

**TOWN OF MILLVILLE, MA**  
**TRUSTEES OF VETERANS MEMORIAL PARK**  
**MINUTES: Meeting, Friday, October 28, 2016**

The meeting was held at the Millville Fire Station at 930 a.m. with members; Margaret Carroll, Elaine Ethier, R. Hurteau and N. Thuot present. J. Hadley could not attend the meeting.

**Call Meeting to Order:** Chairman Hurteau called the meeting to order at 939 a.m.

**Accept/Amend Agenda:** The agenda for October 28, 2016 was accepted as presented on a Carroll/thuot motion and second.

**Accept/Amend minutes:** The minutes for September, 2016 was accepted as presented on a Thuot/Carroll motion and second.

**Sign Vouchers:** No vouchers

**Treasurer’s Report:** N. Thuot reported a balance of \$600.00 in the trustee’s maintenance fund. There will be no grant from the cultural council this year for the annual tree lighting event. Report accepted as presented on a Ethier/Carroll motion and second.

**Correspondence:** No correspondence.

**Old Business:** Buffer zone adjacent to the Fire Station driveway. This project was tabled for now, possibly until spring. The cost of the pavers is approximately \$4.50/ea., total amount needed is not known at this time.

**Old Business:** Power outlet at the site of the new Christmas tree. This project is tabled until spring.

**Old Business:** Placing pictures of past accomplishments and events on the Memorial Park website. M. Carroll asked about the time frame of pictures used. It was decided that we use pictures of this boards accomplishments of the past 5 years and that M. Carroll would get pictures since the park’s inception (1945) to cover the span of the park.

**Old Business:** N. Thuot reported to the board that he spoke to J. Callahan and she is reviewing all landscape contracts. She wants to get one landscaper to do all of Millville. Our contract with B&M expires November 2016.

**Old Business:** Arborist for the new Christmas tree. The Tree will be trimmed and shaped in the spring, Ethier is to get bid from Dan Berthelette on what the approximate cost will be. Left message, I have to get his email address. The new tree and shrubs around the monument area have been fertilized.

**Old Business:** Ethier presented to the board, the dimensions of the pine sign naming the park. The post will be set during the work adjacent to the fire station.

**New Business:** Christmas Tree lighting; M. Carroll suggested that we mention the centennial year on the flyer that is distributed announcing the tree lighting. The members present agreed to insert “In honor of our Centennial Year” on the flyer. This year is the 33<sup>rd</sup> annual tree lighting ceremony and the board has decided to light both trees, if the fire dept.

gets the ladder truck back in time to string lights on the large tree. The list of things to do was assigned to board members as follows.

Ethier will contact P. Donnelly, MES Superintendent, make up and distribute flyers and contact the cable guys to attend.

M. Carroll will supply the sound system for P. Donnelly to use at the site of the tree. She will get the cookies and bag them for the event.

R. Hurteau will supply the Christmas music and sound system for inside the fire station.

N. Thuot will throw the switch during the countdown to light the Christmas trees. He will also sing Chestnuts roasting on an open fire.

J. Hadley will supply our Santa and candy canes. He also coordinates with the fire station for stringing lights and Santa’s transportation from the library to the fire station.

It was decided by all board members to contact J. Dean Wing to let her know that we are happy to include the girl scouts in the entertainment following the tree lighting in the park. We want to keep with the tradition of the lamplighter countdown. Ethier will email Jenn to explain this to her.

**Adjournment:** The Meeting was adjourned at 1038 AM on a Thuot/Hadley motion and second.

**Submitted by Elaine A. Ethier; Secretary**