absent
Coordinator, Jill Anderson

Meeting started at 5:45 pm.
Minutes of August 21, 2019 Motion to Accept by: Tina Cook, Second: Elaine Ethier
Minutes of September 11, 2018 Motion to Accept: Elaine Ethier, Second by Lois LaFlamme, 5 Ayes, Motion Approved.

- Elaine Ethier asked to talk about the skirting of the building first as she had another commitment and could not stay for the whole meeting.
- Chairman Kobetitsch called Vice Chair Lori Legere on the status of the skirting for the front of the building. Jill reconfirmed that the skirting completed in the back of the building by JHI was paid in the full amount of $3780. The COA Board has already previously voted on JHI to complete the skirting in the front of the building for $1280. Lori stated via text message that she spoke to JHI and they would complete the front of the skirting in 1 to 2 weeks for approximately $1300 (Lori was still at work and didn't have the COA paper work with her). Elaine Ethier suggested that Lori Legere only get an estimate from JHI for the concrete work for both doorways in order to fix crack and made the doorway entrance more wheelchair usable & to only get an estimate for the repair of hallway inside door panic bar, that is very loose due to missing hardware. Elaine Ethier requested that Lori Legere be contacted again to make sure that JHI wasn't just going to take on these two small projects without submitting an estimate, JHI does good work but their prices can be somewhat on the high cost side. Elaine stated if the estimate came back to high for the concrete work that she could do it for about $20. Chairman Pam Kobetitsch texted Lori Legere again and she responded that when JHI comes out to complete the front of the building skirting in 1-2 weeks that they will give Lori a written estimate on the other two small jobs. Lori will then submit the to the COA Board for a vote either to accept or not. We will decide at that time if more estimates are needed
- Chairman Pam mentioned that our Sunshine Chairman Evelyn McNamara is no longer able to continue with this position following her fall and surgery to her hip. She will be moving from the area and Evie Doyle will be taking over this position. We all wished Evelyn a quick recovery and know that she will be sorely missed!
- Elaine Ethier excused herself from the COA meeting as she needed to leave for another commitment!
- Remarks from Coordinator Jill Anderson!
- The crew from the Sheriffs Dept. will be here Thursday morning at 9 to take on a lot of jobs we need help with such as but not limited to: painting the waiting area walls, painting the rails outside the building, fixing the door handles, changing light bulbs, washing the hall floors, plus many odd jobs to be done.
- Lois Laflamme is prepared to provide meatball subs for lunch, and if here Friday also, will order pizza. She will bring donuts and coffee and drinks available. TY Lois for all this preparation and hard work, we really appreciate you. 10/17-10/18.
• Jill handed out the current budget for the COA. Current Balance is $210,686.32. Bills coming up: repair to the Van, inspection of the Van, putting on two new tires for the Van, and fixing the check engine light problem.
• Also there has been an issue with a gas smell…Osterman says it’s not a leak from the tank, believes is was an issue with the stove and shut it off. Fire and Safety Co. is supposed to come out and check everything but hasn’t yet!
• The Beulieu Account, whose purpose is for Senior activities is $14,486.00. Motion made by Elaine Ethier that the CoA once again use some money from the Beulieu Account for the December Christmas Luncheon on Dec. 9th. Tina Cook second the motion, voted 4 Ayes motion passed.
• Jill mentioned Representative Mike Soter would like to have an hour on Dec. 9th from 10-11 to answer questions anyone has. Members agreed 4 Ayes. Jill will notify him of this decision. Exercise Class is going well. Free class for ½ hour is held on Tuesdays at 1:30. Bingo will be held on the first Thursday of each month at 1 P.M. starting Nov. 7th. Jill mentioned should we apply for the license once again to have movies shown at the Center. She said Tim Labonte enjoyed providing these. Tina Cook made a motion to renew this license and to pay the fee of $218.88 from the Beulieu Account. Lois Laflamme seconded the motion. 4 Ayes motion approved.
   > Tina Cook handed out names of entertainers that she made out grants for but won’t know until January if all or any are accepted. Diane did a Paint Grant also with classes being held at the Millville Senior Center. Jill spoke with Mr. DeFalco from BMR about possibly having students help with a possible quarterly newsletter for the seniors. He is speaking with a Mr. Duba out the printing. Postage would cost about $100 per mailing so we were thinking about pick up at specific locations. Once we have more information we will decide more, but at our luncheon Diane will ask for volunteers to help us and vote to go forward or not with a quarterly newsletter.
• Chairman Pam Kobetitsch made a suggestion to the COA Board, that perhaps we might want to consider giving our Outreach Coordinator Jill Anderson a couple more hours on the payroll because she is continuously working 6 to 8 hours extra per week on her own just to keep up on scheduling van rides, making home visits to shut ins to help them process their annual fuel assistance applications. She also gets many phone calls to her home on weekends. This was the time Elaine Ethier was leaving and wasn’t for this idea, but she said she would go along with whatever the rest of the board decided. Lois, Tina, & Diane discussed this matter in great detail with Pam. Lois Laflamme made a motion to increase the hours that Jill has by 2 (two) hours per week on Thursdays. Tina Cook second the motion all voted 4 Ayes Motion approved. There may be an option to cover this amount without going over budget. This is being looked into.
• Diane mentioned that Winter Wonderland is offered to the Seniors at a discount to $10 per person usually $25! Date chosen is Saturday, Nov. 30th at 4:30 to go as a group. Diane will have signups at the Oct. 21st. luncheon and payment of $10 by/on Nov. 18th luncheon.
• Next COA meeting on November 13th at 5:30 at the Millville Senior Center.
• Motion to Adjourn by Tina Cook, Second by: Diane Lamoureux, 4 Ayes. Adjourned at 7:45 pm.

Respectfully submitted by: Secretary Diane Lamoureux
October 17, 2019

Motion to accept Minutes by: Second by:

[Signatures]